

COMMUNITY DEVELOPMENT AUTHORITY MEETING MINUTES
February 27, 2023, 5:30PM

Location: City Hall, 2110 Washington St, New Holstein WI
Members Present: Gene Woelfel, Brian Giebel, Richard Rahmlow, Steve Abrams, Bob Schermetzler, Randy Jaeckels
Others Present: Richard Snelson. Virtual were Tom Leighton, Stu Gross of Stantec, Chris Meuer and Matt Halada of Calumet County Economic Development.

The meeting was called to order by Woelfel. Roll call was taken by Woelfel. A motion was made by Giebel, seconded by Abrams and carried to approve the agenda.

A motion was made by Schermetzler, seconded by Abrams and carried to approve the previous minutes.

Neither public participation nor communications occurred.

Community Housing Report

Chris Meuer and Matt Halada gave an update on the current housing and renting availability in Calumet County. The report included the cost of housing and the cost of renting verses multiple levels of income and the affordability of housing. The report also compared housing options of Calumet County to other Wisconsin counties, northern Calumet County to Southern Calumet County.

EPA Region 5 Technical Assistance

Woelfel gave an update on the technical assistance project for the downtown area adjacent to the former Tecumseh property consisting of a three-day conceptual design workshop that was held on February 15 to February 17.

Stantec Change Order

A motion was made by Jaeckels, seconded by Rahmlow and carried to approve a change order for Stantec Consulting Services Inc in the amount of \$15,000 for general consulting and developer assistance for the former Tecumseh property.

Closed Session

A motion was made by Giebel, seconded by Abrams, and carried to go into closed session to discuss the contract with Cardinal Capital Development LLC.

A motion was made by Rahmlow, seconded by Schermetzler, and carried to adjourn the closed session and go into open session.

A motion was made by Abrams, seconded by Rahmlow and carried to approve the contract with Cardinal Capital Development LLC that was updated by the New Holstein city attorney. Tom Leighton of Stantec will forward the contract to Cardinal for their approval. If any changes are made to the contract by Cardinal the contract is come back to the CDA. If approved by Cardinal without any changes, the contract should be forwarded to the New Holstein Common Council for approval.

Being no further business, the meeting was adjourned.

Gene Woelfel, Acting Secretary