



COMMITTEE OF THE WHOLE

Tuesday, May 7, 2024, at 6:00 PM

New Holstein Community Center, 1725 Silvermoon Ln, New Holstein, WI 53061

CALL TO ORDER:

The meeting was called to order by Council President Woelfel.

ROLL CALL:

Roll call was taken by Peltier. Present were Gene Woelfel, Becca Mosier, Brad Hess, Steve Abrams, Richard Snelson (via phone), Paula Oakley, Dan Watson, Robert Schermetzler and Eric Mayer. Also present, City Administrator Cullen Peltier, Police Chief Eric Fisher, DPW Director Jason Meyer, Emergency Management Director Russ Theil, Police Captain Chuck Schroeder, and Fire Chief Craig Carey.

GUESTS: Dan Cardinal and Adam Schultz

APPROVAL OF THE AGENDA:

A motion was made by Mayer, seconded by Hess, and carried to approve the agenda as presented.

APPROVAL OF MINUTES:

A motion was made by Abrams, seconded by Hess, and carried to approve the minutes from the previous meeting.

CITIZEN COMMENT: None

FINANCE AND PURCHASING: None

PROTECTIONS OF PERSONS AND PROPERTY:

- a. 1. Chief Fisher provided an update: Since the last update they have had 234 incidents. CAD was down for a week so there were more. He noted they had 65 traffic stops over the past month. On April 8, 2024, they responded to BP as part of the REACH-sponsored alcohol compliance checks. A clerk was cited for furnishing alcohol to a minor. On April 10th, at 1:05 am, a vehicle did donuts in front of an officer parked in the Fire Department's parking lot. The driver was cited for reckless driving. On April 18th, they responded to Hickory and Mason for a weapons call. After a short standoff, the suspect was taken into custody and charged with 2nd degree reckless endangerment, intoxicated use of a firearm, and disorderly conduct. The Chief thanked the DPW for their quick response in closing the road. On April 19, Officer Schallmo responded to a disturbance in the high school. Two students were cited for disorderly conduct fights and brawls. On April 25th, as part of the yearly K-9 searches, the K-9 hit on a vehicle and alcohol, nicotine vapes, and a loaded .380 handgun were found. The juvenile was charged with possession of a firearm in a school zone, as well as municipal citations for possession of alcohol. Chief informed the Council that they are going to start hitting ordinance enforcement hard. Madison Voecks will be starting as a new officer on May 21, 2024. They will be interviewing 3 additional potential candidates next week. Chief pointed out that they did post for part-time for over a month and they didn't receive any applications.
- b. 1. Chief Carey provided a monthly report: the department had 9 calls for the month of April; 2 Mutual Aid Calls, 1 Structure fire involving a machine shed, 1 vehicle fire, 3 Fire Alarm calls, and a vegetation fire. They assisted NH Utilities in removing a tree that had fallen on power lines. They held an open house on April 29th. 1 attendee is interested in joining the department. Red Power Diesel completed the annual pump test, DOT inspections, and maintenance on the Ladder Truck and Engines. They conducted officer evaluations for

candidates to fill the open Lieutenant and Assistant Chief positions. Chief will be forwarding his recommendations to the Police and Fire Commission next week. This was the first time they conducted assessments for the promotional process. The committee included Chief Carey, Russ Theil, and Cullen Peltier. The Chief is working with the Administrator on finding options for leasing or financing a new water truck.

- c. 1. Emergency Management Director Theil provided an update: Russ informed the committee that Alderperson Mosier brought to his attention that the siren at the high school did not sound. Sheboygan Warning Systems determined that the issue was covered under warranty and the siren was repaired. The grant application for Plymouth Street and Calumet Drive flooding is still under review. For the current stormwater grant, Robert E Lee held a meeting in April and will set a meeting in June to provide options for mitigating the problem.
- d. 1. Peltier read a report from Judge Sippel. In April, they had 1 juvenile pre-trial and 5 adult pre-trials. They had 21 adult initial appearances and 5 juvenile initial appearances.

CITY BUILDINGS AND GROUNDS:

- a. Director Meyer stated they got the street sweeper out and have swept the entire city. They rebuilt bad picnic tables, changed all snowflakes to LED, fertilized 9 soccer fields and the baseball fields, installed 20 new street signs, put down dirt and seeded 21 stumps from January, and rolled all city grounds. They had 1 snow event in April. They have started work on the Jordan LRIP Road Project.

RECREATION DIRECTORS:

- a. Park Rental and Special Event Applications - None
- b. Review of Monthly Report - None

PERSONNEL: None

OLD BUSINESS: None

NEW BUSINESS:

- a. Mosier stated the Community Garden would like to add a produce stand next to the City Hall Little Free Pantry to maximize the people who can access the produce. There was no objection from the Committee.
- b. Peltier stated the Chamber of Commerce is requesting to place some signs on city-owned property. They are going to retro fit the signs with a QR code to provide information to residents and visitors. There was no objection from the Committee. Peltier and Meyer will work with the Chamber on the placement of the signs.
- c. Peltier stated that he met with Dan Cardinal and Adam Schultz from the Soccer and Baseball Associations to discuss security at the Kiwanis Park Concession stand. During the meeting they also discussed the overall condition of the Octagon. The Octagon needs major repairs or replacement. Peltier, Cardinal, and Schultz discussed partnering to work on a capital campaign to replace the facility. The group met with a contractor who built a similar structure in a neighboring community. After the meeting Cardinal and Schultz discussed the partnership with their respective boards and both organizations would like to proceed. Peltier stated the intent of having this on the agenda is to see if the Committee is interested in moving forward with a partnership. Mayer and Hess spoke favorably about a partnership. Woelfel asked if this could be done as a community build. Schultz stated that has been discussed with the contractor and they are open to in-kind donations. Cardinal stated Soccer will pay for 3D renderings to be done to start the capital campaign. Mosier stated she is the PTSA president, and they may be willing to contribute to the partnership also. A motion was made by Hess, seconded by Watson, and carried to move to Council to

recommend that the city partner with the New Holstein Baseball and Soccer Associations on the replacement of the Octagon.

- d. Peltier stated they received 3 quotes for security upgrades to the park facilities. TECC Security Systems provided the lowest quote and Peltier is recommending we proceed with this company. He also stated that he would like to add an additional camera to city hall. This wasn't part of the initial quote, but with the cost of the other upgrades, this would fit in the budget. This camera would also cover the library entrance and parking lot. Mayer asked if this was part of the remaining ARPA funding and Peltier stated it was. A motion was made by Mosier, seconded by Mayer, to move to Council to approve the quote from TECC and approve the additional camera for City Hall.
- e. Peltier stated this item should be tabled until he can obtain additional quotes.

Being no further business, the meeting was adjourned.

Cullen Peltier

City Administrator