



## **COMMITTEE OF THE WHOLE**

### **Tuesday, June 3, 2025, at 6:00 PM**

New Holstein City Hall, 2110 Washington Street, New Holstein, WI 53061

#### **CALL TO ORDER:**

The meeting was called to order by Mayor Snelson.

#### **ROLL CALL:**

Roll call was taken by Peltier. Present were Gene Woelfel (via phone), Becca Mosier, Steve Abrams, Richard Snelson, Dan Watson, Brad Hess, Paula Oakley, Kathy Schroeder, and Norm Propson. Also present, City Administrator Cullen Peltier, Fire Chief Craig Carey, Police Chief Eric Fisher, Police Captain Chuck Schroeder, Judge Sippel, Emergency Management Director Thiel, and Public Works Director Jason Meyer.

**GUESTS:** Carter Schallmo, Hunter Goldschmidt, Joe Doute, Grace Roehrborn, the Roehrborn family, and Mark Rohloff (McMahon and Associates).

#### **APPROVAL OF THE AGENDA:**

A motion was made by Schroeder, seconded by Oakley, and carried to approve the agenda as presented.

#### **APPROVAL OF MINUTES:**

A motion was made by Propson, seconded by Watson, and carried to approve the minutes from the previous meeting.

**CITIZEN COMMENT:** None.

**FINANCE AND PURCHASING:** None.

#### **PROTECTIONS OF PERSONS AND PROPERTY:**

- a. Chief Fisher reported for the month they had 228 incidents. Notable Incidents include on May 5 we received a complaint about a Rooster issue on Harrison Street – Warning issued. Have received multiple calls regarding the rooster. At the start of May we have been focusing on ordinance enforcement and in the last month we issued 23 warnings for various violations, such as weeds and junk. On May 20, 2025, we had the incident at 2408 Wisconsin where the son was threatening violence if his mother didn't allow him to pick up his child from her residence. Charges were referred for disorderly conduct and making terroristic threats. On 05/26/25 they participated in the Memorial Day Parade as well as orchestrated some traffic direction. Also, on 05/26/2025 It was reported that there was a man asleep on a bench outside of Kwik Trip. Contact was made and the man was transported to Calumet Ascension Hospital for medical clearance and then to jail for a DOC hold and felony bail jumping charges.
- b. Chief Carey reported the department had five calls for the month of April. There was one carbon monoxide call in the city. They responded to two auto accidents, one vegetation fire in the town of New Holstein, and one mutual aid call for a structure fire. Myrissa Reinhart has completed her Firefighter One Certification. The department is working on the final plans for the New Holstein Picnic on July 11<sup>th</sup>, 12<sup>th</sup>, and 13<sup>th</sup>, 2025.

- c. Thiel reported they received payment from Wisconsin Emergency Management for the grant we had for 2600 Calumet Drive. The grant was for \$20,000 and we were reimbursed for 75% of the costs. Thiel was thanked by Mosier for his hard work. Thiel stated that tomorrow, he and Assistant EM Director Eugene Thede would be attending a presentation on the Wisconsin Disaster Fund.
- d. Judge Sippel reported that for the last two months they had a total of sixty-eight adult citations. Twenty-six plead no contest or guilty pleas. 37 were found guilty by default for failure to appear and four were not guilty. Four were set for pretrials and one was set for trial. One case was dismissed and attached to other citations. Juveniles were 18; two were rescheduled, two were found guilty by default and no contest and for guilty pleas. Deferred prosecutions were reviewed and accepted. I did have one transfer again from the city of Brillion and two not guilty, which are set for pretrials. Again, for a deferred prosecution, just a reminder, those are juveniles that are charged, and I defer the prosecution for a period such as six months and community service is ordered and if it is completed, the charges are dismissed. Pretrials: we had nine adults and two juveniles for pretrial.

#### **CITY BUILDINGS AND GROUNDS:**

- a. Director Meyer stated they did a bunch of landscape patches, they assisted with the installation of the camera at Lion's Park, and installed wheelchair ramps at the library, one at Calumet and Illinois, two at Pleasant and Washington, and one at Pleasant and Pilgrim. They poured 35-feet of curb and gutter at Calumet and Illinois and installed a ramp there. They poured five slabs on Wisconsin because of the raised storm sewer. They are currently working on opening the pool. There were a lot of pipe breaks because how the pool was shut down at the end of last year.

#### **RECREATION DIRECTORS:**

- a. Park Rental and Special Event Applications - None
- b. Review of Monthly Report - None

**PERSONNEL:** None

#### **OLD BUSINESS:**

#### **NEW BUSINESS:**

- a. Peltier stated that several months ago the city was approached by the Village of Cleveland about joining our Municipal Court. Several meetings were held with Cleveland to define what their needs were. Judge Sippel, Chief Fisher, Sharon Hartman, and Attorney Sorenson met to discuss. From that discussion we drafted a proposal for the Village of Cleveland for Municipal Court Services. The Village approved the proposal at a recent meeting and now it is up to the Council to approve. Once that is done, our Court and their Court will work on a transition plan. Pelter stated Cleveland must inform the State in October if they are dissolving their court, and the joint court would begin in May after their Judge's term is up. Peltier stated the dollar amount was based off the additional work required of our court and the additional work that will be needed our our end. A lot is unknown at this point, and this will be reviewed for the next contract. Propson asked if there was a possibility that our costs could exceed the \$13,000 in the proposal. Peltier stated that would be unlikely. Oakley asked if joint courts were common, and Judge Sippel stated it is becoming more common. Snelson asked how many citations their court had. Fisher stated they have less than twenty-five a month. Snelson asked if this was a cost savings for Cleveland and Fisher stated it was a win-win. Abrams asked if there were any reservations. Judge Sippel state he was concerned about the learning curve, but did not have any other reservations. **A motion was made by Propson, seconded by Mosier, and carried to move the City of New Holstein/Village of Cleveland Agreement for Joint Municipal Court to Council for approval.**

Committee of the Whole

May 6, 2025

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**MISCELLANEOUS**

- a. Grace Roehrborn was sworn in by Peltier as a City of New Holstein Police Officer. Roehrborn recited the Law Enforcement Oath of Honor.

**FUTURE AGENDA ITEMS:** None

Being no further business, the meeting was adjourned.

Cullen Peltier

City Administrator