



CITY OF NEW HOLSTEIN COMMON COUNCIL MEETING MINUTES

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Wednesday, June 17, 2020

6:30 PM

Remote/Virtual Meeting

The regular monthly meeting of the Common Council was called to order by Mayor, Jeffrey R. Hebl, presiding. The Pledge of Allegiance was recited. Council members Scott Konkle, Gene Woelfel, Richard Snelson, Norman Propson, Brad Hess, Fran Schmitz, and Terry Thiessen, were present at roll call. Others present were City Administrator Cassandra Langenfeld, Police Chief Brian Reedy, Public Works Director Jason Meyer, Fire Chief Denis Mayer, Emergency Management Director Craig Carey, and City Attorney Gary Jahn. Additional guests were New Holstein Utilities General Manager Randy Jaeckels and Phil Cosson from Ehler's.

It was duly noted that the meeting was properly announced.

A motion was made by Konkle, seconded by Snelson, and carried to approve the agenda as presented.

A motion was made by Thiessen, seconded by Woelfel, and carried to approve the minutes of the May 20, 2020 Common Council meeting.

No citizen input was received.

A motion was made by Hess, seconded by Propson, and carried to approve the Consent Agenda Items.

Approval of Financial Reports

Invoices, totaling \$148,476.79

Treasurer's Report as of May 31, 2020

Approval of License Applications:

Applications for Retail Class "B" / "Class B" Intoxicating Liquor and Fermented Malt Beverage License for the period ending June 30, 2021:

1. Jason G. Hunsader, 13617 Lax Chapel Road, Kiel, WI 53042, Trade Name: Braun & Hunsader, LLC. – d/b/a Altona Supper Club, 2306 Calumet Drive, North room, Main Bar, East room, Booze room, walk-in bar cooler.
2. Earl Timothy DeSombre, Agent, W1648 Thede Road, New Holstein, WI 53061, Trade Name: Village Inn of New Holstein and Plymouth, Inc. – d/b/a Village Inn, 1706 Wisconsin Avenue, 1 story frame building with internal walk-in cooler.
3. James O. Leavitt, Agent, W615 County X, New Holstein, WI 53061, Trade Name: MT Glass Bar and Grill LLC, 2122 Wisconsin Avenue, bar basement.
4. Candy Ragan, Agent, 2318 Wisconsin Avenue., New Holstein, WI 53061, Trade Name: Twisted Tap, LLC, 2001 Calumet Drive first floor and half of driveway.
5. Jane Kienbaum, Agent, W672 County X, New Holstein, WI, 53061, Trade Name: Kings Korner, LLC, 2000 Main Street, main floor of 2000 Main Street.
6. Glenn Beattie, Agent, 24405 Point Creek Rd, Kiel, WI 53042, Trade Name: Strike Zone, LLC – d/b/a Strike Zone, 2106 Wisconsin Avenue, bowling center, bar, restaurant, 3 rooms upstairs, basement, except apartments.

b. Retail Class "A" / "Class A" Intoxicating Liquor and Fermented Malt Beverage License for the period ending June 30, 2021:

1. Penni J. Gleason, Agent, 15 Lehner Street, Chilton, WI 53014, Trade Name: Kwik Trip, Inc. d/b/a Kwik Trip #644, 1517 Wisconsin Avenue, one-story frame construction with storage in coolers, on sales floor, behind sales counter.
2. John M. Blattner, Agent, 21133 US Hwy 151, Valders, WI 53245, Trade Name: JMB Futures LLC – d/b/a Blattner's Piggly Wiggly, 2243 Calumet Drive, grocery store, beer cooler, sales floor, backroom storage.

3. Dennis K. Weber, Agent, W5584 Keystone Road, Elkhart Lake, WI 53020, Trade Name: Weber Family Station, LLC – d/b/a Weber's BP, 2305 Calumet Drive, 48' x 72' masonry building including deli mart.
 4. Carrie Strobl, Agent, 2313 Illinois Avenue, New Holstein, WI 53061, Trade Name; Lilybee Flowers, Inc., 2126 Wisconsin Avenue, retail floor, storage room, cement patio of building.
- c. Outdoor Extension of Retail Class "B" / "Class B" and/or "Class C" License for the period ending June 30, 2021:
1. Braun & Hunsader, LLC, d/b/a Altona Supper Club, 2306 Calumet Drive
 2. M T Glass Bar and Grill, LLC, 2122 Wisconsin Avenue
 3. Twisted Tap, LLC, 2001 Calumet Drive

Approval of Park Use and Special Event Applications: Calumet County Foot Clinic, July 20, 2020 every 3rd Monday of the month indefinitely at no cost.

