



COMMITTEE OF THE WHOLE
Wednesday, October 20, 2021 at 6:00 PM
City Hall, 2110 Washington St, New Holstein, WI 53061

CALL TO ORDER:

The meeting was called to order by Chairperson Scott Konkle.

ROLL CALL:

Roll call was taken by Langenfeld. Present were Scott Konkle, Fran Schmitz, Gene Woelfel, Eric Mayer, Raneae Raether, Brad Hess, Jeff Hebl, Becca Mosier, and Richard Snelson. Also, present were Administrator Cassandra Langenfeld, Fire Chief Denis Mayer, Officer Rob Baldwin, and Library Director D Hankins.

GUESTS: none

APPROVAL OF THE AGENDA:

A motion was made by Hess, seconded by Woelfel, and carried to approve the agenda as presented.

APPROVAL OF MINUTES:

A motion was made by Mosier, seconded by Mayer, and carried to approve the minutes as presented.

CITIZEN INPUT: None

FINANCE AND PURCHASING:

- a. Langenfeld provided her monthly report and reviewed the treasurer's report, 2020 budget, ARPA funds distribution, and ratings report.
 1. Langenfeld presented information on NASPO and requested City approval to participate. A motion was made by Woelfel, seconded by Hess, and carried to recommend to the Council to participate in NASPO.
 2. Langenfeld presented information on switching the City's credit card to a NASPO participating vendor, US Bank to allow the City to earn higher cash back rates, to allow departments to use their credit cards for more purchases, and to update the City's credit card policy. A motion was made by Mosier, seconded by Snelson, and carried to update the financial policy to what you changed it to.
- b. Langenfeld presented a request from WPS to purchase the small parcel of property located on Highway 32/57, parcel 29662. The parcel contained the substation for the gas line that we recently decommissioned. Langenfeld informed the committee that the City should make sure that the property is free from contamination before purchasing the property. A motion was made by Snelson, seconded by Mosier, and carried to have them do the study and come back with a price.
- c.
 1. Langenfeld presented the monthly invoices, and treasurer's report for the month ending September 2021. A motion was made by Woelfel, seconded by Mayer, and carried to recommend to the Common Council to approve the invoices as presented.
 3. Langenfeld presented the 2022 Budget Hearing Notice.
 4. Meeting attendance requests were reviewed.
- d. There were no License applications for review.

PROTECTIONS OF PERSONS AND PROPERTY:

- a. Officer Baldwin provided an update for September: suspicious death with possible overdose; 153 incidents which included 9 vehicle entries which were conducted by juveniles and were all cleared up, 7 drug arrest; 4 owi's, 11 agency assists, 9 citizen assists; 15 medical calls; 6 thefts; homecoming went well.
- b. D. Mayer requested to sell Engine 22 on Wisconsin Surplus. New truck was supposed to be done in November and this may be delivered in early December. A motion was made by Snelson, seconded by Mosier, and carried to sell the truck at an unreserved price at what Mr. Mayer feels is right.

CITY BUILDINGS AND GROUNDS: none

RECREATION DIRECTORS: None

PERSONNEL: None

OLD BUSINESS: None

NEW BUSINESS: None

Being no further business, the meeting adjourned.

Cassandra Langenfeld, Administrator/Clerk-Treasurer