



COMMITTEE OF THE WHOLE

Tuesday, August 2, 2022, at 6:00 PM

City Hall, 2110 Washington St, New Holstein, WI 53061

CALL TO ORDER:

The meeting was called to order by Council President Woelfel.

ROLL CALL:

Roll call was taken by Langenfeld. Present were Gene Woelfel, Fran Schmitz, Brad Hess, Becca Mosier, Richard Snelson, Norm Propson, Steve Abrams and Eric Mayer. Also, present were City Administrator Cassandra Langenfeld, Police Chief Eric Fisher, Police Captain Chuck Schroeder, Director of Public Works Jason Meyer, Fire Chief Denis Mayer, Recreation Director April Lisch, and Attorney Steven Sorenson.

GUESTS: None

APPROVAL OF THE AGENDA:

A motion was made by Propson, seconded by Hess, and carried to approve the agenda.

APPROVAL OF MINUTES:

A motion was made by Mosier, seconded by Abrams, to approve the previous minutes, a motion was made by Snelson, seconded by Mosier, and carried to revise the July 20, 2022 minutes to include Ordinance Section 5.115 (3) battery operated bicycles and motorized scooters are also prohibited on any streets, alleys, and highways within the City of New Holstein. A motion was made by Hess, seconded by Mayer, and carried to approve the motion as amended.

CITIZEN COMMENT:

- Ken Irwin, Calumet County Supervisor addressed the Committee on Parliamentary Procedure.
- Joe McShaw N1946 Honeymoon Hill, New Holstein, WI, addressed the Committee on the previous meeting and budget discussions, building business relations.
- Steve Settle, 1911 Madison St, New Holstein, WI addressed the Committee on his view of the City of Algoma and the proposed Ordinance.
- Scott Krebsbach, N2344 Honeymoon Hill, New Holstein, WI addressed the Committee on the drainage issue.
- Gene Woelfel read three letters that he received from local businesses in support of the City Administrator, Casey Langenfeld.

FINANCE AND PURCHASING:

- a. Langenfeld and Fisher presented the revised 2023 Police Department Budget.

PROTECTIONS OF PERSONS AND PROPERTY:

- a. 1. Chief Fisher provided an update: provided a copy of the departments mid-year report 2022, month of July 209 calls for service with only 3 officers covering the city; all of the officers are participating in city events and activities that can be viewed on Facebook; Officer Pawlosky resigned on July 15 with no reasoning provided; Officer Golbach will be the new full-time officer to fill this position; Officer Goldschmidt has completed his field training in 6 weeks and is taking on shifts which relaxes the amount of hours that Chief Fisher and Officer Schroeder have been working; July 9 fight on Taft Ave, suicide at Starlite Motel, July 25 mutual aid in the county for a car fire; Fisher commended the cooperation of the services coming together for the car accident; July 29 2200 block of Mason St family disturbance; Fisher discussed the types of violence occurring in the city and encouraged that the alderpersons do a ride along with the officers; Fisher

informed the Committee that he will be spending \$26,000 as a part of the ARPA funds using \$3,000 from his general operating funds to cover the difference; this will include service agreements and reprogramming; printer in Ford was replaced at \$1,000; purchasing 5 new vests for the officers for \$5,000 from his operating budget. Woelfel and Snelson commended the first responders and the chiefs report.

- b. 1. Mayer provided a monthly report: 48 calls for the year, 8 calls last month; 1 assist with Police Department; 2 CO calls, 3 vehicle accidents, vegetation fire, lift assist; assisted at Airport Days with the landing zone; new air compressor purchased with ARPA funds has arrived; Mayer addressed the call on July 25 and commended the emergency responders who assisted with the vehicle accident; New Holstein PD, St. Anna Fire, Kiel PD, Kiel Ambulance, Calumet County Sheriff's Department, Theda Star Air Transport; Mayer also thanked Officer Schroeder for providing the times from the dash camera; Fire Department was dispatched at 2:39 AM, engine 21 was in route at 2:49 AM, on scene at 2:46 AM, at 2:53 AM the victim was removed from the vehicle, 2:55 AM victim was in the ambulance, Mayer commended the 11 minute response time to provide the victim with the best chance, Officers Schroeder and Kramp helped to keep the fire at bay along with the firefighters; July 12 hanging Mayer thanked Chaplin Dave Damkot for his assistance with the debriefing and assistance to the members during difficult times.