Reports of Departments and Committees: Police Department Petty Cash - \$374.72; Municipal Court - \$1,191.75; Monthly Report; Building Inspector report - \$265,503.00; Library Receipt Report - \$335.34.

Minutes: Committee of the Whole May 20 & June 2; Board of Review May 26; Utilities & Sanitary Sewer Commission May 26; Plan Commission June 2 & June 11; Revolving Loan Fund Committee June 4.

Mayor Hebl called for a motion for the Mayor's Appointments. A motion was made by Snelson, seconded by Thiessen, and carried to approve the appointment of Mike Jacobson to the Revolving Business Loan Committee with an expiration date of April 20, 2021.

Randy Jaeckels reviewed the New Holstein Utilities 2019 Compliance Maintenance Annual Report. Schmitz asked how much the report costs to file with the DNR and Jaeckels informed him that there is no cost. A motion was made by Woelfel, seconded by Konkle, and carried by roll call vote to approve Resolution No. 1448 – A Resolution Accepting the 2019 Compliance Maintenance Annual Report.

Phil Cosson, Ehlers, reviewed the Sale Day Report for the Water System Revenue Refunding Bonds, Series 2020A, explaining that the bids came in lower than expected at a total of \$2,335,000. A motion was made by Snelson, seconded by Propson, and carried by roll call vote to approve Resolution No. 1449 – A Resolution Authorizing the Issuance and Sale of \$2,335,000 Water System Revenue Refunding Bonds, Series 2020A of the City of New Holstein, Calumet County, Wisconsin, and Providing for the Payment of the Bonds and Other Details with Respect to the Bonds.

A motion was made by Schmitz, seconded by Konkle and carried by roll call vote, Ordinance No. 647 – An Ordinance Creating Section 17.10(19), Chapter 17, Parks and Recreational Activities.

A motion was made by Woelfel, seconded by Snelson, and carried by roll call vote to approve the offer to purchase as submitted by Joseph E. McShaw and Marci A. McShaw Parcel 23895 in the amount of \$10,000.

Attorney Gary Jahn reviewed the Easement, Corporation Statement of Construction Engineer/Landowner Agreement and Release forms for Parcels 9044 and 18818. A motion was made by Konkle, seconded by Hess, and carried by roll call vote to approve the Wisconsin Public Service Corporation Statement to Construction Engineer/Landowner Agreement Form and easement RE #1044402 Parcel ID 9044 by the New Holstein Municipal Airport a/k/a City of New Holstein to Wisconsin Public Service Corporation with the understanding that all documents must be executed in order for the easement to be valid and payment made to the City.

A motion was made by Woelfel, seconded by Schmitz, and carried by roll call vote to approve the Wisconsin Public Service Corporation Statement to Construction Engineer/Landowner Agreement Form and easement RE #1044399 Parcel ID 18818 by the City of New Holstein to Wisconsin Public Service Corporation with the understanding that all documents must be executed in order for the easement to be valid and payment made to the City.

A motion was made by Konkle, seconded by Hess, and carried by roll call vote to approve the Release form to George Hoffmann amending a Farm Lease dated January 1, 2020.

A motion was made by Snelson, seconded by Woelfel, and carried by roll call vote to approve the Release form to Doug Frisch amending a Farm Lease dated January 1, 2020.

A motion was made by Propson, seconded by Snelson, and carried by roll call vote to install a yield sign at the intersection of Taft Avenue and Van Buren Street on the southwest corner, yielding to traffic along Van Buren Street.

A motion was made by Konkle, seconded by Hess, and carried by roll call vote to approve a Certified Survey Map as submitted by William Hess for Parcel 18572.

A motion was made by Konkle, seconded by Snelson, and carried by roll call vote to table the action on the property located at 2008 Main Street until the City Attorney can provide updated information on the mortgage holder for the property.

During Miscellaneous Business, Mayor Hebl reminded everyone that the July meeting will be conducted in person and held at the Fire Station.

Being no further business the meeting adjourned.

Cassandra Langenfeld
City Administrator/Clerk-Treasurer