

**City of New Holstein Police and Fire Commission
Meeting Minutes**

Wednesday, October 28, 2020

Location: City Hall, 2110 Washington Street, New Holstein, WI 53061

Members Present: Elroy Schreiner, Dan Beckman, Ann Webber, Sonny Schaar and Tim Stadler

Others Present: Mayor Hebl, Kyle Gulya, Kurtis Stephany, Charles Meves and Fran Schmitz

The meeting was called to order by President Schreiner. It was noted that the meeting was properly announced. Roll call was taken by Schaar.

The Pledge of Allegiance was recited.

Webber nominated Schreiner to serve as President of the Police and Fire Commission, being no other nominations, nominations closed. Stadler seconded the nomination and the Commission unanimously elected Schreiner to serve as President.

Schreiner nominated Webber to serve as Vice President of the Police and Fire Commission, being no other nominations, nominations closed. Beckman seconded the nomination and the Commission unanimously elected Webber to serve as Vice President.

Webber nominated Schaar to serve as Secretary of the Police and Fire Commission, being no other nominations, nominations closed. Stadler seconded the nomination and the Commission unanimously elected Schaar to serve as Secretary.

A motion was made by Webber, seconded by Beckman, and carried to approve the agenda.

A motion was made by Webber, seconded by Stadler, and carried to approve the minutes from the March 5, 2020 meeting.

Public participation: Charles Meves and Kurtis Stephany addressed the Commission.

No communications.

A motion was made by Webber, seconded by Beckman, to adjourn and to reconvene in closed session to discuss personnel, employment, promotion of a public employee over which the Commission has jurisdiction, per Wisconsin State Statute 19.85 (1)(c). A discussion was had on the Interim Chief of Police Position.

A motion to adjourn the closed session and to reconvene in open session was made by Beckman, seconded by Webber and carried.

A motion was made by Beckman, seconded by Stadler, and carried to follow the outlined plan and timeline set by the Commission on appointing an Interim Chief of Police.

Plan and Timeline:

1. Secretary Schaar will email all full-time New Holstein Police Department Officers, stating anyone interested in the Interim Chief of Police position, should submit a letter of interest to Secretary Schaar by 4:00 pm on Friday, November 6, 2020.
2. The Commission will meet on Monday, November 2, 2020 to define the interview process for selecting the Interim Chief of Police.
3. The Commission will conduct interviews the week of November 9, 2020, with a date and time to be selected by the Commission, for all interested applicants.
4. If a qualified applicant has any economical request, the request will be presented to the Council at the November 18, 2020 meeting.
5. On or after November 19, 2020, if an applicant meets the qualifications set forth by the Commission, a candidate may be appointed as the Interim Chief of Police.

The next meeting will be held on November 2, 2020 at 6:00 pm.

Being no further business, a motion was made by Stadler and seconded by Beckman and carried to adjourn the meeting.

Sonny Schaar
Secretary