



## **COMMITTEE OF THE WHOLE**

### **Tuesday, August 3, 2021, at 6:00 PM**

City Hall, 2110 Washington St, New Holstein, WI 53061

#### **CALL TO ORDER:**

The meeting was called to order by Chairperson Konkle.

#### **ROLL CALL:**

Roll call was taken by Langenfeld. Present were Scott Konkle, Gene Woelfel, Fran Schmitz, Brad Hess, Becca Mosier, Rane Raether, Richard Snelson (virtual), Eric Mayer and Mayor Hebl. Also, present were City Administrator Cassandra Langenfeld, Public Works Director Jason Meyer, Fire Chief Denis Mayer, Emergency Management Director Craig Carey, and Library Director D Hankins.

**GUESTS:** None

#### **APPROVAL OF THE AGENDA:**

A motion was made by Woelfel, seconded by Hess, and carried to approve the agenda.

#### **APPROVAL OF MINUTES:**

A motion was made by Mosier, seconded by Snelson, and carried to approve the minutes as presented.

**CITIZEN INPUT:** None

#### **FINANCE AND PURCHASING:**

a. Langenfeld presented the 2022 City Budget; Hankins provided information on the Library Budget; Mayer and Meyer provided information on the 2022 Capital Projects.

#### **PROTECTIONS OF PERSONS AND PROPERTY:**

- A.
  - 1. None
  - 2. Hebl provided an update on the new Police Chief; Council to appoint and swear in Eric How at the August meeting; Start date will be September 20, 2021. How will also be participating in the hiring process for the new Police Captain.
- B.
  - 1. Mayer provided a monthly report: there have been 5 calls for service in June and 12 in July; new engine has been pushed up on the production schedule and is expected to be delivered in November 2021.
- C.
  - 1. Carey provided a monthly report: recent heavy rain activity resulted in 5 ½ inches of rain in 4 to 5 hours; rain caused flooding in the area of Calumet and Plymouth; Meyer and Carey checked the ditches that run along Heritage as they need to be cleaned out again as this assists in preventing flooding in these areas; two of the sirens in the City had faulty boards that resulted in the sirens going off for an extended period of time; the repairs have been made and Emergency Management and Police Department staff have been trained in how to turn the sirens off if this should happen again.

D. None

#### **CITY BUILDINGS AND GROUNDS:**

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- a. Director of Public Works, Jason Meyer provided an update: painted crosswalks and parking lots; assisted in setting up for the Fireman's Picnic and Airport Day; Langenfeld submitted the Urban Forestry Grant for 2022 which is for the removal of 51 Ash trees in Kiwanis Park and replanting and spading 40 new trees; 23 trees were removed from Kiwanis Park and the Prairie, these trees were not part of the grant; Little League Tournament last week; Pleasant Avenue update August 16 to mill and August 23 to pave.

**RECREATION DIRECTORS:** None

**PERSONNEL:** None

**OLD BUSINESS:** None

**NEW BUSINESS:**

- a. Langenfeld informed the Committee that every 10 years the city is required to go through a redistricting process. In a normal cycle the process would start in March or April, but due to COVID the Census information has been delayed. The County has informed Langenfeld that we still need to adhere to the deadlines which means that the process will need to be pushed through rather quickly. The County expects to have the information to the City in August and the City is required to have the final revisions back in September.

Being no further business, the meeting adjourned.

Cassandra Langenfeld

City Administrator/Clerk-Treasurer