



COMMITTEE OF THE WHOLE

Tuesday, June 7, 2022, at 6:00 PM

City Hall, 2110 Washington St, New Holstein, WI 53061

CALL TO ORDER:

The meeting was called to order by Council President Woelfel.

ROLL CALL:

Roll call was taken by Langenfeld. Present were Gene Woelfel, Fran Schmitz, Brad Hess (virtual), Becca Mosier, Rane Raether, Richard Snelson, Norm Propson, Steve Abrams and Eric Mayer. Also, present were City Administrator Cassandra Langenfeld, Police Chief Eric Fisher, Police Captain Chuck Schroeder, Fire Chief Denis Mayer, Recreation Director April Lisch, and Police Officer Hunter Goldschmidt. Others present were Attorney Kyle Gulya.

GUESTS: None

APPROVAL OF THE AGENDA:

A motion was made by Schmitz, seconded by Mosier, and carried to approve the agenda.

APPROVAL OF MINUTES:

A motion was made by Propson, seconded by Mayer, and carried to approve the minutes as presented.

CITIZEN COMMENT: Lori Dyer, 1810 Plymouth St, addressed the Committee regarding no parking in front of her house.

FINANCE AND PURCHASING:

- a. Langenfeld requested a budget number for wage increases for 2023. A motion was made by Schmitz to do a 2% increase, no second occurred so the motion died. A motion was made by Snelson, seconded by Mayer, to go at least a 3% raise, upon a call of the motion the motion passed with Woelfel, Mosier, Abrams, Snelson, Raether, Hess, Mayer, and Propson voting aye, Schmitz voting nay.

PROTECTIONS OF PERSONS AND PROPERTY:

- A. 1. Chief Fisher provided an update: Fisher introduced Officer Goldschmidt; Officer Joshua Powlosky started a week ago; 168 incidents through May 31; Child porn investigation resulted in an arrest, Officer Schallmo did a great job on this investigation; a physical domestic abuse; several vandalisms at True Value and the tennis courts in which 3 juveniles were arrested and the City is seeking restitution, joint effort from the public and Officer Schallmo; Cory's last day was May 11 and Robs was on May 13; have 3 full time employees covering the City along with Mike who is part-time; received a Narcan grant which was written by Captain Schroeder, the department should now have a good supply. At the June 15th Committee meeting we will have a walkthrough of lower level of City Hall, the old jail and the police garage to show the council the conditions of these structures.
- B. 1. Mayer provided a monthly report: 31 calls for the year, 8 calls this month which included 2 CO Calls, 2 structures, vehicle accident, false alarm, 2 vegetation fires; annual maintenance was done on all of the trucks.
- C. 1. Thiel provided a monthly report: May 10 attended a Calumet County Emergency Government meeting sponsored by Bernie Sorenson at Calumet County; the training focused on documentation for private and

public disasters; Steve from the State of Wisconsin commended New Holstein on how we documented the storm in 2018 the City did a great job to get funds back; reviewing our Emergency Management Plan, will distribute when ready; will be looking into bomb threat procedures for City Hall, the City's overall plan addresses bomb threats however it is not specific to City Hall.

D. 1. None

CITY BUILDINGS AND GROUNDS:

a. None

RECREATION DIRECTORS:

- a. Lisch provided an update on programs: Music in the Park starts this month, there were 19 donors, able to add a 4th musical act; open the pool on Saturday the temperatures were cold and there were 53 people checking in that day; swim lessons start next week; couple of events planned which include cardboard boat race, fitness class on Saturday mornings, ping pong ball toss, and season pass holder drawing.
- b. Lisch requested to increase the closing temperature from 60 to 66 degrees. A motion was made by Mosier, seconded by Snelson, and carried to recommend to the Common Council to update the temperature closing to 66 degrees for the pool.

PERSONNEL: None

OLD BUSINESS: None

NEW BUSINESS:

- a. The Committee discussed no parking on Plymouth Street with the emphasis on why it is no parking all day. Woelfel indicated that he thought that it had been a request from the school to keep the kids from parking in the street. Fisher explained that if a homeowner has a contractor coming the Police can waive the no parking restrictions for that timeframe. Fisher expressed that the 2-hour parking would be difficult to monitor. Mosier made a recommendation on other time options. The Committee agreed to reach out to the school to potentially change the no parking to 7:00 AM – 9:00 AM no parking and 1:30 – 3:30 PM no parking.
- b. Snelson informed that committee that one of his constituents that lives in this area addressed the parking that was blocked off for NAPA and were wondering if we could open it up both North and South of Wisconsin. Mayer discussed making the turns with a firetruck on both sides of Monroe and explained that it would be difficult if parking was allowed. Denis Mayer explained that there was a car parked on the Northeast corner and the fire truck clipped off a mirror. Mosier explained how narrow the streets are already. Woelfel requested that Snelson go back the resident to explain that the no parking was put into place for fire reasons.
- c. A motion was made by Mosier, seconded by Propson, to go into Closed Session under Wis. Stats. 19.85 (1)(c)- to consider employment, promotion, compensation, or performance evaluation data of public employees over which the governmental body had jurisdiction or exercises responsibility, specifically to discuss employee retention and employee performance as it relates to the City Administrator, upon a call of the motion the motion passed with Schmitz, Snelson, Woelfel, Mayer, Mosier, Propson, Hess, Raether, and Abrams voting aye.
- d. A motion was made by Propson, seconded by Mosier to adjourn the closed session and to reconvene in open session upon a call of the motion the motion passed with Schmitz, Snelson, Woelfel, Mayer, Mosier, Propson, Hess, Raether, and Abrams voting aye.
- e. A motion was made by Snelson, seconded by Abrams to update the ordinance of administrator weak and strong and the administrator to work with the attorney to move forward, develop an ordinance to amend section 104 of the code and any other relevant provisions, for weak and strong administrator,

during discussion, Abrams requested to have the attorney explain the amount of work that would be involved with offering two options of weak and strong administrators, Woelfel made a motion to amend the motion to remove weak administrator, Snelson announced that he would not allow it, Woelfel encouraged the committee to vote no on this motion and to have another motion, upon a call of the motion the motion failed with only Snelson voting aye.

A motion was made by Woelfel, seconded by Mayer, to have the city attorney work with the city to update the ordinance to incorporate the office of the administrator as noted in the organizational table the job description, upon a call of the motion the motion passed with Snelson voting nay.

Being no further business, the meeting adjourned.

Cassandra Langenfeld

City Administrator/Clerk-Treasurer