



CITY OF NEW HOLSTEIN COMMON COUNCIL MEETING AGENDA

cityofnewholstein.org
2110 Washington Street
New Holstein, WI 53061
Phone: 920.898.5766
FAX: 920.898.5879

Wednesday, June 18, 2025

6:30 PM

Council Chambers

Pursuant to Section 19.84(2) and (3) of the Wisconsin Statutes, notice is hereby given to the public and to Tri-County Newspaper that a meeting of the above-referenced will be held at the date, time and location listed above.

The above governmental body will meet to discuss and possibly take action on the agenda items set forth below.

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE TO THE FLAG

B. ROLL CALL

C. APROVAL OF THE AGENDA

D. APPROVAL OF THE PREVIOUS COMMON COUNCIL MEETING OF MAY 21 ,2025, AND SPECIAL COUNCIL MEETINGS OF MAY 29, 2025, AND JUNE 3, 2025.

E. PUBLIC HEARING – IN THE MATTER OF PROPOSED SPECIAL ASSESSMENTS FOR THE REPLACEMENT OR REPAIR OF SIDEWALKS PURSUANT TO SECTION 66.0703(5) STATS.

1. Presiding officer call the public hearing to order.
2. Announcement that the notice of the hearing was published as required by law.
3. Comments from the public on the proposed special assessments for sidewalks for the following properties:

Sidewalk Replacement

1821 Monroe St.
2020 Illinois Ave
2337 Illinois Ave

Sidewalk Grinding \$40 per slab

1708 Plymouth St.	1904 Plymouth St.
1910 Plymouth St.	2327 Wisconsin Ave
2317 Wisconsin Ave	1703 Calumet Dr
1905 Calumet Dr	2400 Illinois Ave
2415 Illinois Ave	2407 Illinois Ave
2320 Pleasant Ave	1715 Pilgrim Way
1517 Puritan Rd	2108 Pleasant Ave
2129 Illinois Ave	1724 Madison St
1813 Washington St	2210 Pleasant Ave
2235 Wisconsin Ave	1903 Washington St
1906 Washington St	2129 Wisconsin Ave
2101 Wisconsin Ave	1729 Monroe St

F. CITIZEN INPUT AND GUESTS

Members of the public are welcome to address the Common Council during the public comment section of the meeting. Individuals wishing to speak on an item (whether on the agenda or not) must sign in prior to the start of the meeting, state the subject of their business, and may speak during the public comment segment of the meeting. To keep things moving forward and to afford everyone who wishes to provide comment an opportunity to do so, individual comments are limited to no more than three minutes each. Once the public comment segment ends, there will be no additional discussion received from the audience. Persons providing public comment must respect that they are speaking on their own personal behalf and are accountable for their personal conduct. While the public may comment on matters on or not on the agenda, the Council will not engage the commenter or engage in discussion or action during the public comment period.

G. CONSENT AGENDA

1. Approval of Financial Reports
 - a. Approval of Invoices
 - b. Approval of Treasurer's Report
2. Approval of License Applications:
 - a. Retail Class "B" / "Class B" Intoxicating Liquor and Fermented Malt Beverage License for the period ending June 30, 2025:
 1. Jason G. Hunsader, Agent, 13617 Lax Chapel Road, Kiel, WI 53042, Trade Name: Braun & Hunsader, LLC. – d/b/a Altona Supper Club, 2306 Calumet Drive, Bar, East Room, Dining Room, North room, Liquor room, bar work area.
 2. Isaac Beirne, Agent, 2122 Wisconsin Ave, New Holstein, WI 53061, Trade Name: Isaac's Sports Bar & Grill, LLC, 2122 Wisconsin Avenue, 1st floor of 2122 Wisconsin Ave, New Holstein, WI 53061, First floor, basement level for ice machine and inventory, back patio.
 3. Candy Ragan, Agent, 1715 Harrison Street, New Holstein, WI 53061, Trade Name: Twisted Tap, LLC, 2001 Calumet Drive first floor, basement, small office upstairs and half of driveway.
 4. Eric Hansen. Agent, 2000 Main Street, New Holstein, WI, 53061, Trade Name: Belly Up Bar and Grill, LLC, 2000 Main Street, building on corner of Wisconsin Avenue and Main St. 1st Story.
 5. Glenn A. Beattie, Agent, 24405 Point Creek Rd, Kiel, WI 53042, Trade Name: Strike Zone, LLC – d/b/a Strike Zone, 2106 Wisconsin Avenue, bowling center, bar, restaurant, basement.
 - b. Retail Class "A" / "Class A" Intoxicating Liquor and Fermented Malt Beverage License for the period ending June 30, 2025:
 1. Frances Blanco-Smith, Agent, N3252 County Rd T, New Holstein, WI 53061, Trade Name: Kwik Trip, Inc. d/b/a Kwik Trip #644, 1517 Wisconsin Avenue, one-story frame construction with storage in walk-in coolers, on sales floor, behind sales counter.
 2. John D. Blattner, Agent, 1705 Harrison Street, New Holstein, WI 53061, Trade Name: JMB Futures, LLC d/b/a New Holstein Piggly Wiggly, 2243 Calumet Drive, grocery store, alcohol sold in store, primarily southeast corner of store, extra alcohol beverages stored in locked closet in backroom.
 3. Connie Klapperich, Agent, 1602 Peach Tree Court, Kaukauna, WI 54130, Trade Name: Weber Family Station, LLC – d/b/a Weber's BP, 2305 Calumet Drive, 48' x 72' masonry building including deli mart.
 4. Carrie L. Strobl, Agent, 2313 Illinois Avenue, New Holstein, WI 53061, Trade Name: Lilybee Flowers, Inc., 2126 Wisconsin Avenue, retail floor, storage room, cement patio of building.
 5. Joshua D. Nigbor, Agent, 600 Melanie Lane, Ripon, WI 54971, Trade Name: Family Dollar Stores of Wisconsin, LLC – d/b/a Family Dollar Store #33777, 2232 Calumet Dr, Retail store with secure stock location and designated sales area.

