



CITY OF NEW HOLSTEIN COMMON COUNCIL MEETING MINUTES

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Wednesday, November 15, 2023

6:30 PM

City Hall

The regular monthly meeting of the Common Council was called to order by Mayor Richard Snelson, presiding. The Pledge of Allegiance was recited. Council members Gene Woelfel, Bob Schermetzler, Norman Propson, Brad Hess (via Teams), Fran Schmitz (via Phone), Eric Mayer (via Teams), Becca Mosier, and Steve Abrams were present at roll call. Others present were City Administrator Cullen Peltier, Fire Chief Denis Mayer, Police Chief Eric Fisher, Police Captain Chuck Schroeder, Public Works Director Jason Meyer, Emergency Management Director Russ Thiel.

Others in attendance: Mark Sherry, Ken Irwin, and Brett Novotny

It was noted that the meeting was properly announced.

A motion was made by Woelfel, seconded by Mosier, and carried to approve the agenda.

Mayor Snelson called the Public Hearing for the 2024 Budget to Order. The notice was properly published as required by law. Brett Novotny asked questions about the Conservation and Development Budget and the Leases. Peltier explained the Conservation and Development budget was for Parks and Forestry expenses and the leases were for equipment for the Fire Department and Public Works. There were no other comments. Mayor Snelson adjourned the public hearing.

A motion was made by Propson, seconded by Schermetzler, and carried to approve the minutes from the previous Common Council meeting October 18, 2023.

A motion was made by Mosier, seconded by Woelfel, and carried to approve the Consent Agenda.

Approval of Financial Reports

Invoices, totaling \$646,996.54.84

Financial Report as of October 31, 2023

Approval of License Applications: None

Approval of Park Use and Special Event Applications: Community Center and Kiwanis Park – Trinity Lutheran Church Soccer Tournament September 27 and 28, 2024 and Family Fishing Clinic May 11, 2024.

Reports of Departments and Committees: Police Department Petty Cash - \$42.07; Municipal Court \$1,146.90; Building Permits \$68,164.00; Library Receipt Report \$363.31.

Minutes: Library Board October 9, 2023; Joint Review Board, Nov 1, 2023; Committee of the Whole Nov 7, 2023. Police and Fire Commission Nov 9, 2023; Utilities Commission October 31, 2023; Sanitary Sewer Commission October 31, 2023.

A motion was made by Woelfel, seconded by Propson, and carried to approve Ordinance No. 674 with a 1st presentation only– An Ordinance Appropriating the Necessary Funds for Operation of the Government and

Administration of the City of New Holstein for the Year 2024. Upon a call of the vote the vote passed with Mayer, Schermetzler, Mosier, Propson, Hess, Schmitz, Abrams, Woelfel voting aye.

A motion was made by Hess, second by Mosier, and carried to approve the Mayor's appointment of Paula Pethan to the Library Board with a term expiring 4/16/2024.

A motion was made by Hess, seconded by Schmitz, and carried to approve Resolution 1544 – A Resolution Recognizing Chad Halbach.

A motion was made by Woelfel, seconded by Schermetzler, and carried to approve Resolution 1545 – A Resolution Recognizing Curtis Schmitt.

A motion was made by Mosier, seconded by Mayer, and carried to approve Resolution 1546 – A Resolution Recognizing Heath Bohn.

A motion was made by Abrams, seconded by Propson, and carried to approve the New Holstein Baseball Association Use Agreement with The City of New Holstein.

A motion was made by Abrams, seconded by Schermetzler, and carried to approve June 1st – August 25th, 2024, as Aquatic Center Opening/Closing Dates.

A motion was made by Mosier, seconded by Woelfel, and carried to approve the 2024 Aquatics Center rates as presented by Aquatics Center Director Weir at the Committee of the Whole.

A motion was made by Propson, seconded Hess, and carried to Approve the Request for Proposal for Engineering Service for FEMA BRIC Grant.

A motion was made by Abrams, seconded by Mosier, and carried to approve closing City Hall on July 5th, 2024.

A motion was made by Woelfel, seconded by Schermetzler, and carried to adjourn to Closed Session pursuant to Wis. Stats Sec. 19.85(1)(c) for the purpose of considering the employment, compensation, or performance evaluation data of the City's Employees (Review the 2024 Wage Schedule).

A motion was made by Schermetzler, seconded by Schmitz to adjourn the closed session and to reconvene in open session.

A motion was made by Abrams, seconded Woelfel, to amend the 2024 wage schedule to drop the increase for elected officials to 3%; the rest of the wage schedule is approved as presented. Upon a call of the vote the vote passed with Schermetzler, Mosier, Propson, Abrams and Woelfel voting Aye, and Schmitz and Hess voting Nay.

Being no further business the meeting adjourned.

Cullen Peltier

City Administrator/Clerk/Treasurer