



COMMITTEE OF THE WHOLE

Tuesday, March 3, 2020 at 6:00 PM

City Hall, 2110 Washington St, New Holstein WI 53061

CALL TO ORDER:

The meeting was called to order by Chairperson Gene Woelfel.

ROLL CALL:

Roll call was taken by Langenfeld. Present were Gene Woelfel, Terry Thiessen, Jerry Hallstrom, Fran Schmitz, Wally Dudzinske, Bob Bosma, Scott Konkle. Also present were Mayor Dianne Reese, Police Chief Brian Reedy, Public Works Director Jason Meyer, Fire Chief Denis Mayer, Deputy City Clerk/Treasurer Lori Beck, and Administrative Assistant/Aquatic Center Director April Lisch.

GUESTS: Bernie Sorenson, Emergency Manager, Calumet County, Rosalie Fromm, Doreen Balazs, Lisa Jacobson, Michael Jacobson, Brian Belair, Leslie Fredrich, Andrea Rhoades

APPROVAL OF THE AGENDA:

A motion was made by Bosma, seconded by Hallstrom, and carried to approve the agenda with an adjustment of moving item 7a2 before 7a1.

APPROVAL OF MINUTES:

A motion was made by Thiessen, seconded by Konkle, and carried to approve the minutes as presented.

CITIZEN INPUT: During Citizen Input resident Rosalie Fromm addressed the Committee to tell them that she thinks that the City should reduce the rates for admission to the pool indicating that the City should set their rates as the City of New Berlin does. Doreen Balazs addressed the Committee to express her dissatisfaction that the slides aren't always open, the that guards that work in the cove are talking and not guarding, the City should reduce the prices, and not offer evening lessons as it takes away swim time for other residents in the evening in August, she doesn't want to see the pool close and that the City should try to get more families to come. Brian Belair expressed his concerns about the pools future and that he wants to see it stay open as it is the only supervised place for the kids in the community, the pool should have been open sooner after the boiler went out, he doesn't agree that there is a law for height restrictions on the slides, the pool should open sooner during the day, pool shouldn't close for low attendance and that there isn't a sign on the door when it is closed, the pool should stay open after there has been lighting, the sand pit is always closed and the City should install a splash pad, the City should offer a lifeguarding class in the City, the pool should be advertised, and that the cost to rent the party room is too high. Leslie Fredrich addressed the committee to tell them that she doesn't understand why the guards need to rotate every 15 minutes, the schedule should be looked at.

FINANCE AND PURCHASING:

a. Langenfeld informed the Committee that she will be reviewing the operating expenses for the Airport at the next meeting.

PROTECTIONS OF PERSONS AND PROPERTY:

- A. 1. Bernie Sorenson, Emergency Manager, Calumet County presented information on his role and the County's role on Emergency Management. Reedy provided an update on his role as the Emergency Management Director. Over the past two months he has attended mitigation planning to review two specific areas of concern in the City, they include the intersection of Plymouth Street and Calumet Drive and the erosion that is occurring along Jordan Creek; the mitigation planning should be reviewed every 5 years and submitted to FEMA and the last time it was reviewed was in 2005; Reedy has attended various online courses to complete his certification; Reedy reported that cell service will be switching to 5G and that he has phones with the capability if needed in an emergency; on Thursday Reedy and Mayer will be attending a tabletop emergency response exercise; currently working on establishing a notification system with elected officials and department heads through AlertSense to provide text, email, and voicemail notifications in the event of an emergency; the City's Ordinance on Emergency Management is being reviewed; Reedy is working to establish a team that will be called on to respond during an emergency situation; Reedy and Craig Carey will be working on a tabletop exercise for the City staff to assist in preparing City staff for an emergency.

2. Reedy provided his monthly report: there were 204 calls for service in February; Officer Schroeder participated in career day at New Holstein Elementary School; Officer Cory Thome has been promoted to a Full-time Officer replacing Officer William Galarno who recently resigned; the department has been working with the management at three different rental properties in the city to try to resolve the number of calls that the department makes to these locations each month; last weekend the department took an individual into custody who had a warrant out of Chicago, this individual was in our community with charges of burglary, conspiracy to commit murder plus additional charges, this case required the use of an interpreter for 9 hours; Reedy expressed his concerns on the number of transients moving into the City.

3. Reedy provided a copy of the City of New Holstein Safety Plan.

- B. 1. Mayer provided his monthly report: there were 2 calls for service in February; the department participated in a hazmat training refresher course and a wellness course along with the Police Department and First Responders.

C. None

CITY BUILDINGS AND GROUNDS:

- A. Director of Public Works, Jason Meyer provided an update: the department opened catch basins in the city; trimming trees that are hazards with the powerlines including two located near the Tecumseh property; the department is repairing and staining picnic tables; the Local Road Improvement Grant was posted with a bid opening on March 5, the start date is scheduled for May 5.
- B. Meyer provided information on the 2020 Sidewalk Assessment program. Meyer will conduct the assessment on the southeast section of the city with grinding costs at \$35 per slab and \$126 to replace a slab if the City has to perform the work. Bosma asked if Meyer will come back to the Committee if he doesn't have enough slabs and Meyer indicated that this section should provide an amount of slabs that is manageable for his department. Meyer indicated that he will start to check the slabs in April after the first frost is out, location East of Van Buren Street to Wisconsin. A motion was made by Konkle, seconded by Schmitz, and carried to approve Meyer moving forward with the 2020 Sidewalk Assessment. Konkle asked Meyer if he has assessed the Ash trees and Meyer indicated that he met with the DNR and is waiting to work with the new Mayor on this project.

RECREATION DIRECTORS: NONE

PERSONNEL:

a. A motion was made by Bosma, seconded by Dudzinske, and carried to recommend to the Common Council to approve the agreement between the City of New Holstein and Police Captain Amanda Tikkanen for emergency response compensation.

OLD BUSINESS:

a. The Committee discussed the new TID Policy. A motion was made by Bosma, seconded by Schmitz, and carried to recommend to the Common Council to approve the TID Policy.

b. Langenfeld provided an update on the Airport Fuel System. As reported in April of 2019, the fuel system was having consistent operational errors and after the repair was made to one of the communication components the system has had zero calls for service in over 11 months.

NEW BUSINESS:

a. Langenfeld informed the Committee that the new election equipment worked very well at the first election of the year.

Konkle requested that at the next meeting the Committee should discuss a quarterly newsletter to the residents and business cards for the alderpersons.

Being no further business, the meeting adjourned.

Cassandra Langenfeld

City Administrator/Clerk-Treasurer