

CITY OF NEW HOLSTEIN POLICE AND FIRE COMMISSION MEETING MINUTES

May 14, 2024

Location: City Hall, 2110 Washington Street, New Holstein, WI 53061

Members Present: Elroy Schreiner, Sonny Schaar, Chuck Meves, Dan Beckman

Others Present: Police Chief Fisher, Fire Chief Carey

The meeting was called to order by President Schreiner. It was noted that the meeting was properly announced. Roll call was taken by Schaar.

The Pledge of Allegiance was recited.

A motion was made by Meves, seconded by Beckman and carried to approve the agenda.

A motion was made by Beckman, seconded by Meves and carried to approve the minutes from the previous meeting.

No public comments were made.

Report from the Police Chief: Hiring process update, one candidate has been hired and will be starting on Tuesday. Interviews will be conducted tonight to fill that other vacant position. Calls have been steady, preparing for the picnic and hoping to be full staff by that date. The crossing guard will be resigned, and that position will be vacant next school year and the PD will need to fill that position. The message/speed board is being used and has been very beneficial.

Report from the Fire Chief: 24 calls year to date. Since the last meeting the department has been working on developing job descriptions, the lieutenant and interior firefighter were provided. Officer selection and evaluation process was presented to the Commission to explain the process of how officers are selected. The document was provided to the Commission as a written procedure. The 2024 Membership list was also provided. The department will begin working on policies again in the August timeframe. Bill Bierne has resigned from the department.

A motion was made by Beckman, seconded by Meves, and carried to approve Eric Mayer as the 1st Assistant Chief.

A motion was made by Beckman, seconded by Schaar, and carried to approve Travis Price as a Lieutenant.

A motion was made by Schreiner, seconded by Meves, and carried to approve Devin Bonlander as a member of the Fire Department.

The Commission is invited to the Fire Department on June 3, 2024, at 6:30 pm for a Pinning ceremony of the new officers and members.

A motion was made by Beckman, seconded by Schreiner to adjourn and to reconvene in closed session pursuant to Wis. Stats 19.85 (1)(b) to discuss and consider dismissal, demotion, or discipline of any public employee over which the Commission has responsibility and (c) – For considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

- Fire Department Probationary Member Performance Discussion.
- Interviews for Full Time Officer Position.

Upon a call of the motion the motion passed with Schreiner, Schaar, Meves, Beckman voting aye.

A motion was made by Meves, seconded by Schreiner to adjourn the closed session and to reconvene in open session. Upon a call of the motion the motion passed with Schreiner, Schaar, Meves, Beckman voting aye.

A motion was made by Schaar, seconded by Schreiner and carried, to offer the position to the candidate interviewed pending the background/physical/drug investigation.

A motion was made by Schaar, seconded by Meves, and carried, to dismiss Colton Radandt as a probationary member from the Fire Department.

The next regularly scheduled meeting will be on Tuesday, August 13, 2024, at 4:30 pm.

The meeting adjourned.

Submitted by Sonny Schaar, Secretary