



COMMITTEE OF THE WHOLE
Wednesday, July 20, 2022 at 6:00 PM
City Hall, 2110 Washington St, New Holstein, WI 53061

CALL TO ORDER:

The meeting was called to order by Council President Woelfel.

ROLL CALL:

Roll call was taken by Langenfeld. Present were Gene Woelfel, Fran Schmitz, Steven Abrams, Eric Mayer, Rane Raether (virtual), Norman Propson, Brad Hess, Becca Mosier, and Richard Snelson. Also, present were Administrator Cassandra Langenfeld, Chief of Police Eric Fisher, Director of Public Works Jason Meyer, Fire Chief Denis Mayer, Attorney Steven Sorenson, Emergency Management Director Russ Thiel, and Police Captain Chuck Schroeder.

GUESTS: Mark Sherry

APPROVAL OF THE AGENDA:

A motion was made by Snelson, seconded by Propson, and carried to approve the agenda as presented.

APPROVAL OF MINUTES:

A motion was made by Mayer, seconded by Hess, and carried to approve the minutes as presented.

CITIZEN INPUT:

The following individuals addressed the Committee on the water drainage from the pond located on Honeymoon Acres property that flows to the Town of New Holstein.

- Joe McShaw N1946 Honeymoon Hill, New Holstein, WI
- Marci McShaw, N1946 Honeymoon Hill, New Holstein, WI
- Alex McShaw, N1931 Orchard Rd, New Holstein, WI
- Clint McShaw, N1931 Orchard Rd, New Holstein, WI
- Bob Depies, 202 Prospect, New Holstein, WI
- Chuck Feider, New Holstein, WI
- Gerald Lorenz, New Holstein, WI

- Dianne Reese, Cindy Lane, New Holstein, WI addressed the Committee on the Committee of the Whole.
- Steve Settle, 1911 Madison, New Holstein addressed the Committee on the proposed Ordinance to add City Administrator to the Municipal Code.

FINANCE AND PURCHASING:

- a. 1 Langenfeld presented the monthly invoices, and financial report for the month ending June 2022. A motion was made by Mosier, seconded by Propson, and carried to recommend to the Common Council to approve the invoices as presented.
3. Langenfeld recognized the Fire Department, Police Department and Department of Public Works for the work that they do in preparation and during the Fire Department's Annual Picnic.
4. Langenfeld presented the first presentation of the 2023 Budget.
5. The Committee reviewed the monthly meeting attendance report.
- b. None

PROTECTIONS OF PERSONS AND PROPERTY: None

CITY BUILDINGS AND GROUNDS: None

RECREATION DIRECTORS: None

PERSONNEL: None

OLD BUSINESS:

- a. Langenfeld informed the Committee that she communicated with Jason Dyer from the Lions Club that when we receive a request for a message to be placed on the Lions Sign, the City can send it to him, and he will review and provide us with authorization to add the message.

NEW BUSINESS:

- a. Langenfeld presented requests for changes to the Employee Handbook and benefits. Langenfeld shared that New Holstein Utilities recently passed a change to their employee's vacation time which would add one day every 2 two years instead of having to wait 10 years after year 5 for increases in time off, she requested to increase the Public Works Department Clothing allowance to \$250 from \$150 and to add language for the Police Chief and Captain so that their clothing allowance payout guidelines matched what the union police employees receive. A motion was made by Abrams, seconded by Mosier to move the changes to Council, during the discussion Schmitz asked for clarification on the payout for the Chief and Captain, Woelfel requested to know what the cost would be to us in future years, Abrams asked for clarification on Woelfel's request for numbers, upon a call of the motion, the motion failed with Mayer, Raether, Mosier, Propson, Hess, Schmitz, Abrams, Woelfel, and Snelson voting nay.
- b. Denis Mayer reviewed the fire contracts with the Town of New Holstein and the Town of Charlestown. A motion was made by Abrams, seconded by Schmitz, and carried to recommend a 3, 3, 3 for both contracts.
- c. Snelson addressed electric bikes and asked to exclude them from our ordinance. Snelson said he found Ordinance Section 5.115 (3) battery operated bicycles and motorized scooters are also prohibited on any streets, alleys, and highways within the City of New Holstein. Sorenson informed the committee that it is illegal for them to be operated on the sidewalks and in parks, if they are licensed they can operate on the roads. Once the bikes get over 12 volts, they must get a license and be operated on the roads. Snelson asked for clarification on their use on the Kiel/New Holstein trail. Sorenson informed the Committee that he can draft an ordinance and requested to know what the city wants and offered to bring samples of other ordinances. Woelfel recommended that the Solomon Trail Committee should review the rules for electric bikes on the trail.

Being no further business, the meeting adjourned.

Cassandra Langenfeld, Administrator/Clerk-Treasurer