



COMMITTEE OF THE WHOLE
Tuesday, November 1, 2022, at 6:00 PM
City Hall, 2110 Washington St, New Holstein, WI 53061

CALL TO ORDER:

The meeting was called to order by Council President Woelfel.

ROLL CALL:

Roll call was taken by Beck. Present were Gene Woelfel, Fran Schmitz, Brad Hess, Becca Mosier, Richard Snelson, Raneae Raether(virtual), Steve Abrams and Eric Mayer. Also, present were Deputy Clerk Lori Beck, Police Chief Eric Fisher, Police Captain Chuck Schroeder, Director of Public Works Jason Meyer, Fire Chief Denis Mayer, Recreation Director April Lisch.

GUESTS: Brett Novotny, James Arndt from GovHR USA

APPROVAL OF THE AGENDA:

A motion was made by Schmitz, seconded by Mayer, and carried to approve the agenda.

APPROVAL OF MINUTES:

A motion was made by Hess, seconded by Abrams, and carried to approve the minutes from the previous meeting.

CITIZEN COMMENT: Brett Novotny – Property Concern

FINANCE AND PURCHASING: None

PROTECTIONS OF PERSONS AND PROPERTY:

- a. 1. Chief Fisher provided an update: 200 incidents for the month, include 2 deaths, assisting Fond du Lac Sheriff's office with a high-speed pursuit where the individual came into the City of New Holstein, vandalism to Kiwanis Park bathrooms, burglary on Plymouth St. The body camera grant has been submitted and approved as of today, in a few weeks we will know if we will receive the grant money. October 2022 Monthly PSLO Report was provided and explained. Chief Fisher gave the proposed agreement for the PSLO to Dan Nett, he will look it over and will make a determination on what they will do moving forward and will let us know.
- b. 1. Mayer provided a monthly report: 67 calls for the year; 7 this month; 1 call for gas odor; 2 EMS Calls; 3 false alarms, 1 Mutual Aid call; participated in Fire Prevention Week and Trunk or Treat at the park.
- c. 1. None
- d. 1. None

CITY BUILDINGS AND GROUNDS:

- a. Meyer provided his monthly report: Sprayed Mec Amine in all parks, finished blacktop patches from catch basins repairs, started leaf pick up, rented a machine for 1 day and used Mastic 1 on all high manholes & water valve boxes, changed cold storage to LED Bulbs, NEA paved Stonewall, Kennedy and Quality Drive.
- b. Discussion was held regarding requesting proposals for lawn mowing at locations in the City of New Holstein. A motion was made by Hess, seconded by Mayer, and carried to move to the Common Council

to recommend placing an ad in the paper for Lawn Care Proposals for the 2023/2024 Lawn Mowing Seasons.

RECREATION DIRECTORS:

- a. A motion was made by Mosier, seconded by Snelson, and carried to recommend to the Common Council to approve the Park Use and Special Even Application as submitted for the Trinity Soccer Tournament, Kiwanis Park, 9/22/2023-9/23/2023
- b. Lisch provided an update on programs: Trunk or Treat went well; working on the Christmas in the Park.

PERSONNEL: None

OLD BUSINESS:

- a. Mosier volunteered to assist with contacting firms to get information on possibly getting someone in to assist the office staff until a permanent individual is hired.
- b. Snelson provided information he received from Gov HR USA in regard to assistance with the Hiring Process for the City Administrator position. James Arndt was available virtually to explain the process and the cost of hiring them on to help with the process. No action was taken at this time. Mosier volunteered to assist Snelson in contacting other firms that offer this service as well so that comparisons can be done.
- c. Discussion was held regarding the Public Works Appointed Position. Meyer voiced his concerns regarding be an appointed employee by the mayor versus not being appointed.

NEW BUSINESS:

- a. Discussion was held regarding the Development Agreement for the park located on the corner of Michigan Ave and Railroad Street with Calumet Feeds. Mayer volunteered to reach out to Calumet Feeds to discuss this piece of property.
- b. Meyer discussed that Kennedy Dr has been paved now and goes around to Quality Dr and out to Hwy 57. He has worked with the police chief and they are recommending that a stop sign be put up on Altona Ave at Kennedy Dr since this is now an uncontrolled intersection. On further discussion Meyer pointed out Quality Dr goes out to Hwy 57 and should also have a stop sign. A motion was made by Mosier, seconded by Hess, and carried to move to the Common Council have stop sign put up and stop lines painted on Altona Ave at Kennedy Dr and also on Quality Dr at Hwy 57.

Lori Beck

Deputy City Clerk