

## **CITY OF NEW HOLSTEIN POLICE AND FIRE COMMISSION MEETING MINUTES**

February 12, 2024

Location: City Hall, 2110 Washington Street, New Holstein, WI 53061

Members Present: Elroy Schreiner, Sonny Schaar, Dan Beckman & Tim Stadler (late)

Others Present: Chief Fisher, Keith Price, Interim Fire Chief Craig Carey, Cullen Peltier

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The meeting was called to order by President Schreiner. It was noted that the meeting was properly announced. Roll call was taken by Schaar.

The Pledge of Allegiance was recited.

A motion was made by Beckman, seconded by Schaar and carried to approve the agenda.

A motion was made by Beckman, seconded by Schreiner and carried to approve the minutes from the previous meeting.

No public comments were made.

Report from Police Department: 755 incidents over the last three months, parking tickets, traffic stops and calls in general. An update was provided on the hiring process. The PD is also working on the 2023 Annual Report to be completed soon.

Report from the Fire Department: Seven calls year to date. A copy of the 2022-2023 run report was provided. An update was provided on the fire fighters who are still in their probationary period. Russ Thiel, returned to the department in a non-firefighter role. The interim chief would like to appoint Russ Thiel as the secretary/treasurer. The department is also working on job descriptions. Chase Frisch has resigned from the department. Applications to become a fire fighter have been updated and are now available on the city website and app, as well as hard copies at the fire house. Staff meetings have taken place in January and February. They have been working on policies, reviewing calls, and financials. A copy of the minutes was provided to the PFC. Lexipol policies and then the department will write a procedure to go with the policy. 14 policies were rolled out in January and February, with more in the queue.

A motion was made by Schreiner, seconded by Beckman, to approve Russ Thiel as Secretary & Treasurer for the New Holstein Fire Department.

A motion was made by Beckman, seconded by Schreiner to adjourn and to reconvene in closed session pursuant to Wisconsin State Statute 19.85(1)(c) for the purpose of considering employment performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility specifically to open and review

applications for position of chief of the New Holstien Fire Department. Upon a call of the motion the motion passed with Schreiner, Schaar, Beckman voting aye.

A motion was made by Stadler, seconded by Beckman, to adjourn the closed session and to reconvene in open session. Upon a call of the motion the motion passed with Schreiner, Schaar, Beckman and Stadler voting aye.

A motion was made by Schaar, seconded by Schreiner and carried, to interview the candidates who submitted resumes. The proposed date is Monday, March 11, 2023, starting at 5:30pm. Upon a call of the motion the motion passed with Schreiner, Schaar, Beckman and Stadler voting aye.

The next regularly scheduled meeting will be on Monday, March 11, 2023, at 5:30 pm.

The meeting was adjourned.

Submitted by Sonny Schaar, Secretary