



COMMUNITY DEVELOPMENT AUTHORITY MEETING MINUTES

October 10, 2022, 5:30 PM

Location: City Hall, 2110 Washington St, New Holstein, WI
Members Present: Gene Woelfel, Brian Giebel, Casey Langenfeld, Richard Rahmlow, Steve Abrams, Bob Schermetzler, Jack Blattner, Randy Jaeckels
Others Present: Stu Gross & Lynelle Caine (virtual) of Stantec, Mary Kohrell, Jon Bartz from WEDC (virtual), Richard Snelson

The meeting was called to order by Woelfel. Roll call was taken by Langenfeld. A motion was made by Abrams, seconded by Schermetzler, and carried to approve the agenda as presented.

A motion was made by Schermetzler, seconded by Rahmlow, and carried to approve the previous minutes. Neither public participation nor communications occurred.

Langenfeld announced that she is resigning from her position with the City of New Holstein and wanted to have the CDA have the conversation with Stantec on having them continue with the administration of the grants for the former Tecumseh property. Stu Gross from Stantec provided a Change Order Request and CDBG Administration and General Consulting Assistance Agreement. The committee discussed their options for extending the grants prior to their deadlines. The committee requested that Woelfel, Langenfeld and Tom Leighton try to schedule a meeting with Cardinal to have a discussion on the projects timeline and to start the process of a development agreement. A motion was made by Schermetzler, seconded by Jaeckels, and carried to accept the scope of work and change order agreement. A motion was made by Abrams, seconded by Giebel and carried to request extensions of the CDBG and Idle Sites Grants.

Being no further business, the meeting adjourned.

Cassandra Langenfeld, Secretary