



CITY OF NEW HOLSTEIN COMMON COUNCIL MEETING AGENDA

cityofnewholstein.org
2110 Washington Street
New Holstein, WI 53061
Phone: 920.898.5766
FAX: 920.898.5879

Wednesday, November 16, 2022

6:30 PM

Council Chambers

Pursuant to Section 19.84(2) and (3) of the Wisconsin Statutes, notice is hereby given to the public and to Tri-County Newspaper that a meeting of the above-referenced will be held at the date, time and location listed above.

The above governmental body will meet to discuss and possibly take action on the agenda items set forth below.

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE TO THE FLAG

B. ROLL CALL

C. APPROVAL OF THE AGENDA

D. PUBLIC HEARING – 2023 BUDGET

1. Presiding Officer call the Public Hearing to order.
2. Announcement that the notice of the hearing was published as required by law.
3. Comments from the public on the proposed 2023 Budget.
4. Adjourn the Public Hearing.

**E. APPROVAL OF THE PREVIOUS COMMON COUNCIL MEETING MINUTES OCTOBER 19, 2022
AND SPECIAL COUNCIL MEETINGS NOVEMBER 7 AND 10, 2022**

F. CITIZEN INPUT AND GUESTS.

Members of the public are welcome to address the Common Council during the public comment section of the meeting. Individuals wishing to speak on an item (whether on the agenda or not) must sign in prior to the start of the meeting, state the subject of their business, and may speak during the public comment segment of the meeting. To keep things moving forward and to afford everyone who wishes to provide comment an opportunity to do so, individual comments are limited to no more than three minutes each. Once the public comment segment ends, there will be no additional discussion received from the audience. Persons providing public comment must respect that they are speaking on their own personal behalf and are accountable for their personal conduct. While the public may comment on matters on or not on the agenda, the Council will not engage the commenter or engage in discussion or action during the public comment period.

G. CONSENT AGENDA

1. Approval of Financial Reports
 - a. Approval of Invoices
 - b. Approval of Treasurer's Report
2. Approval of License Applications: none
3. Approval of Park Use and Special Event Application:
 - a. Community Center and Kiwanis Park – Trinity Lutheran Church Soccer Tournament September 22 and 23, 2023.
4. Report of department heads and committee reports:
 - a. Police Department Petty Cash \$109.92
 - b. Municipal Court \$2,072.42.
 - c. Building Inspector: Est. Cost of Building Projects for Permits Issued Totaled \$1,045,398.00
 - d. Library Receipt Report: \$257.00
 - e. Meeting Minutes: Committee of the Whole Oct 19 & Nov 1; Airport Commission Oct 25; Utilities and Sanitary Sewer Commission Oct 25; Police and Fire Commission Nov 10; Plan Commission Nov 14.

H. NEW BUSINESS *Action will be taken on these items unless indicated that they are discussion or*

1st presentation items.

1. Action – With a 1st presentation only: Ordinance 671 – An Ordinance Appropriating the Necessary Funds for Operation of the Government and Administration of the City of New Holstein for the Year 2023
2. Discussion/Action – Finalize City Administrator Recruitment Process & Position Announcement
3. Action – Interim City Administrator
4. Action – Fire Protection Service Agreement – Town of Charlestown
5. Action – Advertising for Lawn Care Proposal for the 2023/2024 Lawn Mowing Seasons
6. Action – New stop sign placement and stop lines painted on Altona Ave at Kennedy Dr and on Quality Dr at Hwy 57
7. Action - Mayor's Appointment of Pauly Paul to the Utilities Commission with a term expiring 9/30/2027
8. Action on the 2023 Wage Schedule.
9. Action – Job Description for Department of Public Works
10. Action – Job Description for Deputy City Clerk
11. Discussion/Action – Development Agreement for park located on the corner of Michigan Ave and Railroad Street – Mayer/Woelfel
12. As recommended by the Plan Commission, the approval of the CSM for Tax Id #9036, on behalf of Ken Kleinhans.
13. Action – Purchase of Fire Gear
14. Action – Changing City Engineering to Excel Engineering
15. Consideration of Motion to adjourn into Closed Session pursuant to Wis. Stats Sec. 19.85 (1)(c) for the purpose of considering the employment, compensation or performance evaluation data of the City Administrative Assistant and Rec/Aquatic Direct.
16. A motion to adjourn the closed session and to reconvene in open session.
17. Discussion/motion on any action recommended in closed session.

I. MISCELLANEOUS BUSINESS

J. ADJOURNMENT

So as to not disturb the meeting, all cell phones must be placed on vibrate and all calls taken outside of the meeting room. Any person wishing to attend who, because of a disability, requires special accommodation, should contact the City Clerk at 920-898-5766 at least 48 hours before the scheduled meeting time so appropriate arrangements can be made. This is a public meeting. As such all members or a majority of the members of the Common Council may be in attendance. While a majority of the Common Council members or the majority of any given City of New Holstein Governmental Committee, Board, or Commission may be present, only the above committee will take official action based on the above agenda.