



## **COMMITTEE OF THE WHOLE**

### **Tuesday, December 3<sup>rd</sup>, 2024, at 6:00 PM**

New Holstein City Hall, 2110 Washington Street, New Holstein, WI 53061

#### **CALL TO ORDER:**

The meeting was called to order by Council President Woelfel.

#### **ROLL CALL:**

Roll call was taken by Peltier. Present were Gene Woelfel, Becca Mosier, Steve Abrams, Richard Snelson, Dan Watson, Paula Oakley, Eric Mayer, Brad Hess and Robert Schermetzler. Also present, City Administrator Cullen Peltier, Police Chief Eric Fisher, Public Works Director Jason Meyer, Police Captain Chuck Schroeder, Emergency Management Director Russ Thiel, and Fire Chief Craig Carey.

**GUESTS:** Joe McShaw, Marcie McShaw, Josh Scott, Travis Price, and Keith Price

#### **APPROVAL OF THE AGENDA:**

A motion was made by Hess, seconded by Snelson, and carried to approve the agenda as presented.

#### **APPROVAL OF MINUTES:**

A motion was made by Mayer, seconded by Watson, and carried to approve the minutes from the previous meeting.

**CITIZEN COMMENT:** Joe McShaw asked if there has been any progress on getting quotes for a new Police Department Facility. Keith Price spoke in opposition of the Compost Site Ordinance change.

#### **FINANCE AND PURCHASING:**

Peltier provided an update on the 2025 Budget.

#### **PROTECTIONS OF PERSONS AND PROPERTY:**

- a. 1. Chief Fisher reported they had 277 incidents. On 11/8/2024, Officers responded to a residence in the 2100 Block of Wisconsin Avenue for a burglary complaint. Upon investigation, officers arrested a 33-year-old male who is a neighbor who broke into the apartment to steal alcohol. Due to the suspect spilling paint on the floor during his escape, he accidentally stepped in the paint and the officers were able to follow the paint trail right to his apartment. Subject was arrested for burglary and theft and charges are pending. On 11/16/2024, Officer Doute made a traffic stop for speeding in the City of New Holstein. During his investigation, it was determined the 20-year-old male subject was intoxicated and failed his field sobriety tests. The driver was arrested for his 2<sup>nd</sup> OWI offense and had a PBT reading of .152. He was arrested and taken for a blood draw and transported to jail. Chief stated that he and Jessica did their 2<sup>nd</sup> annual Stuff the Squad event at Piggly Wiggly. They exceeded last year's event, and it was a complete success filling up multiple squads. Both new 2025 squads are in service, operating, and outfitted as they should be. The 2018 Ford Explorer and the 2012 Chevy Tahoe are both posted for sale on the Wisconsin Surplus Auction. Chief stated he is currently working on obtaining all vehicle records for the 2018 Ford Explorer for Mayor Snelson, he wasn't sure why since it is being sold at auction, but he was directed to do so. He requested everything from Burkart Ford in Plymouth and is also waiting on Randy's Auto Repair to provide all the records he has. Chief stated winter parking rules were in effect. After discussion about the Mayor's request for the vehicle records, Hess asked that this item be placed on the next COW agenda to see how much time the Chief was spending on the request.

- b. 1. Chief Carey provided a monthly report: They had 7 calls. 2 mutual aid calls and 2 auto aid calls. They had 2 fire alarm calls on Hoover and an odor call on Wisconsin. They had 7 members deliver 59 Thanksgiving meals to citizens in need and the department had joint extrication training with Chilton Fire at Scott's Towing.
- c. 1. Emergency Management Director Thiel provided an update: He submitted to the State the report and the bills for reimbursement for the 2600 Calumet project. There is no update on the grant for Plymouth and Calumet Flooding. Sheboygan Warning Systems repaired the siren at Kiwanis park – the cost should be around \$40.
- d. 1. Peltier stated the report from the Judge is in the Google Drive. For October and November, they had 43 Adult and 10 Juvenile appearances, and they had 4 Adult and 0 Juvenile Pre-Trials.

**CITY BUILDINGS AND GROUNDS:**

- a. Director Meyer stated they flail mowed the prairie, aerated all the soccer and baseball fields, finished leaf collection, prepared the snow equipment and put up the snowflakes. They had 1 snow event so far.

**RECREATION DIRECTORS:**

- a. Park Rental and Special Event Applications - None
- b. Review of Monthly Report - None

**PERSONNEL:** None

**OLD BUSINESS:** None

**NEW BUSINESS:**

- a. Peltier introduced Ben Andrews from MSA Consulting to review a grant opportunity to repair roads and utilities through the CDBG-PF program. Ben provided an overview of the CDBG-PF Program, the proposed project, and the project timeline and scope of work.
- b. Peltier stated the Ordinance in the Google Drive was the Ordinance Attorney Sorenson drafted based off previous discussions. Hess asked how many permits were pulled from contractors in the Township of New Holstein. Peltier stated he believed there were 2. Hess stated he was inclined to allow contractors from the Town of New Holstein to be allowed to utilize the compost site. Peltier reviewed the ordinance that was drafted. He stated the ordinance does not address the fines. That would have to be amended in Chapter 20.04. He also stated this doesn't address contractors having keys to the landfill. He stated he discussed this with the attorney, and he stated this was an administrative item and didn't need to be included in the Ordinance. After discussion, **a motion was made by Hess, seconded by Mayer to move to Council to amend the ordinance as presented to allow contractors from the Town of New Holstein to purchase a permit to utilize the compost site for yard waste only; not brush. The motion passed with Hess, Watson, Abrams, Woelfel, Snelson, Mayer, Mosier and Oakley voting Aye, and Schermetzler voting Nay.**
- c. Abrams stated he requested this item to be placed on the agenda for discussion. After review of the Winter Parking Ordinance, no action was taken.
- d. Peltier stated the only changes for the Schedule of Fees was for waste containers and for Aquatics Center fees. The waste container fee change is based off our contract with GFL and the Aquatics Center fee changes of \$2.00 are to include tax to make the price the same whether the passes are purchased in person or online. **A motion was made by Mayer, seconded by Mosier, and carried to move to Council for approval the 2025 Schedule of Fees.**
- e. Chief Carey explained that LOSAP or Length of Service Awards Program funds for 2024 will come out of their 2% funds. He explained this program replaces the department's current program. Chapter 4 states that any member that retires after reaching 15-years of service receives \$125 per year of service. They will take the money that the members would have earned and put it in the State LOSAP

program. The cost to do this will be approximately \$37,500 which can be spread out over 10-years. They will take the \$3750 a year out of the personnel line in the annual budget. **A motion was made by Mosier, seconded by Hess, and carried to move to Council to approve paying the State LOSAP program for previously accrued retirement benefits of the members. This will be paid over a 10-year period. Under discussion, Mayer stated he will be voting on the motion, he reminded the Committee that he was a member of the Fire Department and will be receiving the same benefit as the other members. A voice vote was taken, and all members present voted Aye.**

**FUTURE AGENDA ITEMS:** None

Being no further business, the meeting was adjourned.

Cullen Peltier  
City Administrator