CITY OF NEW HOLSTEIN
COMMON COUNCIL MEETING MINUTES

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Wednesday, December 18, 2024 **6:30 PM** **City Hall**

The regular monthly meeting of the Common Council was called to order by Mayor Richard Snelson, presiding @ 6:30 pm. The Pledge of Allegiance was recited. Council members Gene Woelfel, Paula Oakley, Eric Mayer, Brad Hess, Robert Schermetzler, Dan Watson, Becca Mosier, and Steve Abrams were present at roll call. Others present were City Administrator Cullen Peltier, Police Chief Eric Fisher, Police Captain Schroeder, and Public Works Director Jason Meyer.

Others in attendance: Mark Sherry, Joe McShaw, Marcie McShaw, Josh Scott, and Patrick McCarthy.

It was noted that the meeting was properly announced.

Mayor Snelson called the Public Hearing for the Rezoning of Parcel 18377 From C-1 to I-1 to order. The notice was properly published as required by law. There were no comments. Mayor Snelson adjourned the public hearing.

Mayor Snelson asked to amend agenda item H-2 to remove it as an action item and read 1st Presentation, Read Only. A motion was made by Woelfel, seconded by Hess, and carried to approve the agenda as amended.

A motion was made by Schermetzler, seconded by Abrams, and carried to approve the minutes of the November 20th, 2024, Council Meeting.

The Mayor asked for a motion regarding the Consent Agenda. A motion was made by Abrams, seconded by Mosier, and carried to approve the Consent Agenda.

Financial Reports were presented and approved as part of the Consent Agenda approving the Treasurer's Report and invoices totaling $78,821.88 as of November 30, 2024.

Approval of License Application: None

Approval of Park Use and Special Event Applications: None

Reports of Departments and Committees: the Council received and placed on file reports showing Police Department Petty Cash - $72.25; Building Permits $246,468; Library Receipt Report $785.99.

Minutes: The following minutes were received and placed on file: Committee of the Whole December 3, Library Board November 11; Utilities Commission October 23; Sanitary Sewer Commission October 23; and Plan Commission November 25, Airport Commission June 21.

Action Items:
A motion was made by Woelfel, seconded by Mayer, and carried to approve Resolution 1569 – A Resolution Recognizing Brad Anhalt.

New Holstein City Ordinance No. 680 was read as 1st Presentation Read Only. No comments were made.

A motion was made by Woelfel, seconded by Mosier, and carried to approve Resolution 1568 – A Resolution to Adopt the 2025 Schedule of Fees. Under discussion the Council discussed raising the Compost Site Non-Resident Contractor Fee (Town of New Holstein Only) from $325 to $400.The initial motion was amended by Woelfel, seconded by Mosier and carried to amend the 2025 Schedule of Fees to raise the Compost Site Non-Resident Contractor Fee (Town of New Holstein Only) from $325 to $400, upon call of the vote the motion passed with Hess, Watson, Abrams, Woelfel, Mayer, Mosier, and Oakley voting Aye and Schermetzler voting Nay.

A motion was made by Watson, seconded by Hess and carried to have the City reimburse the Fire Department over a 10-year period in the total amount of $34,875 for funds paid by the Fire Department for prior years of service to the State LOSAP program, upon call of the vote the motion passed with Schermetzler, Woelfel, Abrams, Oakley, Mayer, Watson, Mosier, and Hess voting Aye.

A motion was made Mosier, seconded by Watson, and carried to approve a contract with Square 9 in the amount of $7,724.20 to migrate data to the new server, upon call of the vote the motion passed with Mayer, Schermetzler, Mosier, Oakley, Hess, Watson, Abrams, and Woelfel voting Aye.

A motion was made by Mayer, seconded by Abrams, and carried to approve hiring MSA Professional Services to conduct a CDBC Income Survey with an amount not to exceed $4,000, upon a call of the vote the motion passed with Watson, Mosier, Abrams, Oakley, Woelfel, Hess, Mayer, and Schermetzler voting Aye.

A motion was made by Abrams, Seconded by Woelfel to approve the Rezone of Parcel 18377 from C-1 to I-1, upon call of the vote, the motion passed with Schermetzler, Woelfel, Abrams, Oakley, Mayer, Watson, Mosier, and Hess voting Aye.

Miscellaneous Business: Schermetzler asked if they could circle back to H-2 for discussion. He was told we could not. It was asked if it could be put on the next COW for discussion. It was agreed that it could. If there would be any recommendations for change out of the COW, the Ordinance would have to come back as a first reading.

There being no other action or discussion items the meeting was adjourned by the Mayor at 6:42 pm.