



CITY OF NEW HOLSTEIN COMMON COUNCIL MEETING MINUTES

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Wednesday, March 18, 2020

6:30 PM

Fire Station, 2031 Wisconsin Ave

The regular monthly meeting of the Common Council was called to order by Mayor, Dianne K. Reese, presiding. The Pledge of Allegiance was recited. Council members Konkle, Woelfel, Hallstrom, Schmitz, Dudzinske, Bosma were present at roll call. Others present were City Administrator Langenfeld, Police Chief Reedy, Fire Chief Mayer, Mark Sherry, David Becker and Bill Prusow, Pros4, Tom Pafford and Randy Jaeckels, New Holstein Utilities, John Rader, Baker Tilly, April Lisch.

It was duly noted that the meeting was properly announced.

A motion was made by Woelfel, seconded by Konkle, and carried to approve the agenda layout as presented with item H5 being removed.

A motion was made by Hallstrom, seconded by Bosma, and carried to approve the minutes of the February 19, 2020 Common Council meeting.

John Rader, Baker Tilly presented the City's 2019 Financial Statement.

A motion was made by Konkle, seconded by Hallstrom, and carried to approve the Consent Agenda.

Approval of Financial Reports

Invoices, totaling \$147,669.23

Treasurer's Report as of February 29, 2020

Approval of License Applications:

Operator License NEW:

- None

Operator License RENEWAL:

- None

Approval of Park Use and Special Event Applications:

- None

Reports of Departments and Committees: Municipal Court - \$2,768.29; February Police Department Petty Cash - \$780.11; Monthly Report; Building Inspector February report - \$41,917.00; Library February Receipt Report - \$1,731.00.

Minutes: Committee of the Whole, February 19 & March 3; Police and Fire Commission February 13 and March 5; Utilities and Sanitary Sewer Commission February 25; CDA March 9.

A motion was made by Woelfel, seconded by Dudzinske, and carried to approve the following appointments:

- Utilities Commission, Scott Busse and John Klinzing.
- Citizen CDBG Advisory Committee, Scott Konkle, Scott Driskill, Marcus Rumpf, Ann Webber.

First Presentation of Ordinance No. 645 – An Ordinance Amending Section 10.01, Chapter 10, Licenses and Permits, Operator’s License.

A motion was made by Bosma, seconded by Dudzinske, and carried to approve Ordinance No. 646 – An Ordinance of the Municipal Code Creating Section 11.20 Fair Housing of Chapter 11, Building Codes with a 1st presentation only.

A motion was made by Hallstrom, seconded by Schmitz, and carried to approve Resolutions No. 1427, 1430-1433;

- Resolution No. 1427 – A Resolution to Terminate Tax Increment District Number 1.
- Resolution No. 1430 – Adoption of a Citizen Participation Plan.
- Resolution No. 1431 – Adoption of a Fair Housing Ordinance.
- Resolution No. 1432 – Nonviolent Civil Rights Demonstrations.
- Resolution No. 1433 – Adoption of a Residential Anti-Displacement and Relocation Assistance Plan.

A motion was made by Konkle, seconded by Woelfel, and carried to Adopt the Declaration of State of Emergency for as long as the declared emergency exists.

A motion was made by Hallstrom, seconded by Dudzinske, and carried to approve U.S. Department of Transportation Amendment to Agreement for Transfer of Entitlements.

A motion was made by Dudzinske, seconded by Schmitz, and carried to approve an increase of the contractor and non-resident compost site permits by \$75.

A motion was made by Bosma, seconded by Hallstrom, and carried to approve the City of New Holstein Emergency Management Successors.

A motion was made by Woelfel, seconded by Dudzinske, and carried to approve Police Department Job Descriptions.

A motion was made by Hallstrom, seconded by Bosma, and carried to approve City of New Holstein TID Policy.

A motion was made by Dudzinske, seconded by Woelfel, and carried to approve City of New Holstein Safety Plan.

A motion was made by Hallstrom, seconded by Dudzinske, and carried to approve an Agreement between the City of New Holstein and Police Captain Amanda Tikkanen.

A motion was made by Konkle, seconded by Schmitz, and carried to approve to Award 2020 Paving Improvement Project to Northeast Asphalt, Inc in the amount of \$63,790.00

A motion was made by Bosma, seconded by Hallstrom, and carried to approve the 2020 City Fiber, Telephone and Internet Project. Woelfel requested that the fax lines be reviewed.

Mayor Reese recognized the following items:

- Thank you note from the family of Sheila Zoellner.
- Thank you note from REACH.

Being no further business the meeting adjourned.

Cassandra Langenfeld
City Administrator/Clerk-Treasurer