



COMMITTEE OF THE WHOLE
Wednesday, May 18, 2022 at 6:00 PM
City Hall, 2110 Washington St, New Holstein, WI 53061

CALL TO ORDER:

The meeting was called to order by Council President Woelfel.

ROLL CALL:

Roll call was taken by Langenfeld. Present were Gene Woelfel, Fran Schmitz (virtual), Steven Abrams, Eric Mayer, Raneae Raether, Norman Propson, Brad Hess, Becca Mosier, and Richard Snelson. Also, present were Administrator Cassandra Langenfeld, Chief of Police Eric Fisher, Director of Public Works Jason Meyer, Fire Chief Denis Mayer, Attorney Steven Sorenson, and Police Captain Chuck Schroeder.

GUESTS: Mark Sherry, Jason Dyer and members of the New Holstein Lions Club.

APPROVAL OF THE AGENDA:

A motion was made by Snelson, seconded by Propson, and carried to approve the agenda as presented.

APPROVAL OF MINUTES:

A motion was made by Mosier, seconded by Hess, and carried to approve the minutes as presented.

CITIZEN INPUT: None

FINANCE AND PURCHASING:

- a. 1 Langenfeld presented the monthly invoices, and financial report for the month ending April 2022. A motion was made by Mayer, seconded by Hess, and carried to recommend to the Common Council to approve the invoices as presented.
3. The Committee reviewed the monthly meeting attendance report.
- b. None

PROTECTIONS OF PERSONS AND PROPERTY: None

CITY BUILDINGS AND GROUNDS: None

RECREATION DIRECTORS: None

PERSONNEL: None

OLD BUSINESS:

a. Jason Dyer, New Holstein Lions Club presented a revised request for a new informational sign located next to the Fire Station on Wisconsin Ave. Lions requested a new sign with a 3 x 6 message board sign, 10 millimeter in the amount of \$34,100 for the complete sign. The Lions would like to commit \$24,000 with payments of \$4,000 annually over 6 years with the remaining \$10,100 coming from the City, sign ownership would be split equally between the City and the Lions Club; City would enter the data; a form would be created to manage requests to put information on the sign with a minimal fee that could be used for the long term maintenance and upkeep of the sign; any bills for the sign would be taken care of equally between the Club and the City; installation, maintenance, and repairs to be overseen by city employees. Dyer explained that the current sign is in poor condition. Attorney Sorenson recommended that an agreement be drafted between the City and the Club. Mosier asked if Kiwanis or other organizations might be interested in investing in the sign. Attorney Sorenson clarified that the sign is located on the City's land and would be considered as owned by the City. Langenfeld informed the committee that the funds could come from the Community Development Fund. Woelfel indicated that the full

cost could come from the Community Development Fund and the Lions payments would reimburse this fund. Additional discussion occurred. Attorney Sorenson informed the Committee that he could draft an agreement by the June Council meeting. A motion was made by Abrams, seconded by Mosier, and carried to recommend presenting this agreement with some clarifications on ownership to the next monthly council meeting.

NEW BUSINESS:

a. Snelson presented his request to have a phone and computer to do work business. Snelson expressed that Langenfeld was able to provide him with a laptop that works for him, however the flip phone does not. Snelson would prefer to have a phone that he can view work emails. Snelson recommended that he could purchase a phone and get reimbursed. A motion was made by Mosier, seconded by Schmitz, to recommend to the Common Council to allocate funds \$40 per month to be reimbursed for a phone to the Mayor, during discussion Abrams asked if this would be acceptable to Snelson that he would be responsible for picking up another phone and adding it to whatever plan he has and get set amount to contribute, Snelson indicated that he would be accepting of the offer, upon a call of the motion, the motion passed. Langenfeld asked for clarification that Snelson no longer wanted a data plan to have remote internet access and he indicated that no there was no additional technology needed.

Being no further business, the meeting adjourned.

Cassandra Langenfeld, Administrator/Clerk-Treasurer