



PLAN COMMISSION MEETING MINUTES

October 28th, 2024, 6:00PM

Location: City Hall, 2110 Washington St, New Holstein, WI 53061
Plan Members Present: Richard Snelson, John Stephany, Gary Roehrig, Dan Watson, Jeff Leitner and Herbie Schreiner
Others Present: Cullen Peltier and Cary Nate

The meeting was called to order by Chairperson Snelson at 6:02pm. It was noted that the meeting was properly announced.

Roll call was taken by Peltier.

A motion was made by Schreiner, seconded by Roehrig, and carried to approve the agenda as presented.

A motion was made by Watson, seconded by Stephany, and carried to approve the minutes from the previous meeting.

Peltier stated the city received an application for rezoning of a portion of Parcel ID 26716 from Commercial to R-1, contingent up the approval of a Certified Survey Map dividing the Parcel. Peltier informed the Commission that he met the requirement of notifying all of property owners within 200 feet of the property being requested to be rezoned. He stated the city is required to do a Class 2 notice of the Public Hearing to be held on November 20th. The notice will be in the paper on November 6th and November 13th. Cary Nate stated the proposed CSM and Rezone would meet the requirements for lot size, frontage, and setbacks. Roehrig asked if the two parcels would be contiguous to existing zoning on either side and Nate replied that they would – this would not be spot zoning. Watson asked if there were any concerns raised by those who received the notice. Peltier stated he did not receive and concerns at this time.

A motion was made by Schreiner, seconded by Roehrig, and carried to recommend to City Council to hold the required public hearing and to subsequently approve the requested rezoning of the eastern portion of Parcel ID 26716 subject to approval of new CSM.

A motion was made by Schreiner, seconded by Leitner, and carried to recommend to Council to approve the Certified Survey Map, Parcel ID 26716 – 1314 Illinois Avenue, Jean Amel. There were no future agenda items requested.

Being no further business, the meeting adjourned.

Cullen Peltier
City Administrator/Clerk/Treasurer