

## **Airport Commission Meeting Minutes**

**Thursday March 7, 2024 7:00 am**

**Location:** New Holstein Municipal Airport

**Members Present:** Phil Champaign, Gene Woelfel, Dennis Brannon, Bob Bosma

**Others Present:** FBO Perry Welch, City Administrator Cullen Peltier

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Chairperson Champaign called the meeting to order. The meeting was properly announced. Roll call was taken.

A motion by Woelfel to approved the agenda as presented, and seconded by Brannon. Motion was approved.

A motion by Brannon to approve the August 15, 2023 meeting minutes, seconded by Bosma. Motion was approved.

No communications or public participation.

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### **ACTION / DISCUSSION**

1. Discussion was held regarding the new law discontinuing the personal property tax in the state of Wisconsin, and the relationship between hangar owners and the City of New Holstein in regards to tax assessments. Administrator Peltier will continue to investigate with other resources and report his findings to the commission.
2. Champaign reported on the status of the taxi-way design process project to start in 2025. Surveying has been completed, and a 30% design will be done by May 2024 to share with the commission.
3. He also reported on the airport masterplan status. The process was awarded to Strand Architectural and Design and cost negotiations are taking place. The design process start is 4-6 months out.
4. The funds for required tree removals around the airport and on private lands are provided for in the 2024 airport reimbursement program. It was decided to contact land owners affected by official letter, and to include Airport Compliance Managers Hal Davis's letter to the city.
5. Discussion was held regarding Airport Day and the FONHA Tail Draggers fly-in in July. As no chairperson has yet been appointed, the city staff will handle the planning details.
6. Future agenda items: Commission Appointments
7. Meeting was adjourned

Secretary, Bob Bosma