



CITY OF NEW HOLSTEIN COMMON COUNCIL MEETING MINUTES

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Tuesday, December 20, 2022

6:30 PM

City Hall

The regular monthly meeting of the Common Council was called to order by Mayor Richard Snelson, presiding. The Pledge of Allegiance was recited. Council members Gene Woelfel, Norman Propson, Brad Hess(Virtual), Fran Schmitz, Eric Mayer, Becca Mosier, and Steve Abrams were present at roll call. Others present were Police Chief Eric Fisher, Fire Chief Denis Mayer, Police Captain Chuck Schroeder, Public Works Director Jason Meyer, Deputy Clerk/Treasurer Lori Beck, City of New Holstein Attorney Steve Sorenson, Interim City Administrator Todd Michels.

Others in attendance: Mark Sherry

It was noted that the meeting was properly announced.

A motion was made by Woelfel, seconded by Schmitz, and carried to approve the agenda.

A motion was made by Mayer, seconded by Propson, and carried to approve the minutes from the previous Common Council meeting November 16, 2022.

A motion was made by Woelfel, seconded by Mosier, and carried to approve the Consent Agenda.

Approval of Financial Reports

Invoices, totaling \$189,394.89

Financial Report as of November 30, 2022

Approval of License Applications: None

Approval of Park Use and Special Event Applications: 2nd Annual Spring Fling Craft & Vendor Show, May 13, 2023.

Reports of Departments and Committees: Police Department Petty Cash - \$70.28; Municipal Court \$2,018.00; Building Permits \$72,144.00; Library Receipt Report \$790.35.

Minutes: Committee of the Whole, November 16 & December 6; Utilities and Sanitary Sewer Commission November 22; Plan Commission December 6.

The COW requested further meetings with the requesting party in the matter of modifications in accordance with a request of convicted sex offender.

The Council reviewed the 1st Presentation of Ordinance No. 672 – An Ordinance Amending Chapter 1.04 (1),(5) and Creating Section 1.04(6) Appointed Officials of Chapter 1, General Government. A motion was made by Woelfel, seconded by Mosier, and carried to amend the proposal and move the City Clerk appointment to be appointed by the City Council. Upon a call of the vote the vote passed with Mayer, Mosier, Propson, Hess, Schmitz, Abrams, Woelfel voting aye.

A motion was made by Propson, seconded by Hess, and carried to approve the Police Department Awards and Recognition Program not to exceed \$2,000. Upon a call of the vote the vote passed with Hess, Schmitz, Abrams, Woelfel, Mayer, Mosier, Propson voting aye.

A motion was made by Mosier, seconded by Schmitz, and carried to approve Resolution No. 1512, 2023 Fee Schedule. Upon a call of the vote the vote passed with Woelfel, Abrams, Propson, Mayer, Schmitz, Mosier, Hess voting aye.

A motion was made by Woelfel, seconded by Propson, and carried to approve Resolution No. 1513, PD Record Retention Policy Amendment. Upon a call of the vote the vote passed with Mayer, Mosier, Propson, Hess, Schmitz, Abrams, Woelfel voting aye.

A motion was made by Woelfel, seconded by Mayer, and carried to approve the Aquatic Center Director job description, wage, and the recruitment for the position. Upon a call of the vote the vote passed with Schmitz, Mosier, Abrams, Propson, Woelfel, Hess, Mayer voting aye.

A motion was made by Mosier, seconded by Propson, and carried to accept the proposal for the Library Capital Improvement project for new doors not to exceed \$17,550 per the budgeted amount, anything over that amount will come out of the Library Reserves. Upon a call of the vote the vote passed with Woelfel, Abrams, Propson, Mayer, Schmitz, Mosier, Hess voting aye.

No action was taken on the Nonprofit signs.

A motion was made by Mosier, seconded by Abrams, and carried to accept the proposal for 2023 Dodge Ram pickup truck for Public Works not to exceed \$40,000 per the 2023 Budget. Upon a call of the vote the vote passed with Schmitz, Mosier, Abrams, Propson, Woelfel, Hess, Mayer voting aye.

No Action was taken on County X Approaches/Curb/Gutter Special Assessments.

A motion was made by Mosier, seconded by Propson, and carried to approve paying Scott Schmitt \$3,125 out of the 2022 Budget for his retirement from the Fire Department in 2023. Upon a call of the vote the vote passed with Hess, Schmitz, Abrams, Woelfel, Mayer, Mosier Propson voting aye.

Mayor Snelson acknowledged the following:

- Thank you from the family of Miguel Mendoza
- Thank you from the family of Rawleen Sippel
- NHEDC Meeting minutes September 28, 2022, and December 14, 2022

Being no further business the meeting adjourned.

Lori Beck
Deputy Clerk/Treasurer