



COMMITTEE OF THE WHOLE

Tuesday, May 3, 2022, at 6:00 PM

City Hall, 2110 Washington St, New Holstein, WI 53061

CALL TO ORDER:

The meeting was called to order by Council President Woelfel.

ROLL CALL:

Roll call was taken by Langenfeld. Present were Gene Woelfel, Fran Schmitz, Brad Hess, Becca Mosier, Rane Raether, Richard Snelson, Norm Propson, Steve Abrams and Eric Mayer. Also, present were City Administrator Cassandra Langenfeld, Public Works Director Jason Meyer, Police Chief Eric Fisher, Police Captain Chuck Schroeder, Fire Chief Denis Mayer, Recreation Director April Lisch. Others present were Attorney Steven Sorenson.

GUESTS: Josh Scott, compost

APPROVAL OF THE AGENDA:

A motion was made by Mosier, seconded by Propson, and carried to approve the agenda.

APPROVAL OF MINUTES:

A motion was made by Mayer, seconded by Raether, and carried to approve the minutes as presented.

FINANCE AND PURCHASING: None

PROTECTIONS OF PERSONS AND PROPERTY:

- A. 1. Chief Fisher provided an update: 202 calls for service this month, that include the following; Officer Schallmo investigated a shooting where the individual shot himself by accident, community was not at risk; Officer Schallmo responded to a possible burglary, suspect was located and arrested; Officer Toltzman arrested an individual for his third OWI; Officer Baldwin cited an individual burning donuts in the laundromat parking lot as well as speeding through town; Captain Schroeder submitted test results from a drug case in 2021, drug tested positive for pure fentanyl, the amount of fentanyl would have caused several 100 users to die if they would have been exposed, the drugs were taken off of an individual near the elementary school and the suspect faces felony charges; working on the Mutual Aid agreement from 2016 and will include the Sheriff's department; located 9 vista body cameras, brand new, in the Chief's office that were never used and were purchased in 2015-2018 at a cost of over \$10,000 with the warranty that was purchased; the cameras are not compatible with the new system, able to sell them to an agency in Minnesota for \$4,500; Officer Thome has resigned with a last day of May 6, 2022; Officer Baldwin retiring on May 13, 2022; Dan Nett at the school was notified that there would not be an officer in the school, however the officers on duty would be available; the department will be down four officers and will still provide 24 coverage with the assistance from the County; hiring update, Hunter Goldschmidt is tentatively starting June 1st, Officer Toltzman is still in training, there are two potential additional hires that will be presented to the PFC on May 10, 2022. Alderperson Abrams requested additional information on the County being included in the Mutual Aid Agreement. Sorenson provided the explanation.
- B. 1. Mayer provided a monthly report: 23 calls for the year, 4 calls this month which included 3 mutual aid calls; department burned the prairie to assist with weed control.

2. Mayer provided an update on the 2% audit from the State, and the results were that the department is mostly compliant.

- C. 1. Snelson informed the Committee that Russ Thiel, a retired firefighter, would be interested in the Emergency Management Director position. Snelson indicated that he would like to have Thiel attend a training session at the County on May 10, 2022 before formal appointment. The Committee did not have any concerns with him attending the training.

- D. 1. None

CITY BUILDINGS AND GROUNDS:

- a. Director of Public Works, Jason Meyer provided an update: March snow removal; floor grates in the shop were replaced; replace three stop signs that were hit this winter; split two loads of Ash firewood which was hauled out to the airport for the Super Cubs; switched out lighting to LED in Chalet and at City Hall. April – switched out 94 LED bulbs at City Hall; added chips to the shrub beds; prepared soccer fields; purchased and planted eight trees from Leaf Inspired for DNR grant; nine more trees will be arriving to plant on Monday; Sidewalk program will be coming up soon and work will be done by the department; heavy refuse 5 full dumpsters, \$1,164 in scrap metal was brought in; update on the Cty X project with the County, was supposed to be completed in 2023, \$43,090 was budgeted for the project, county has informed the city that the cost could be 2 to 3 times more as the project has changed from a relay to a total reconstruction; city is responsible for parking lanes of this county road; the mower that was purchased with ARPA money will be delivered this week, was estimated at \$42,500, received \$7,500 in trade in on old mower, actual cost for new mower will be \$35,000; paving at the garage came in at \$27.87 and \$30.27, price is too high, would like to concrete in front of wash bay and apron off of Taft Ave. for \$5,000.
- b. Meyer addressed the compost and brush at the compost site. Meyer informed the committee that it costs the city \$13,855 a year to process the compost piles, while the revenue received averages \$1,695. Meyer would like to give it away to anyone who wants it. Snelson informed the committee that he spoke with Danes who would be interested in it. Josh Scott addressed the committee and informed them that Mike Danes and Chris Woelfel are interested in it and are certified to take it. Meyer indicated that he would like to keep 40 yards on hand for the residents. Scott informed the committee that the individuals would haul it away at no cost to the city, the city would need to load the trucks. A motion was made by Snelson, seconded by Mayer, and carried to have Jason Meyer contact the parties that are interested, work out a deal and to come back to the Council, during discussion Schmitz asked if Joe was interested in the compost and Snelson said that he was not because there were issues with it and he has his own.

