Instructions for ATV/UTV/Golf Cart Permits

- The application fee is stated in the City's Annual Fee Schedule. You can find this fee schedule at www.ci.newholstein.wi.gov.
- Complete and provide the required application and documents to the City Clerk's office with the fee amount. (False information on the application for an inspection is a crime and will be handled as such.)
- Upon successful completion of your application, you will be issued a New Holstein City Area Use Permit sticker. The sticker must be attached on your machine before operation on city streets.

Application Items to Bring With You!

- Completed Application
- Completed ATV/UTV/Golf Cart Inspection Form signed by a certified dealer or repair facility
- Proof of Liability Insurance
- Valid Drivers' License
- ATV Safety Certificate

Note: The abuse of the privilege to operate these machines in the City of New Holstein can be revoked. If your privilege to operate has been revoked, you will not be issued another area use permit for that period.

Contact

CITY OF NEW HOLSTEIN
2110 Washington St
New Holstein, WI 53061
920-898-5766
ci.newholstein.wi.gov

Additional Resources

Wisconsin ATV/UTV Regulations
dnr.wi.gov

For the full Ordinance on ATV/UTV/Golf Carts:
City of New Holstein Municipal Code, Chapter 5
ci.newholstein.wi.gov

CITY OF NEW HOLSTEIN

ATV / UTV GOLF CART

USER INFORMATION

Rules of the Road...

ATV/UTV

- You must wear a helmet if you are under 18 years of age.
- If you were born on or after January 1, 1988 you must possess an ATV safety certificate.

ATV/UTV/Golf Carts

- Your vehicle must be registered with the State of Wisconsin.
- You must yield the right of way to all vehicle traffic and pedestrians.
- Speed limit must be reduced to 10 MPH when you are within 150 ft of any residence devoted to human occupancy, unless you are operating on a legal ATV Road Route.
- The noise level must be 96 db or less.
- Machines operated on pavement can be dangerous. Horseplay will not be tolerated.
- You must use hand signals when turning or stopping on any city street. We suggest that when you intend to make a turn or stop, use your hand signal and place both hands back onto the wheel/handle bars of the machine before making any maneuvers. Trying to turn or stop with only one hand on the controls can be dangerous.

Instructions for ATV/UTV/Golf Cart Area Use Permits

This is a consolidated set of rules, reminders and safety tips for operating a ATV/UTV/Golf Cart in the city. **You are required to know all laws pertaining to the operation of these machines in the City of New Holstein.**

ATV/UTV/Golf Cart Travel upon Public street/highways. Operation of ATV/UTV/Golf Carts within the city limits shall be strictly limited to traveling along the extreme right side of city streets designated for that purpose.

Headlight. Every ATV/UTV/Golf Cart operating within the City, upon any public street must display a lighted headlight and taillight at all times, day or night and said lights must conform to the requirements of this ordinance.

The headlight must be a white or clear light and must be capable of illuminating the road ahead during hours of darkness and be observed at a distance of 200 feet. Headlights must be properly adjusted as not to interfere with the operation of other vehicles on the roadway.

High Performance. ATV/UTV/Golf Carts classified as high performance or designed for racing will not be allowed on City streets.

Operation on Sidewalks Prohibited. No person shall operate a ATV/UTV/Golf Cart upon any sidewalk, pedestrian way or upon the terrace area between the sidewalk and curb of any street in the City, except for snow removal.

Restriction on Equipment. No ATV/UTV/Golf Cart may be operated on any street within the City limits unless it conforms to all noise, registration, and other equipment requirements.

Restrictions on operator of Golf Carts. No person who is not lawfully licensed, under current driver's license suspension, revocation or cancellation for any reason, may operate a ATV/UTV/Golf Cart upon City streets within the corporate limits of the City of New Holstein.

Routes Designated. Except as provided in Wis. Statutes or herein stated, no person shall operate any vehicle upon any public right-of-way, in any public park or cemetery or on any other public or private property in the City except upon routes and trails designated by the City Council as ATV/UTV/Golf Cart routes.

Signs and Markers to be Observed. No person shall fail to obey any route or trail sign, marker or speed limit, traffic sign or signal.

Slow Moving Vehicle. Any ATV/UTV/Golf Cart which is not able to attain a speed of 25 MPH must display a Slow Moving Vehicle sign as stated in Wis. Statutes.

Speed. No person shall operate a ATV/UTV/Golf Cart within the City of New Holstein or on any trail or public street/highway or other public way designated in the City of New Holstein Municipal Code at a speed in excess of any posted limit.

