



COMMITTEE OF THE WHOLE
Wednesday, June 15, 2022 at 6:00 PM
City Hall, 2110 Washington St, New Holstein, WI 53061

CALL TO ORDER:

The meeting was called to order by Council President Woelfel.

ROLL CALL:

Roll call was taken by Langenfeld. Present were Gene Woelfel, Fran Schmitz, Steven Abrams, Eric Mayer (virtual), Raneae Raether, Norman Propson, Brad Hess, Becca Mosier, and Richard Snelson. Also, present were Administrator Cassandra Langenfeld, Chief of Police Eric Fisher, Director of Public Works Jason Meyer (virtual), Fire Chief Denis Mayer, Attorney Steven Sorenson (virtual), and Police Captain Chuck Schroeder.

GUESTS: Mark Sherry, and members of the New Holstein Lions Club.

APPROVAL OF THE AGENDA:

A motion was made by Propson, seconded by Hess, and carried to approve the agenda as presented.

The Committee toured the lower level of City Hall and returned to the Council Chambers.

APPROVAL OF MINUTES:

A motion was made by Schmitz, seconded by Mosier, and carried to approve the minutes as presented.

CITIZEN INPUT: None

FINANCE AND PURCHASING:

- a. 1 Langenfeld presented the monthly invoices, and financial report for the month ending May 2022. A motion was made by Hess, seconded by Snelson, and carried to recommend to the Common Council to approve the invoices as presented.
3. The Committee reviewed the monthly meeting attendance report.
- b. None

PROTECTIONS OF PERSONS AND PROPERTY: None

CITY BUILDINGS AND GROUNDS:

- a. Langenfeld presented the 2022 Heavy Refuse Drop off Report.
- b. Meyer informed the Committee that Gary's Lawn Service has requested to add a fuel surcharge to the City's lawn service due to the increase in the fuel price. Gary is requesting \$100 fuel surcharge per month for the three locations that he currently cuts: Airport, Civic Park, and Funke Field. Attorney Sorenson made the recommendation to have the City sit down with Gary and amend his contract, the bid that was submitted, to answer the question on how long the fuel charge will last. A motion was made by Woelfel, seconded by Mosier, and carried to recommend to the Common Council to pay the invoices less surcharge, and to have an amendment written up with Gary's.

RECREATION DIRECTORS: None

PERSONNEL: None

OLD BUSINESS: None

NEW BUSINESS:

- a. Langenfeld informed the committee that Robert Schermetzler requested to purchase a portion of land that is owned by the City. Sorenson informed the committee that there is a cost to have the portion surveyed, and that the requestor will need to come back with a certified survey map as the piece of land can not exist independently, the requestor will need to provide the city with a proposed CSM for the land that he is requesting, then the City can contact the Assessor to determine a cost for the land. The Committee requested that the City Administrator contact the individual with this information.
- b. Schmitz discussed the 7-day grace period at the end of the May 31st No Mow May deadline, in addition to the 5 days that the City has to wait to make contact with the property owner who has not maintained their property. Schmitz requested to eliminate the 7 days and just use the 5 days that are in our ordinance. Woelfel informed the committee that we could revisit this when discussing the topic close to the next event.
- c. Woelfel asked if anyone is interested in participating in the Fireman's Parade, Snelson, Mosier and Propson indicated that they would participate.

Being no further business, the meeting adjourned.

Cassandra Langenfeld, Administrator/Clerk-Treasurer