



CITY OF NEW HOLSTEIN COMMON COUNCIL MEETING AGENDA

cityofnewholstein.org
2110 Washington Street
New Holstein, WI 53061
Phone: 920.898.5766
FAX: 920.898.5879

Tuesday, April 19, 2022

6:30 PM

Council Chambers

Pursuant to Section 19.84(2) and (3) of the Wisconsin Statutes, notice is hereby given to the public and to Tri-County Newspaper that a meeting of the above-referenced will be held at the date, time and location listed above.

The above governmental body will meet to discuss and possibly take action on the agenda items set forth below.

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE TO THE FLAG

B. ROLL CALL

C. ADMINISTER OATHS OF OFFICE TO NEWLY ELECTED OFFICIALS

D. APPROVAL OF THE AGENDA

E. ACTION – Election of President of the Common Council

F. APPROVAL OF THE PREVIOUS COMMON COUNCIL MEETING MINUTES.

G. CITIZEN INPUT AND GUESTS.

1. This is the section on the agenda where the public can address the Council with their concerns. In accordance with open meeting laws the Council must notice an item on the agenda to allow discussion on that matter. Citizen comments will be considered and may be placed on a future agenda for further discussion, or the Council may direct staff to research and respond directly to the citizen at a later time.

H. CONSENT AGENDA

1. Approval of Financial Reports
 - a. Approval of Invoices
 - b. Approval of Treasurer's Report
2. Approval of License Applications:
 - a. Outdoor Extension Application: none
 - b. Renewal Class B Beer Alcohol Beverage License Application: New Holstein Baseball/Softball Association, Agent: Adam Schultz, 2101 Church Street, New Holstein, WI, Kiwanis Park Enclosed Concession Stand, 1917 Hickory Lane, 4/1/2022 to 10/1/2022.
3. Approval of Park Use and Special Event Application: NONE
4. Report of department heads and committee reports:
 - a. Police Department Petty Cash \$1,642.50; Municipal Court \$2,948.00.
 - b. Building Inspector: Est. Cost of Building Projects for Permits Issued Totaled \$71,729.
 - c. Library Receipt Report: \$1,805.51.
 - d. Meeting Minutes: Committee of the Whole, March 16 and April 6; Historic Preservation Committee March 29; Board of Zoning Appeals April 6.

I. NEW BUSINESS *Action will be taken on these items unless indicated that they are discussion or 1st presentation items.*

1. Discussion/Presentation – John Rader, Director, Baker Tilly, Presentation of the 2021 Financial Statements.
2. Action – Mayor's Appointments and the appointment of Election workers Jill Sippel, Mary Ann Lueders, and Kevin Meyer

3. Discussion/Action/Roll Call Vote– Resolution Number 1495 – A Resolution Adopting the Calumet County Hazard Mitigation Plan.
4. Action/Roll Call Vote – Resolution Number 1496 – A Resolution to Adopt the 2022 Schedule of Fees.
5. Action/Roll Call Vote – Resolution Number 1497 – A Resolution Designating the Official Bank for Depository Funds – BMO Harris Bank, N.A.
6. Action/Roll Call Vote – Resolution Number 1498 – A Resolution Designating the Official Bank for Depository Funds – State Bank of Chilton
7. Action/Roll Call Vote – Resolution Number 1499 – A Resolution Designating the Official Bank for Depository Funds – Bank First National.
8. Action/Roll Call Vote – Resolution Number 1500 – A Resolution Designating the Official Credit Union for Depository Funds
9. Action/Roll Call Vote – Resolution Number 1501 – A Resolution Designating the Official Paper for Publication.
10. Action/Roll Call Vote – Resolution Number 1502 – A Resolution Designating a Local Government Pooled Investment Fund.
11. Discussion Only – 1st Presentation – Ordinance No. 662 – an Ordinance Creating Section 10.05.01 Dangerous and Vicious Dogs of Chapter 10, Licenses and Permits.
12. Action/Roll Call Vote – Approval of Agreement to Transfer \$150,000 of the City of New Holstein’s 2018 Entitlement Funds to West Bend Municipal Airport and East Troy Municipal Airport.
13. Action/Roll Call Vote – Approval of Agreement to Transfer \$150,000 of the City of New Holstein’s 2019 Entitlement Funds to Waukesha County Airport.
14. Action/Roll Call Vote – Appropriating ARP Funds to the following projects in 2022: New Holstein Utilities Wastewater Treatment Plan \$10,732; Fire Department Air Compressor \$37,000; Police Department Base Radio System \$26,000; New Holstein Utilities Lead Service Lateral Project \$39,320; Public Works Garage Parking Lot Pavement \$25,000; Police Department Body Cameras \$25,000, City Hall Front Door \$15,450, City Website Redesign \$7,000.
15. Action/Roll Call Vote – Approval of the purchase of an Arctic Air Compressor for the Fire Department not to exceed \$37,000.
16. Action/Roll Call Vote – Approval of the quote to repair and replace the front entrance door at City Hall in the amount of \$15,450.00.
17. Action/Roll Call Vote – Approval of the disbursement of \$39,320.00 to New Holstein Utilities for the Lead Service Lateral Project.
18. Action/Roll Call Vote – Approval to move forward with web design proposal from Town Web not to exceed \$7,000.
19. Action/Roll Call Vote – Approval of the purchase of the John Deere 1600 Turbo Series III Commercial Wide Area Mower with 4-Post ROPS Canopy at a cost of \$72,300.00 for the New Holstein Airport using the Airports Entitlement Funds, to take delivery in 2023.

So as to not disturb the meeting, all cell phones must be placed on vibrate and all calls taken outside of the meeting room. Any person wishing to attend who, because of a disability, requires special accommodation, should contact the City Clerk at 920-898-5766 at least 48 hours before the scheduled meeting time so appropriate arrangements can be made. This is a public meeting. As such all members or a majority of the members of the Common Council may be in attendance. While a majority of the Common Council members or the majority of any given City of New Holstein Governmental Committee, Board, or Commission may be present, only the above committee will take official action based on the above agenda.

20. Action – Approval to have Robert E. Lee & Associates apply for the Bi-Partisan Infrastructure Grant in 2022 for road work to include Hickory Street and Park Avenue.

21. Acknowledgement – Announcement of Retirement from Police Officer Robert Baldwin.

J. MISCELLANEOUS BUSINESS

1. Proclamation – 2022 Arbor Day
2. Proclamation – 2022 American Legion Poppy Month
3. NHEDC Meeting Minutes February 23, 2022
4. Letters to the City Council from students at Divine Savior School in Kiel.

K. ADJOURNMENT

So as to not disturb the meeting, all cell phones must be placed on vibrate and all calls taken outside of the meeting room. Any person wishing to attend who, because of a disability, requires special accommodation, should contact the City Clerk at 920-898-5766 at least 48 hours before the scheduled meeting time so appropriate arrangements can be made. This is a public meeting. As such all members or a majority of the members of the Common Council may be in attendance. While a majority of the Common Council members or the majority of any given City of New Holstein Governmental Committee, Board, or Commission may be present, only the above committee will take official action based on the above agenda.