



COMMITTEE OF THE WHOLE

Tuesday, May 2, 2023, at 6:00 PM

City Hall, 2110 Washington St, New Holstein, WI 53061

CALL TO ORDER:

The meeting was called to order by Council President Woelfel.

ROLL CALL:

Roll call was taken by Beck. Present were Gene Woelfel, Fran Schmitz(via phone), Brad Hess, Becca Mosier, Richard Snelson(Via Team's), Robert Schermetzler, Steve Abrams, Eric Mayer. Also, present were Deputy Clerk Lori Beck, Police Chief Eric Fisher, Police Captain Chuck Schroeder, Director of Public Works Jason Meyer, Fire Assistant Chief Craig Carey, Emergency Management Director Russ Thiel, Judge Kelly Sippel, Aquatic Director Jon Weir.

GUESTS: John Rader

APPROVAL OF THE AGENDA:

A motion was made by Hess, seconded by Schermetzler, and carried to approve the agenda as presented.

APPROVAL OF MINUTES:

A motion was made by Abrams, seconded by Mayer, and carried to approve the minutes from the previous meeting.

CITIZEN COMMENT: None

FINANCE AND PURCHASING: John Rader, Director, Baker Tilly, provided a presentation of the City's 2022 Financial Statements.

PROTECTIONS OF PERSONS AND PROPERTY:

- a. 1. Chief Fisher provided an update: 215 incidents for the month, the police responded to a trespassing complaint where a number of juveniles were in a fight, to a juvenile walking around town with a gun, further investigation revealed the firearm was fake. A 10-month investigation brought charges of 1st degree child sexual assault along with several other felony charges. Officer Ward is done with field training and is on his own. There is currently a full roster with 7 full-time officers. April 2023 Monthly PSLO Report was provided.
- b. 1. Assistant Chief Carey provided a monthly report: 9 calls for the month of April, which included 2 mutual aid calls, 2 auto aid calls, 2 First Responder calls, an accident and odor call. New steel was placed in the ceiling of the training tower.
- c. 1. Thiel reported that the BRIC Grant has been with FEMA, still waiting to hear back from them. Ditch work was done along Hwy 57 going north out of the city. The siren in Kiwanis Park wasn't working, it has now been fixed and is in good working condition.
- d. 1. There has been 30 adult cases and 11 juvenile cases. The number of juvenile cases is going up.

CITY BUILDINGS AND GROUNDS:

- a. Director of Public Works, Jason Meyer provided an update from April; They worked on painting all the soccer fields, opened all the park bathrooms, and rolled the park lawns. They hauled and burned all the brush from over winter, 33 loads. All 33 stumps in Civic Park have dirt in the holes and are seeded. Heavy

Refuse drop off was on April 22, 2023, thank you to those that volunteered to help out, the scrap metal from the day brought in \$1,189.40.

RECREATION DIRECTORS:

- a. None
- b. Wier provided an update the new pump has been installed. Currently there are 387 signed up for swim lessons.

PERSONNEL: None

OLD BUSINESS:

- a. A motion was made by Mosier, seconded by Snelson, and carried to send the SRO Contract to the Council for approval.
- b. Weir brought wages for the Aquatic Center employees showing an increase. He has been asked to calculate the hours worked and how much it would cost for the season to increase the wages and to bring that to the next meeting

NEW BUSINESS:

- a. The additional path/bench Reineck Woods, tree and bench on pier will be brought up at a future meeting.
 - b. Woelfel discussed outsourcing the high-end accounting to Bauman Associates, Ltd. A motion was made by Mayer, seconded by Mosier, and carried to approve to send to the common council 65 hours of accounting service from now until December 31, 2023, at a rate of \$2,000 per month.
 - c. A motion was made by Mosier, seconded by Schermetzler, and carried to send to Common Council Resolution No. 1526, appointing Beck as the Interim City Clerk/City Administrator for purposes of signing certain documents.
 - d. Meyer discussed doing the Sidewalk Program on the Northwest corner of the city, at a rate of \$130.00 per slab to replace and \$35.00 to grind per slab. A motion was made by Hess, seconded by Snelson, and carried to move that to the common council.
 - e. Carey discussed that the fire department would like to purchase 6 pagers and 4 radios as budgeted. A motion was made by Hess, seconded by Schermetzler and carried to recommend the purchases to the Common Council.
 - f. Chief Fisher discussed some options to look into for remodeling the police department and building a parking garage. More discussion will need to take place in the future.
 - g. Chief Fisher discussed updating the Ordinance/Municipal Code book in the near future. Estimates will need to be obtained for consideration in a future budget year.
-
- c. A motion was made by Hess, seconded by Snelson, and carried to move forward with the development on Lot 10 with James Sippel in TIF 4.

Lori Beck

Deputy City Clerk