



COMMITTEE OF THE WHOLE
Tuesday, April 15th, 2025, at 6:00 PM
City Hall, 2110 Washington St, New Holstein, WI 53061

CALL TO ORDER:

The meeting was called to order by Council President Woelfel.

ROLL CALL:

Roll call was taken. Present were Gene Woelfel, Richard Snelson (via Teams), Eric Mayer (via phone), Paula Oakley, Brad Hess, Becca Mosier, Dan Watson and Steve Abrams. Also, present were Police Chief Eric Fisher, Police Captain Chuck Schroeder, Emergency Management Director Russ Thiel, Fire Chief Craig Carey, Public Works Director Jason Meyer, Library Director D Hankins, City Attorney Sorenson, and City Administrator Cullen Peltier.

GUESTS: Mark Sherry, Joe McShaw, Marcie McShaw, Kathy Schroeder, Norm Propson, Grace Roehrborn, Ken Irwin, Annie von Neupert, and Casy Griffiths.

APPROVAL OF THE AGENDA:

A motion was made by Watson, seconded by Abrams, and carried to approve the agenda as presented.

APPROVAL OF MINUTES:

A motion was made by Oakley, seconded by Watson, and carried to approve the March 19th, 2025; Committee of the Whole minutes as presented.

CITIZEN INPUT: None

FINANCE AND PURCHASING:

- a. 1 The monthly invoices, and financial report for the month ending March were presented. A motion was made by Mosier, seconded by Hess, and carried to recommend to the Common Council to approve the invoices as presented and accept the financial report as presented.

PROTECTIONS OF PERSONS AND PROPERTY:

- a. Police Department
 1. Review of Monthly Report

We had 358 total incidents. We have completed our 2025 Annual Report, and I have provided each of you with a copy, we hope that you find it informative. This will also be available on the website, and we will provide a link on Facebook for our citizens to read. I wanted to advise the council of an upcoming purchase that will need to be made in 2026 or at the latest 2027 that it will be a capital project. Currently, our Axon Tasers are over 10 years old, and the life of these units is diminishing rapidly. Currently cartridges and batteries will no longer be produced in 2026. Taser has changed the structure on how they now sell their product, the tasers can no longer be purchased as 1 or 2 at a time, a package type program is the only thing now offered by the company. There is no other competition, so looking for a secondary vendor is not an option. Based on the requested quote to replace all our tasers with cartridges, which is seven, right now that cost will be between \$45,000-\$50,000 on a 5-year plan. These plans can be paid for in yearly installments. I want to at least give the council notice about this and put it on your radar that this will be coming soon. I would also like to introduce to the city council Grace Roehrborn, she is currently in the combined 2-year associate

degree and law enforcement academy program at Northwest Technical College in Green Bay with an anticipated graduation date of the end of May 2025. Grace was hired part time as a civilian employee and is in training as we speak. Currently, she is in the process of reviewing all the policies, field training tasks, geography, and seeing how we manage calls for service, to name just a few. Our goal is that when Grace graduates in May and is sworn in as a full-time officer she will be ahead of the curve and will be able to jump right into having all of the administrative duties completed and most if not all the FTO tasks completed. Another Exciting feature that I would like to add that I am bringing to Airport days is that it has been confirmed that I was able to secure a Blackhawk helicopter for the event. This is the first time we have had this at this event from what I have been told. Unfortunately, they have discontinued the climbing wall so that will not be present.

