COMMITTEE OF THE WHOLE
Wednesday, March 18, 2020 at 6:00 PM
New Holstein Fire Station, 2031 Wisconsin Ave, New Holstein WI 53061

CALL TO ORDER:

The meeting was called to order by Chairperson Gene Woelfel.

ROLL CALL:

Roll call was taken by Langenfeld. Present were Bob Bosma, Wally Dudzinske, Scott Konkle, Fran Schmitz, Gene Woelfel, and Jerry Hallstrom. Also present were Mayor Dianne Reese, Administrator Cassandra Langenfeld, Police Chief Brian Reedy, Fire Chief Denis Mayer, Aquatic Center Director April Lisch.

GUESTS: Mark Sherry, Randy Jaeckels, Tom Pafford, David Becker and Bill Prusow from Pros4 Technology, Joe and Marci McShaw

APPROVAL OF THE AGENDA:

A motion was made by Konkle, seconded by Hallstrom, and carried to approve the agenda as presented.

APPROVAL OF MINUTES:

A motion was made by Bosma, seconded by Dudzinske, and carried to approve the minutes as presented.

CITIZEN INPUT: Joe McShaw expressed his concerns about raising the compost site fee and the new TID Policy.

FINANCE AND PURCHASING:

a. 1.&2. Langenfeld presented the monthly invoices, and treasurer's report for the month ending February 2020 and a financial detail for the New Holstein Airport. A motion was made by Bosma, seconded by Schmitz, and carried to recommend to the Common Council to approve the invoices as presented except for the invoice to Total Energy.
   3. The Committee reviewed the monthly meeting attendance requests.

PROTECTIONS OF PERSONS AND PROPERTY: None

CITY BUILDINGS AND GROUNDS: None

RECREATION DIRECTORS:

a. Langenfeld presented, on behalf of Jeff Schroeder the order confirmation for the purchase of the new lights for the baseball diamond located in Kiwanis Park. Schmitz expressed his concerns about the need to install the lights. The question was asked about where the remainder of the money would come from. Langenfeld informed the committee that Schroeder indicated that the Baseball/Softball Association would be raising the funds and possibly receiving a donation from a local business. A motion was made by Hallstrom, seconded by Dudzinske, and carried to approve the down payment of $30,000, upon a call of the motion the motion passed with Schmitz voting nay.

b. Lisch provided an update on the Aquatic Center. She indicated that she had to change her presentation due to the Coronavirus pandemic. Lisch informed the Committee that the pools lifeguards are trained at the Chilton pool, which is now closed due to the virus. She is also concerned about the ability to obtain more workers to be lifeguards. She will work with the school superintendents to try to get emails out to the students to let them know that the pool is looking for staff. Bosma informed Lisch that she should keep moving forward with her plans as though the pool will open as scheduled. Lisch indicated that she will come back to the Council in April to discuss the ability to open the pool for the season.

PERSONNEL: Reedy presented the revised job descriptions for the Police Department. A motion was made by Hallstrom, seconded by Schmitz, and carried to recommend to the Common Council to approve the job descriptions as presented.

OLD BUSINESS: None

NEW BUSINESS:

a. A motion was made by Bosma, seconded by Hallstrom, and carried to adjourn and to reconvene in closed session to deliberate or negotiate the purchase of public properties, the investing of public funds, or to conduct other specified public business, whenever competitive or bargaining reasons require a closed session, over which the governmental body has jurisdiction or exercises responsibility, per Wisconsin State Statute 19.85 (1)(e). The Committee will review the offer to purchase parcel 23895 as submitted by Joseph and Marci McShaw.

b. A motion was made by Dudzinske, seconded by Bosma, and carried to adjourn the closed session and to reconvene in open session.

c. A motion was made by Bosma, seconded by Hallstrom, and carried to table the item.

d. Langenfeld, Jaeckels, and Reedy presented a proposal for a new project that would upgrade the City's fiber optic infrastructure, phone and internet service in 2020. The current fiber system is not sufficient to support the technology needs for the City and Utilities Communication. The current phone system isn't reliable and has periods of lost connection, inability to use the service after hours, poor connections and can not provide the communication needs that the departments need to operate. The new project would reduce the multiple vendor accounts that the City and Utilities use to provide internet access to the municipal buildings to one vendor. The Communication speeds would be able to be upgraded with the new fiber optics. The Fiber will also be able to service all municipal buildings where the current system does not. The Utilities department will utilize mi-tech and staff for the fiber installation, and the phone and internet installation will be provided by Pros4. A motion was made by Bosma, seconded by Konkle, and carried to recommend to the Common Council to approve the Fiber Optic, Phone and Internet Project for 2020.

e. A motion was made by Hallstrom, seconded by Dudzinske, and carried to recommend to the Common Council to approve the Federal Aviation Administration Agreement for Transfer of Entitlements between the City of New Holstein and Sparta/Fort McCoy Airport in the amount of $141,602.52 and Amery Municipal Airport in the amount of $310,075.97.

Being no further business, the meeting adjourned.

Cassandra Langenfeld, Administrator/Clerk-Treasurer