

Airport Commission Meeting Minutes

Friday June 21, 2024 7:00 am

Location: New Holstein City Hall

Members Present: Administrator Cullen Peltier, Phil Champagne, Gene Woelfel, Bob Bosma

Members Absent: Dennis Brannon

Others Present: FBO Perry Welch

Chairperson Champagne called the meeting to order. The meeting was properly announced. Roll call was taken.

A motion to approve the agenda was made by Woelfel and seconded by Bosma. Motion was approved.

A motion to approve the meeting minutes of March 7th, 2024 was made by Bosma and seconded by Woelfel. Motion was approved.

No communications or public participation.

ACTION/DISCUSSION

1. Discussion was held regarding the assessments for Hangar Personal Properties and how the process will proceed. City Administrator Peltier will split the assessments equitably and bill individual owners with a separate billing.
2. Champaign advised that the airports ALP and MLP is taking longer than we expected. He contacted State BOA officials to see what the hold-up is. Apparently, they department is currently understaffed or has a backlog. Due to the delays, we will lose our 2024 state funding of \$150,000.
3. The taxi way engineering has been completed, but bidding and approval is stuck in the system for now. Discussion was also held regarding the closure of some hangar access roads requested by the State BOA to lower costs, and the installation of security fencing. Concerns regarding the snowplowing process with this new configuration will be addressed by Peltier and his street superintendent, and any decision will be reported back to the commission.
4. FBO Perry Welch gave his report. Our first load of bulk fuel has arrived. This system has allowed us to have the lowest price in the surrounding area airports, which should increase our fuel sales and aircraft activity in the future.
5. Details for Airport Day on July 21st are set and Perry will serve as the chairperson for 2024.
6. Meeting Adjourned