Notable Incidents

1. The department's most impactful call for service over the past month was an active and reliable threat at one of the schools. This threat was taken very seriously by the police department where we utilized additional staff for security and safety, adding around 10 hours of overtime for this situation. A juvenile was identified, and charges were sent to the district attorney's office. I am also seeking restitution for the overtime paid out by the city.
2. Our department has also had thirteen calls for the same juveniles at the Taft apartments/townhouses. Those families have been evicted from the property and are to be out April 17. The calls have varied from Disorderly Conduct, harassment, welfare checks, loud music, among other types of calls.
3. Springtime has already arrived, we know this because vandalism in our bathrooms has already started. On March 10, we had a report of 3 juveniles damaging the door to the men's room at the community center. Using the cameras, we were able to identify and charge those individuals. On March 24, we had wet toilet paper all over the bathroom and reviewing the footage the mother of those juveniles did more to them than we could have. These two incidents alone prove how valuable these cameras are already.
4. On March 13, 2025, our department assisted the Department of Revenue in serving a warrant at Tabasco's Restaurant on Wisconsin Avenue. Upon assisting The Department of Revenue Captain Schroeder located numerous items of drug paraphernalia and a firearm. All items were seized and charges sent to the District Attorney's Office.
5. On March 26, 2025, Officer Doute assisted the Calumet County Sheriff's Department with a fire on Honeymoon Hill Road as well as providing lifesaving measures. This was a tragic situation where a child lost his life.
6. We have received numerous complaints about parking on Calumet by the Dance studio when it has been dark or at low light times. Those parking on the road are having their headlights on and are blinding those other drivers crossing on Calumet. Captain Schroeder is working with the Dance Studio, however if things do not improve, we may need to look at having some type of ordinance put in place for no parking.

b. Fire Department

1. Review of Monthly Report

They had seven calls for the month of March. One fire alarm call; employees cleaned the grill and did not have the hood turned on. Three Mutual Aid Calls; structure fire, car accident and brush fire. There was a tree branch that fell on a power line and caused a small brush fire, a woodshed fire next to an outdoor wood burner, and a fatal hour's fire involving a 1-year-old child. Carly Blado completed his Firefighter One Certification. Scott Bonlander, Travis Price, and Brad Woelfel have completed their Fire Officer Class at LTC. The department had someone reach out to them about donating a 1926 Nott Pumper truck that was originally owned by the City of New Holstein. They will review the request.

c. Emergency Management

1. Review of Monthly Report

He received a letter from DMA/WEM stating they received a letter from the Trump Administration stating they are ending the BRIC program and canceling all applications from 2020 to 2023. This means our 75% reimbursement for the active stormwater grant is in jeopardy. We were asking for a \$15,000 reimbursement.

d. Municipal Court

1. Review of Monthly Report

This is a report for January, February and March. They had twenty-seven adults at pre-trials. They have one case set for trial with three citations. They have several other Drunk Driving related citations pending and one that has been appealed from the Circuit Court to the Appellate Court. They had three guilty by default and twenty-one stipulations. They had one juvenile pre-trial that was guilty by default. For initials they had sixty-five adults: thirty-three guilty by default and twenty-six stipulated. Six have been set for pre-trials for the future. Ten total juvenile pre-trials; four guilty by default, one default, one reset, two stipulations, and two deferred prosecutions.

CITY BUILDINGS AND GROUNDS:

a. Review of Monthly Report

In March, they rebuilt and painted the Tetrahedron at the Airport. They took down the skating ring. G & H took all our ½-1.5-year-old compost to their shop. They had one ice storm and a couple snow events. Ben and Jared replaced them in outside restrooms at the Chalet with vandalism that occurred a year ago.

RECREATION DIRECTORS:

- a. There was one Park and Special Events Application from Ted Bonde for the annual Family Fishing Clinic that will occur on May 10th, 2025.

PERSONNEL: None

OLD BUSINESS: None

NEW BUSINESS:

- a. Peltier explained that after the COW and Council discussions regarding the funding of the improvements to the storm water retention pond on the Honeymoon Acres property, he reached out to Ehlers to find out if this was a TID eligible expense and if the TID could support it. He explained that this could be done as a Municipal Revenue Obligation (MRO). The property owner would complete the project, and they would be reimbursed in the form of an MRO. He introduced Casy Griffiths from Ehlers who explained that it was TID eligible and there was enough cash flow in the TID to support it without extending the projected closing date of the TID. **A motion was made by Mosier, seconded by Snelson, to approve sending to Council for first reading Ordinance 681- An Ordinance advancing funds from TID #4 to Implement Modification of the Stormwater Retention Pond located on the property of Honeymoon Acres Greenhouses, LLC and put a dollar amount of \$150,000 in item 2. Upon call of the vote, the motion carried with Mayer, Mosier, Oakley, Snelson, Hess, Watson, Abrams, and Woelfel voting Aye.**
- b. Peltier explained that after the last meeting he collaborated with Attorney Sorenson to draft a developer's agreement that they shared with Honeymoon Acres, and they had an issue with #7 which deals with the maintenance plan. Peltier stated he shared the concern with Attorney Sorenson and amended the agreement to address those concerns. After discussion, Honeymoon Acres stated they were comfortable with amended agreement. **A motion was made by Mosier, and seconded by Hess, to move**

