



CITY OF NEW HOLSTEIN COMMON COUNCIL MEETING MINUTES

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Wednesday, October 18, 2023

6:30 PM

City Hall

The regular monthly meeting of the Common Council was called to order by Mayor Richard Snelson (via Teams), presiding. The Pledge of Allegiance was recited. Council members Gene Woelfel, Eric Mayer, Norman Propson, Brad Hess, Becca Mosier, Robert Schermetzler, Fran Schmitz (via phone) and Steve Abrams were present at roll call. Others present were Fire Chief Denis Mayer, Administrator Cullen Peltier, Police Chief Eric Fisher, Library Director D Hankins, and New Holstein Public Utilities General Manager Marc Stephanie.

Others in attendance: Mark Sherry and Kathy Schroeder

It was noted that the meeting was properly announced.

A motion was made by Woelfel, seconded by Propson, and carried to amend the agenda to move items H1 and H2 after the consent agenda.

A motion was made by Woelfel, seconded by Propson, and carried to approve the amended agenda.

A motion was made by Hess, seconded by Schermetzler, and carried to approve the Common Council minutes of September 20th.

A motion was made by Propson, seconded by Schmitz, and carried to approve the Consent Agenda.

Approval of Financial Reports

Invoices, totaling \$997,116.50.

Financial Report as of August 31, 2023.

Approval of License Applications:

Application for Cigarette and Tobacco Products License:

1. Family Dollar Stores of Wisconsin, LLC. 2232 Calumet Dr., New Holstein.

Approval of Park Use and Special Event Applications: None

Reports of Departments and Committees: Police Department Petty Cash - \$52.94; Municipal Court \$1,265.26; Building Permits \$523,760; Library Receipt Report \$825.75.

Minutes: Committee of the Whole September 20, 2023, and October 3, 2023; Police and Fire Commission, September 18, 2023; Public Library Board, September 11, 2020, and October 9, 2023, Utilities Commission, September 26, 2023, Sanitary Sewer Commission, September 26, 2023.

Peltier read the Mayor's Proclamation Designating the week of October 23-31, 2023, REACH Red Ribbon Week.

A presentation on Workforce Housing was given by Jason Pausma and Chris Meuer from Calumet County.

A motion was made by Mosier, seconded by Woelfel, and carried to approve Resolution 1540 – A Resolution Designating Bank First as the Official Bank for Depository Funds. Upon a call of the vote, the vote passed with Mayer, Schermetzler, Mosier, Propson, Hess, Schmitz, Abrams and Woelfel voting Aye.

A motion was made by Mayer, seconded by Schmitz, and carried to approve Resolution 1541 – A resolution Approving an Amendment to the Project Plan and Boundaries of Tax Incremental District No.4. Upon call of the vote, the vote passed with Mayer, Schermetzler, Mosier, Propson, Hess, Schmitz, Abrams, and Woelfel voting Aye.

A motion was made by Mosier, seconded by Hess, and carried to approve the 2024 Public Hearing Notice. Upon call of the vote, the vote passed with Hess, Schmitz, Abrams, Woelfel, Mayer, Schermetzler, Mosier, and Propson voting Aye.

A motion was made by Hess, seconded by Mayer, and carried to approve the placement of a Little Free Pantry on City property. Upon call of the vote, the vote passed with Schermetzler, Woelfel, Abrams, Propson, Mayer, Schmitz, Mosier, and Hess voting Aye.

A motion was made by Woelfel, seconded by Mayer, and carried to approve the purchase of public safety barricades in the amount of \$15,000 with the Administrator providing the account the money should come from at the November Council meeting. Upon call of the vote, the vote passed with Mayer, Schermetzler, Mosier, Propson, Hess, Abrams, and Woelfel voting Aye and Schmitz voting Nay.

A motion was made Abrams, seconded by Mosier, and carried to adjourn into Closed Session pursuant to Wis. Stats Sec. 19.85 (1)(c) for the purpose of considering the employment, compensation, or performance evaluation data of any public employee over which the governmental body jurisdiction or exercises responsibility.

- Consider compensation for extended work commitments by deputy clerk during period when City was without a full-time administrator clerk.
- Discuss wage considerations for possible expansion of part-time employment in City Police Department

A motion was made by Hess, seconded by Mayer, and carried to adjourn the closed session and reconvene in open session.

A motion was made by Mosier, seconded by Schermetzler, and carried to increase the rate of pay for Part-time officers to be the same as the contracted starting wage for Full-Time officers.

A motion was made by Woelfel, seconded by Propson, and carried to give the Deputy Clerk an additional 40-hours of vacation for the period of November 1, 2023, to October 31, 2024.

Being no further business the meeting adjourned.

Cullen Peltier
City Administrator/Clerk/Treasurer