



COMMITTEE OF THE WHOLE
Wednesday, March 16, 2022 at 6:00 PM
City Hall, 2110 Washington St, New Holstein, WI 53061

CALL TO ORDER:

The meeting was called to order by Chairperson Scott Konkle.

ROLL CALL:

Roll call was taken by Langenfeld. Present were Scott Konkle, Fran Schmitz, Gene Woelfel, Eric Mayer, Raneë Raether, Brad Hess, Becca Mosier, and Richard Snelson. Also, present were Administrator Cassandra Langenfeld, Chief of Police Eric Fisher, Director of Public Works Jason Meyer, Fire Chief Denis Mayer, Attorney Steven Sorenson, Recreation Director April Lisch.

GUESTS: Amy Jo Stevenson, Mobile Food Vendor

APPROVAL OF THE AGENDA:

A motion was made by Snelson, seconded by Mosier, and carried to approve the agenda as presented.

APPROVAL OF MINUTES:

A motion was made by Woelfel, seconded by Hess, and carried to approve the minutes as presented.

CITIZEN INPUT: None

FINANCE AND PURCHASING:

- a. 1 Langenfeld presented the monthly invoices, and financial report for the month ending February 2022. A motion was made by Mosier, seconded by Hess, and carried to recommend to the Common Council to approve the invoices as presented.
3. The Committee reviewed the monthly meeting attendance report.
- b. None

PROTECTIONS OF PERSONS AND PROPERTY: None

CITY BUILDINGS AND GROUNDS:

- a. Amy Jo Stevenson, Shirts and Giggles, presented her Special Event Request to close off the street between Wisconsin Avenue and Illinois Avenue on Saturday, May 14, 2022 from 6:00 AM to 5:00 PM. Stevenson provided a layout map and informed the committee that she dropped off a flyer to homes that would be impacted by the closed street. Stevenson informed the committee that she heard back from one neighbor who did not have any concerns with the event. Stevenson is planning on having 4 food trucks in her parking lot and mostly craft vendors along the closed off street. Chief Fisher expressed that he did not have any concerns as long as they are abiding by the ordinance. The City will drop off barricades at Stevenson's property on the Friday before the event and Chief Fisher indicated that his department could put them up. A motion was made by Mosier, seconded by Snelson, and carried to send it to Council.
- b. Amy Jo Stevenson addressed her concern with the fee for the Mobile Food Vendor permit. Stevenson expressed that she pays \$200 in Sheboygan, however, their events have a large turn out to compensate for the fee. Stevenson encouraged the Committee to consider a \$15 annual fee to attract more food trucks. A motion was made by Mosier, seconded by Snelson, and carried to lower the mobile food vender fee to \$15.00 annually.
- c. A motion was made by Woelfel, seconded by Schmitz, and carried to approve the park rental.

- d. Meyer presented a request to replace the City's year-round lawn mowing and snow removal equipment. The unit no longer has heat, the interior cab is rusted out, and the hood is rusted and has to be clamped down to stay shut. The trade in value on the old equipment will be between \$5,000 and \$7,500. The City could use ARPA funds, the City's reserves or to lease. Meyer explained that with the supply chain shortage it is difficult to get new equipment. Additional discussion occurred. A motion was made by Woelfel, seconded by Schmitz, to approve the purchase the John Deere mower snowblower for \$42,500.00 less the trade in value that you can get and to use the ARPA funds, upon a roll call vote the motion passed with Mayer, Raether, Mosier, Snelson, Hess, Schmitz, Konkle and Woelfel voting aye and zero votes nay.

RECREATION DIRECTORS: None

PERSONNEL: None

OLD BUSINESS: None

NEW BUSINESS:

a. Langenfeld and Lisch addressed their safety concerns at the parking lots of the Chalet and Community Center. The areas are poorly lit and with the evening activities at both facilities, the areas are too dark to be monitored safely. A request was made to install 6, 80 Watt LED 4000K Street lights at the Community Center and 2, 50 Watt LED area lights at the Chalet. The committee discussed a request that was previously made by Marty Buechel of the Lions Club to light the area near the Lions Playground and bubbler. The committee discussed options between owning and renting the equipment. A motion was made Hess, seconded by Mayer to move it to Council as a lease, upon a roll call vote the motion passed with Mayer, Raether, Mosier, Snelson, Hess, Schmitz, Konkle and Woelfel voting aye and zero votes nay.

b. Snelson presented his request to add, Traffic from the Right/Left Does Not Stop signs at the intersections of Milwaukee Drive/Highway 32/57 and Wisconsin Avenue and at the intersection of Highway 32/57 and Calumet Drive. Snelson indicated that his constituent requested to have signage added. Additional discussion occurred. A motion was made by Snelson, seconded by Mosier, to add traffic request the signs at the two intersections, upon a roll call vote the motion passed with Raether, Mosier, Snelson, Hess, Konkle voting aye and Mayer, Schmitz and Woelfel voting nay.

Being no further business, the meeting adjourned.

Cassandra Langenfeld, Administrator/Clerk-Treasurer