to Council to approve the Developer's Agreement between the City of New Holstein and Honeymoon Acres, LLC, for the modification of the stormwater retention pond on their property. Upon the call of the vote, the motion passed with Mayer, Mosier, Oakley, Snelson, Hess, Watson, Abrams, and Woelfel voting Aye.

- c. Discussion on the proposed winter parking change was tabled due to the person requesting the change not being available. It will be put on a future agenda.
- d. Mosier explained that a constituent brought to her attention a pedestrian safety concern on Calumet Street from Heritage Street to the Kiwanis Park entrance. There is pedestrian traffic in this area that must use the street. The Committee discussed the sidewalk ordinance. The Committee directed staff to determine the cost of putting sidewalks in this area and report back to the Committee.
- e. Ken Irwin and Annie von Neupert asked the Committee to consider creating an ordinance restricting the sale and possession of Hemp-Derived Cannabinoids and Synthetic Cannabinoids for those under the age of twenty-one. After discussion, Attorney Sorenson was asked to bring a resolution back to the Committee for review.
- f. Chief Carey shared proposed changes to Chapter 4 of the Municipal Code. He provided Peltier with a side-by-side comparison and Peltier will draft an Ordinance for first presentation at an upcoming Council meeting.
- g. Peltier explained there is a camera in the Police Department that needs to be replaced, and the remaining cameras are out of date. They received a quote from TECC for the purchase and installation of the new cameras in the amount of \$12,732.94. They would like to proceed with the sole source quote, so the cameras are compatible with the current monitoring and viewing software. **A motion was made by Mosier, seconded by Watson, and carried to move to Council to approve the TECC quote in the amount of \$12,732.94.**
- h. Bowmar Appraisal informed Peltier that the Open Book will need to be held in September because during revaluation years, we must wait until the Department of Revenue releases their equalized values in August, as those are the numbers we are trying to reach. They anticipate a September Open Book and BOR. Statutorily, the BOR must still be held between April 28th and June 11th. The meeting will be held on May 21st, at 5:45 pm. The meeting will be short and will be adjourned to September. Bowmar will be mailing out assessment notices to each property owner. Since everyone's values will be changing, everyone will be getting an assessment notice. With the notice they include a letter explaining the revaluation and how/when to reach us should they have any questions or concerns.
- i. Hess explained that the Baseball and Soccer Associations are starting to receive interest in the naming rights and sponsorships for the concession stand. They are looking for guidance from the Committee on whether there is an issue with accepting donations from a business that was alcohol-related or served alcohol. Woelfel stated it should not be a problem since the association has a liquor license and alcohol is served at the park. Sorenson suggested a naming rights and sponsorship policy should be developed. Abrams asked about the length of sponsorship and Schultz explained that there are limits based off the level of sponsorship. Peltier stated developing a policy would be a lengthy process and should not hold up donations. He stated he believed there should be a policy and he will start working on that, but in the interim he believes they should give the discretionary authority for naming rights to the Baseball and Soccer Associations assuming they will do what is in the best interests of our community and our kids.

Mosier agreed with Peltier. Sherry said that the same issue may come with the donations the Optimist Club is receiving for the proposed playground at Optimist Park. Woelfel also agreed with Peltier.

Being no further business, the meeting was adjourned at 7:25 pm by Council President Woelfel.

Cullen Peltier, City Administrator