RECREATION DIRECTORS: Lisch provided an update on programs: 90 kids for youth basketball; 100 kids for the softball/baseball program; offered a cookie decorating class in March, 10 kids participated; adult volleyball league January to April with 7 teams; ran a Be Active fitness challenge in March and 23 residents signed up; 4 dates for Music in the Park, looking for \$750 in donations to cover the expenses; App went live in April 168 downloads for it; Aquatic Center opens on June 4th, still have staffing concerns, went to the high school for two days to recruit and received two applications; swim lesson sign up was online this year, 270 kids are signed up; will have a few events at the pool this summer with a ping pong ball drop and cardboard boat race, hoping to add fitness classes on the weekend. Snelson complimented Lisch on the App. Mosier made a recommendation to look into adding evening swim lessons if possible. Lisch explained that it's a tough balance to meet the needs of offering evening lessons and to have the pool open in the evenings for pass holders. Snelson asked about the calendar of events on the City's website, Langenfeld informed the committee that the city is in the process of transitioning over to the new website which will have a better calendar option to list events compared to the multiple calendars that are available on the current site.

PERSONNEL: None

OLD BUSINESS: None

NEW BUSINESS:

a. No discussion, item skipped as individual was not ready to present information.

b. Snelson addressed the ATV/UTV permits that the City issues and requested to do away with them. The vehicles are already registered with the state, and requiring that people get a permit in the city deters them from coming into our city. Langenfeld provided the revenue and expenses that the City receives from the permits; addressed the concerns of the Clerk's office on the additional administrative work required to manage the permits; the reaction from the applicants in having to get a permit and the additional cost to have an inspection completed every two years which can cost between \$40 and \$70; there is also a concern from the Clerk's office staff when we will have to require that the applicants provide proof of an inspection in 2023. The committee discussed golf carts. Langenfeld informed the committee that the ordinance will still be in place, however the requirement to purchase a permit will be removed. Langenfeld also requested approval to refund those individuals who purchased a permit for 2022. A motion was made by Mosier, seconded by Mayer, to eliminate the atv utv permit requirement in the city, during discussion Mayer addressed how the current signs will be addressed and the committee agreed to cover up the words that say permit required, the original motion was amended by Mosier, seconded by Mayer and carried to recommend to the Council to include refunds to people who paid in 2022 and update the ordinance.

Langenfeld requested to have the city reinstate the Airport Commission. Langenfeld informed the committee that the commission was dissolve when the Committee of the Whole was established, however with the new programs and projects, it would be beneficial to have a Commission that was focused on aviation. A motion was made by Hess, seconded by Becca to recommend to the Common Council to reinstate the Airport Commission.

Langenfeld requested that the City waive the per night camping fee for the Super Cub Club for their annual fly-in. Langenfeld explained that the group has provided donations to construct a shelter at the airport and to pay for the showers in the terminal, the group also provides the activities and air show for Airport Day, the group provides free airplane rides to children through the Young Eagles program. Dr. Richard Corfman is the new contact for the group and he informed Langenfeld that they have formed a Friends of the New Holstein Airport LLC. This group raises funds to pay for the event each year and will be donating any remaining funds back to the city each year. Langenfeld explained that the cost to host this group is minor with around \$108 in electrical costs and additional hours for cleaning. The group supports local businesses while they are in town and have already planned to have their meals catered in from the Altona for the week. A motion was made by Mosier, seconded by Snelson, and carried to recommend to the Common Council to waive the fee for the Club, during discussion, Abrams asked if the waiver was permanent, Mosier indicated that it was permanent.

Langenfeld informed the Committee that the farmland leases are up for renewal in December 2022 and that per the agreements the City has the right to raise the rates and inform the tenants of the increase. The tenants can accept the increase or terminate their lease at the end of the year. Langenfeld asked the committee to consider keeping the rates lower for the parcels of land adjacent to the runways as they are landlocked and only the surrounding property owners have access. If the city did not lease this land, the city would need to mow the additional acreage. A motion was made by Mosier, seconded by Hess, and carried to recommend to the Council to increase the rates to \$141 for 2023, 2024 and 2025. Mosier amended her motion, which was seconded by Hess and carried to recommend to the Common Council to keep the reduced rates the same for the three adjacent to the runway.

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A motion was made by Mosier, seconded by Mayer, to move into closed session to consider employment, promotion, compensation or performance evaluation data of the police department personnel as public employees to the extent that this governmental body has jurisdiction or exercise responsibility, upon a call of the motion the motion passed with Woelfel, Raether, Schmitz, Propson, Snelson, Abrams, Hess, Mayer, and Mosier voting aye.

A motion was made by Propson, seconded by Schmitz, to adjourn the closed session and to reconvene in open session, upon a call of the motion the motion passed with Woelfel, Raether, Schmitz, Propson, Snelson, Abrams, Hess, Mayer, and Mosier voting aye.

Being no further business, the meeting adjourned.

Cassandra Langenfeld

City Administrator/Clerk-Treasurer