



COMMITTEE OF THE WHOLE

Tuesday, January 7th, 2025, at 6:00 PM

New Holstein City Hall, 2110 Washington Street, New Holstein, WI 53061

CALL TO ORDER:

The meeting was called to order by Council President Woelfel.

ROLL CALL:

Roll call was taken by Peltier. Present were Gene Woelfel, Becca Mosier, Steve Abrams, Richard Snelson, Dan Watson, Brad Hess and Robert Schermetzler. Also present, City Administrator Cullen Peltier, Police Chief Eric Fisher, Public Works Director Jason Meyer, Police Captain Chuck Schroeder, Emergency Management Director Russ Thiel, and Municipal Judge Sippel.

GUESTS: Mark Sherry

APPROVAL OF THE AGENDA:

A motion was made by Watson, seconded by Schermetzler, and carried to approve the agenda as presented.

APPROVAL OF MINUTES:

A motion was made by Schermetzler, seconded by Abrams, and carried to approve the minutes from the previous meeting.

CITIZEN COMMENT: None.

FINANCE AND PURCHASING: None.

PROTECTIONS OF PERSONS AND PROPERTY:

- a. 1. Chief Fisher reported they had 258 incidents. On 12/10/24, Officers responded to a report of fraud at Premier Financial. \$9,000 in fraudulent checks were cashed. They are working on a suspect. On 12/14/24 They responded to a trespassing complaint. The suspect entered the apartment without permission when the victim was sleeping to retrieve property. A citation was issued. On, 12/16/24 they received a report of illegal passing of a school bus. A citation was issued. On 12/17/24 officers responded to a disturbance at Willowdale. The patient's significant other was being verbally abusive to staff and damaged property in the building. Charges were referred to the DA's Office. Additionally, they conducted 49 traffic stops and issued 46 parking tickets. Officer Madison Voecks started in the school. Today was her first day as the second SRO. Officer Voecks will be attending the one-week Basic SRO Course in Appleton in February. The Police Secretary is working on the 2024 Annual Report, and it should be completed by late February or early March.
- b. 1. Chief Carey was excused, Peltier read his report. They had 4 calls. 1 Mutual Aid, 1 Auto Aid, 1 Fire Alarm on Hoover and 1 Lift Assist on Wisconsin. Parker Ziebell has joined the department as a cadet. Cadets are high school age members that are interested in possibly looking at the fire and EMS field as a career. It gives them the opportunity to gain hands-on experience. Parker is the son of Steve and Tina Ziebell.
- c. 1. Emergency Management Director Thiel provided an update: The State requested additional information on the grant for Calumet and Plymouth. He filled that out on January 1st and submitted it.

- d. 1. Judge Sippel stated he provided everyone with his report. There was a correction from last month's report. The header should read December 3rd, vs November 3rd. They had 18 adult citations. They had 4 no-contest or guilty pleas. These are people who pay before the court date or appear in court and plead no-contest. There were 8 that did not appear which were found guilty. The Judge explained the pre-trial process; the city attorney works out the agreements and then they are brought before the judge. They have 4 citations, one of which is an OWI that is being held open until they get blood test results from the State. For juveniles, they had none rescheduled and one guilty by default. They had zero no contests. The Judge explained the deferred prosecution process. If the conditions that the Judge assigns are met, the ticket is dismissed. Typically, these are only used with first offense juveniles, but there have been exceptions.

CITY BUILDINGS AND GROUNDS:

- a. Director Meyer stated they changed the lights in the Airport Hangar to LED. They removed trees from the landfill. They put out sand barrels. They took the sweeper through the city, and they had 2 snow events.

RECREATION DIRECTORS:

- a. Park Rental and Special Event Applications - None
b. Review of Monthly Report - None

PERSONNEL: None

OLD BUSINESS: None

NEW BUSINESS:

- a. Schermetzler was concerned with the enforcement of the ordinance. He stated the site needs to be fenced and monitored. Snelson agreed with Schermetzler. Woelfel stated the biggest concern was with the contractors and the Ordinance addresses that. Watson and Mosier stated the ordinance has been worked on for months and this is good step towards dealing with the issue. Snelson asked how many citations have been issued for violations at the site. Fisher said there were two citations issued during his tenure. Judge Sippel confirmed. Hess agreed this was a good step. Mosier stated there is no cost to the city. We should start with this, make sure it gets enforced, and evaluate once it has been implemented for a period. Woelfel asked for confirmation that Meyer would be able to review camera footage if necessary. Peltier explained that item 4 on the bottom is both confusing and redundant and should be removed before it is sent to Council for approval. **A motion was made by Mosier, seconded by Snelson, and carried to send to Council for approval Ordinance 680, with number 4 removed.**
- b. **A motion was made by Watson, seconded by Snelson, and carried to approve Extraterritorial CSM – Parcel ID 8991, 8985, 8983, Town of New Holstein, Rosaline Rabe/George Rabe (agent).**
- c. Peltier stated this is for information and discussion, but no action is necessary. This is the Ordinance that was drafted by the direction of Council for allowing the use of E-Bicycles on City Property. He stated if there weren't any amendments, this would go to Council as a first reading on January 15th.
- d. Peltier stated this was for information and discussion, but no action is necessary. This is related to the request for 15-minute parking in front of the Post Office. Peltier showed the area that would be included on Google Maps. Woelfel asked if this was being done just during Post Office hours. The request was made to amend the Ordinance before the first reading on the 15th, that the 15-minute restriction would be between 7:00 am and 7:00 pm except Sundays and Holidays.
- e. Mosier suggested the City consider constructing a billboard near the highway in TID 4, that could promote both the TID and local businesses. Peltier said he would investigate costs and regulations.

FUTURE AGENDA ITEMS: None

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Being no further business, the meeting was adjourned.

Cullen Peltier

City Administrator