c. 1. None

d. 1. None

CITY BUILDINGS AND GROUNDS:

- a. Meyer provided his monthly reports for July: picnic prep work; installed a wheelchair ramp; assisted with Airport Days; completed the sidewalk removal program which was 50 slabs and will move onto the sidewalk grinding project; Quality Drive, Kennedy Drive and Stonewall Drive have curb and gutter installed, starting base work on Prospect, completion of all 4 road projects is expected by the end of next week.

RECREATION DIRECTORS:

- a. Lisch provided an update on programs: Helped at Airport Days along with the Library to offer kids activities; Music in the Park last week and the 2/5 Party Band this week; winding down pool season; finishing 3rd lesson session with one remaining; overtime comes in on swim lesson weeks; Lisch presented photos of the aquatic center facility, and informed the committee that she is obtaining estimates; the contractors have been recommending that the outside sections be addressed first; Hess mentioned the duct work; Lisch mentioned that she will be looking into estimates and will bring them back.

PERSONNEL: None

OLD BUSINESS:

- a. Langenfeld provided the Committee with the reports that she has obtained regarding the detention pond. In 2021, Jason Meyer was receiving questions on the maintenance and easements for the pond and as they were both unfamiliar with its history Langenfeld contacted the City Attorney Gary Jahn to find out if he had any records. Jahn performed a property search, and no maintenance or easement agreements were found for the property. Langenfeld also contacted the city's engineering firm Robert E. Lee to find out if they had any records. Langenfeld read a portion of the response from the engineer stating that the pond meets the technical requirements of the previous approvals and that it does not require additional physical modifications to manage discharge of peak flow rates and also that the pond is located on private land. Langenfeld also explained that during this time of research, Attorney David Meyer who represents Joe McShaw was communicating with Attorney Jahn to obtain copies of the documents that were distributed. After the information was shared, Langenfeld indicated that she did not receive any more requests for information. A motion was made by Snelson, seconded by

Mosier, to allow Joe McShaw to speak on behalf of this topic as it directly involves him, Woelfel indicated that he would allow it as long as it doesn't become a debate. McShaw provided discussion on his perspective of the pond. Snelson mentioned the Emergency Management Plan and the intergovernmental meeting he attended. Snelson contacted the Town to address the water issue. Snelson brought it to the council and the council indicated that this was private property. Snelson brought up State Street and Wisconsin Avenue flooding on private property. Mosier mentioned Calumet Drive. Ken Irwin informed the committee that the plan is an Emergency Plan which means nothing until there's an emergency declared. Mosier asked what the City can do to work together, she indicated that the City shouldn't take full responsibility for it. Schmitz discussed his interpretation of the plan and that the City and Joe have met their obligations. Schmitz discussed that the Town or the County needs to address the problem and he discussed the culvert sizes. Propson discussed forming a committee to join with the Town to discuss the topic. A motion was made by Woelfel, seconded by Schmitz and carried to have Rich and Norm meet with the Town to discuss this water problem and report back to the Committee after their meeting.

NEW BUSINESS:

- a. Meyer addressed the 2023 City X Road Project. The City's cost for the project has increased to \$323,000. Meyer mentioned the agreement between the County and City for road work that is used to calculate the costs. Langenfeld informed the committee that the City will need to borrow money for this project. Additional discussion occurred on the project and bidding the project. The Committee asked that Jason have the county bid it out and to bring back the numbers.

Being no further business, the meeting adjourned.

Cassandra Langenfeld

City Administrator/Clerk-Treasurer