



COMMITTEE OF THE WHOLE
Wednesday, September 15, 2021 at 6:00 PM
City Hall, 2110 Washington St, New Holstein, WI 53061

CALL TO ORDER:

The meeting was called to order by Chairperson Scott Konkle.

ROLL CALL:

Roll call was taken by Langenfeld. Present were Scott Konkle, Fran Schmitz, Gene Woelfel, Eric Mayer (virtual), Raneae Raether, Brad Hess, Jeff Hebl (virtual), Becca Mosier, and Richard Snelson (virtual). Also, present were Administrator Cassandra Langenfeld, Director of Public Works Jason Meyer, Fire Chief Denis Mayer, Officer Rob Baldwin, and Emergency Management Director Craig Carey.

GUESTS: Mark Sherry

APPROVAL OF THE AGENDA:

A motion was made by Schmitz, seconded by Hess, and carried to approve the agenda as presented.

APPROVAL OF MINUTES:

A motion was made by Woelfel, seconded by Mosier, and carried to approve the minutes as presented.

CITIZEN INPUT: None

FINANCE AND PURCHASING:

- a. 1.&2. Langenfeld presented the monthly invoices, and treasurer's report for the month ending August 2021. A motion was made by Mosier, seconded by Raether, and carried to recommend to the Common Council to approve the invoices as presented.
3. Langenfeld presented the 2022 Budget. The discussion included: reducing the budgeted Part time Police Officer hours to 3,200; reduction in Shared Revenue by \$4,000; departments are not asking for more money to run their departments; revenues have decrease by \$35,000; overall increases are due to wage and benefit expenses; the current budget expenditures will exceed the allowable limit to qualify for the Expenditure Restraint Payment in 2023.
4. Meeting attendance requests were reviewed.
- b. There were no License applications for review.

PROTECTIONS OF PERSONS AND PROPERTY: Officer Baldwin provided an update for August: 149 incidents which included medical calls, animal complaints, agency assists, citizen assists, welfare checks, disturbances, juvenile assists; 25 traffic stops; Golbach assisted Kiel Police Department with their parade; August 28 flooding occurred which caused stalled vehicles in roadways; Thome is back in school as the PSLO and he is working at the school and can be called out for road calls if needed.

CITY BUILDINGS AND GROUNDS:

a. Langenfeld and Meyer provided information on properties located in Robin's Nest Condominiums. This area is considered to be private property and was developed through a Planned Unit Development. The City approved this development with conditions which include that all maintenance on the parcel, including snow removal, is the responsibility of the property owner. Langenfeld and Meyer also discussed the state statute that indicates that City employees are not permitted to perform work on private properties. It is the responsibility of the owners of the property to find contractors who can perform the maintenance work that they are requesting.

RECREATION DIRECTORS: None

PERSONNEL: None

OLD BUSINESS:

a. Schmitz provided information on his survey of the residents located at Liberty Lane and Calumet Drive, the four residents that own properties that surround this intersection were in favor of having the light installed. A motion was made by Schmitz, seconded by Hess and carried to recommend to the Common Council to install a street light at the intersection of Liberty Lane and Calumet Drive.

NEW BUSINESS:

a. Langenfeld presented the preliminary plan for redistricting in the City of New Holstein. Calumet County has presented their preliminary District lines. Based on a consensus of the Committee, there were no changes requested from the proposed plan for the City of New Holstein's Ward layout.

Being no further business, the meeting adjourned.

Cassandra Langenfeld, Administrator/Clerk-Treasurer