~~To not disturb the meeting, all cell phones must be placed on vibrate and all calls taken outside of the meeting room. Any person wishing to attend who, because of a disability, requires special accommodation, should contact the City Clerk at 920-898-5766 at least 48 hours before the scheduled meeting time so appropriate arrangements can be made. This is a public meeting. As such all members or a majority of the members of the Common Council may be in attendance. While a majority of the Common Council members or the majority of any given City of New Holstein Governmental Committee, Board, or Commission may be present, only the above committee will take official action based on the above agenda.~~

c. Outdoor Extension of Retail Class “B” / “Class B” and/or “Class C” License for the period ending June 30, 2025:

1. Braun & Hunsader, LLC, d/b/a Altona Supper Club, 2306 Calumet Drive
2. Isaac’s Sports Bar & Grill, LLC, 2122 Wisconsin Avenue
3. Twisted Tap, LLC, 2001 Calumet Drive

3. Accept, Approve, and place on file the following Department Reports, Committee Meeting Minutes, Commission Meeting Minutes and Council Meeting Minutes:

- a. Police Department
- b. Municipal Court
- c. Building Inspector
- d. Library Report
- e. Committee of the Whole – June 3
- f. Library Board – May 12
- g. Sanitary Sewer Commission – April 22
- h. Utilities Commission – April 22

H. NEW BUSINESS *Action will be taken on these items unless indicated that they are discussion or 1st presentation items.*

1. **Action** – 2nd Presentation Ordinance 684 – An Ordinance of the Municipal Code of the City of New Holstein Amending Section 7.02 (4).
2. **Action** – 2nd Presentation Ordinance 685 – An Ordinance of the Municipal Code of the City of New Holstein Amending Section 1.02 (1)(b).
3. **Action** – 2nd Presentation Ordinance 686 – An Ordinance Prohibiting the Possession of Marijuana, Synthetic Cannabinoids and Drug Paraphernalia.
4. **Action** – Resolution No. 1584 – A Resolution Accepting the 2024 Compliance Maintenance Annual Report.
5. **Action** – Resolution No. 1585 – A Resolution Authorizing the Replacement and Repair of Sidewalks and Levying Special Assessments Against Benefited Property.
6. **Action** – Approve City of New Holstein/Village of Cleveland Agreement for Joint Municipal Court
7. **Action** – Approve 2026-2027 New Holstein – City Police Union Agreement.
8. **Action** – Approve Changes to 2025 Wage Schedule for City Building Custodian and DPW Mechanic Operator.
9. **Action** – Approve Fire Service Protection Agreement with the Town of Charlestown
10. **Action** – Approve Fire Service Protection Agreement with the Town of New Holstein
11. **Action** – Approve City of New Holstein/New Holstein Kiwanis Donation Reimbursement Agreement
12. **Action** – Mayor’s Appointments.
13. **Action** – Approve Updated RFP for Police Department/City Hall Facilities Needs Assessment.

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14. **Action** – Approve Purchase of Fire Department Radios form Frank’s Radio; invoice totaling \$10,153.30
15. **Action** – New Holstein Fire Department Requests:
- a. To allow consumption of alcohol by those of age on the sidewalks along the parade route of the Fireman’s Parade on Sunday, July 13, 2025, for a period extending from one-half hour before the parade until a time of one-half hour after the conclusion of said parade.
 - b. To allow the consumption of alcohol by those of age at Funke Memorial Athletic Field, tennis courts abutting Roosevelt Avenue, and the New Holstein School District parking lot south of Funke Memorial Athletic Field for the Fireman’s Annual Fireworks on Saturday, July 12, 2025, and Sunday, July 13, 2025 (rain date) for a period extending six hours before the fireworks and until a time of one-half after its conclusion.
 - c. New Holstein Fire Department, Fire Chief Craig Carey, 2031 Wisconsin Avenue, Civic Park 2200 Washington St, Music in the Park, August 1, 2025.
17. **Action** – Executive Recruitment for Administrator/Clerk/Treasurer Position
18. Consideration of Motion to adjourn into Closed Session pursuant to Wis. Stats Sec. 19.85 (1)(c) for the purpose of considering the employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.
- City Administrator, Clerk, and Treasurer position.
19. A motion to adjourn the closed session and to reconvene in open session.
20. Discussion/motion on any action recommended in closed session.

I. MISCELLANEOUS BUSINESS

J. ADJOURNMENT