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CITY OF NEW HOLSTEIN
COMMON COUNCIL MEETING MINUTES

Wednesday, February 19, 2025 **6:30 PM** **City Hall**

The regular monthly meeting of the Common Council was called to order by Mayor Richard Snelson, presiding @ 6:32 pm. The Pledge of Allegiance was recited. Council members Gene Woelfel, Paula Oakley, Eric Mayer (via phone), Brad Hess, Robert Schermetzler, Steve Abrams, and Becca Mosier were present at roll call. Others present were City Administrator Cullen Peltier, Police Chief Eric Fisher, Fire Chief Craig Carey, and Public Works Director Jason Meyer.

Others in attendance: Mark Sherry, John Klinzing, and Jon Weir

It was noted that the meeting was properly announced.

A motion was made by Woelfel, seconded by Schermetzler, and carried, to approve the agenda.

A motion was made by Woelfel, seconded by Mosier, and carried to approve the minutes of the January 15th, 2025, Council Meeting.

The Mayor asked for a motion regarding the Consent Agenda. A motion was made by Mosier, seconded by Schermetzler, and carried to approve the Consent Agenda.

Financial Reports were presented and approved as part of the Consent Agenda approving the Treasurer's Report and invoices totaling $1,352,966.48 as of January 31st, 2025.

Approval of License Application: None

Approval of Park Use and Special Event Applications: None

Reports of Departments and Committees: the Council received and placed on file reports showing Police Department Petty Cash - $796.51; Building Permits $515,500; Library Receipt Report $923.08.

Minutes: The following minutes were received and placed on file: Committee of the Whole February 4, 2025; Library Board January 13; Utilities Commission December 18, 2024; Sanitary Sewer Commission December 18, 2024; and Plan Commission January 2; and Revolving Business Loan Committee June 20, 2024.

Action and First Presentation Items:
A motion was made Woelfel, seconded by Mosier, and carried to approve New Holstein City Ordinance No. 681 - An Ordinance amending Section 5.05(10) of the Municipal Code adding (D) regarding 15-minute parking commencing at 115' west of the centerline of Broadway Street and ending 315' west of the centerline of Broadway Street between the hours 7:00 AM and 7:00 PM except Sundays and Holidays, upon call of the vote, the motion carried with Mayer, Schermetzler, Mosier, Oakley, Hess, Abrams, and Woelfel voting Aye.

A motion was made by Hess, seconded by Abrams and carried to approve New Holstein Ordinance No. 682 - An Ordinance amending Chapter 5 of the Municipal Code to define E-Bicycles and allow E-Bicycles on City-Owned Property including parks and trails and on public streets, alleys, and highways where bicycles are allowed. Upon call of the vote, the motion carried with Mayer, Schermetzler, Mosier, Oakley, Hess, Abrams, and Woelfel voting Aye.

A motion was made by Mosier, seconded by Oakley, to approve Resolution 1570 amending the Conditional Use Permit and Application for Planned Unit Development (PUD) Parcel 18806 as recommended by the Plan Commission. Under discussion John Klinzing explained the changes and reasons behind the change to the original Planned Unit Development. Peltier explained the main reasons the amendment was required were the change from owner occupied to rentals, and the change is square footage of the units. Peltier stated there was a long discussion regarding these changes between Attorney Sorenson, KW Dwellings, and the Plan Commission. After discussion, the Plan Commission unanimously moved to recommend approval to the Council. Upon call of the vote, the motion carried with Hess, Abrams, Woelfel, Mayer, Schermetzler, Mosier, and Oakley voting Aye.

A motion was made by Woelfel, seconded by Mosier to approve a Revolving Business Loan in the amount of $10,000 to Jennifer Nadler for business equipment. Under discussion, Peltier stated the Revolving Business Loan Committee reviewed the request and unanimously voted to send to Council for approval. The loan will be at 1% below the prime interest rate. Upon call of the vote, the motion passed with Schermetzler, Woelfel, Abrams, Oakley, Mayer, Mosier, and Hess voting Aye.

A motion was made by Hess, seconded by Schermetzler, and carried to approve the release of the RFP for the Police Department Facilities Needs Assessment. Upon call of the vote, the motion passed with Mayer, Schermetzler, Mosier, Oakley, Hess, Abrams, and Woelfel voting Aye.

A motion was made by Abrams, seconded by Schermetzler, and carried to approve the Fireworks Permit application. Upon call of the vote, the motion passed with Mosier, Abrams, Oakley, Woelfel, Hess, Mayer, and Schermetzler voting Aye.

A motion was made by Mosier, seconded by Hess, and carried to approve an amendment to the 2025 Fee Schedule to include a $25 fee for a Fireworks Permit.

A motion was made Mosier, seconded by Hess, and carried to approve allowing the Baseball and Soccer Associations to solicit sponsorship/naming rights for the new concession stand that will be a joint effort between Baseball, Soccer, and the city.

There being no other action or discussion items the meeting was adjourned by the Mayor at 6:42 pm.