Taillights. Shall be red in color and be observable to a distance of 500 feet at night.

Trail Status. City of New Holstein Police Officers shall have the power to declare when ATV/UTV/Golf Cart routes and trails are either open or closed. Such openings and closures may be posted on the City of New Holstein website and Facebook page.

Unattended Vehicles. No person shall leave any ATV/UTV/Golf Cart unattended on any public highway or public property while the motor is running or with the starting key left in the ignition.

Inspection Items

This is a list of the items that will be included in your annual inspection:

- Brakes
- Fuel/Battery System
- Lights
  - Headlights
  - Stop Lamps
  - Taillights
- Mirror
- Modifications
- Muffler
- Safety Equipment
- Speed Indicator
- Steering
- Suspension
- Tires
- Windshield

ATV/UTV/Golf Cart Application Form

City of New Holstein
2110 Washington St.
New Holstein, WI 53061
(920) 898-5766

FOR OFFICE USE ONLY:

Fee Paid ☐ $_____

Application Date: _____

Permits expire on April 30th of each year and are valid for 12 months. Fees will not be prorated.

Application Fee $15.00

Please review these items before completing the application:

1. Have you registered your ATV/UTV with the State of Wisconsin? And is it current?
2. Has your ATV/UTV/Golf Cart meet all inspection requirements? **(See Inspection Form)**
3. Ownership of your machine was maintained by registrant throughout previous year.

If **ALL** of the above stated criteria have been met, you can complete this application.

OWNER INFORMATION (Please Print)		
Owner Name:		DOB _____/_____/_____
(First, MI, Last)		
Address:		Phone: ( )
(House Number, Street, City, State, Zip)		
Co-Owner Name:		DOB _____/_____/_____
(First, MI, Last)		
Address:		Phone: ( )
(if different from above)		
ATV/UTV/GOLF CART INFORMATION		
Type (Check on): ATV ☐ UTV ☐ Golf Cart ☐		Engine Type: Gas ☐ Electric ☐ Other ☐
Serial/VIN #:	State Reg. #:	Exp. Date:
Year:	Make:	Model:
Color:	Engine Size:	
Insurance Provider (Required):		Insurance Exp. Date:

I, the above-mentioned owner or co-owner, certify that I will follow all requirements for operating an ATV/UTV/Golf Cart within the City of New Holstein. I certify that the ATV/UTV/Golf Cart being presented for an area use permit is insured and I provided accurate information for the application form. I further state that my regular driver's license has not been suspended, revoked, or cancelled for any reason in any state. Furthermore, I understand that by signing below, I promise not to modify my ATV/UTV/Golf Cart in any way that would violate any part of the ATV/UTV/Golf Cart ordinance. I also understand that if I do violate any part of the aforementioned ordinance governing ATV/UTV/Golf Cart operation, my privilege to operate an ATV/UTV/Golf Cart in the City of New Holstein may be revoked along with other penalties, disallowing me from further operation of an ATV/UTV/Golf Cart within the City of New Holstein. I am also aware and understand the City of New Holstein Municipal Code for the use of ATV/UTV/Golf Carts in the City.

By signing below, I state that I agree to the above-mentioned statement and attest that all the above information is true and correct to the best of my knowledge.

_____ _____
Signature of Owner **Date Signed**

_____ _____
Signature of Co-Owner **Date Signed**

ATV/UTV/Golf Cart Inspection Form

For City of New Holstein Area Use Permit

Owner Name: Please Print (Last, First)		
Address:	Phone: ( )	
City, State, Zip:		
COMMENTS		
☐ Brakes	☐ Pass ☐ Fail	
☐ Fuel/Battery System	☐ Pass ☐ Fail	
☐ Lights ☐ Headlights ☐ Stop Lamps ☐ Taillights	☐ Pass ☐ Fail	
☐ Mirror ☐ N/A	☐ Pass ☐ Fail	
☐ Modifications	☐ Pass ☐ Fail	
☐ Muffler	☐ Pass ☐ Fail	
☐ Safety Equipment	☐ Pass ☐ Fail	
☐ Speed Indicator ☐ N/A	☐ Pass ☐ Fail	
☐ Steering	☐ Pass ☐ Fail	
☐ Suspension	☐ Pass ☐ Fail	
☐ Tires	☐ Pass ☐ Fail	
☐ Windshield ☐ N/A	☐ Pass ☐ Fail	
☐ Other _____	☐ Pass ☐ Fail	
☐ Unacceptable Items ☐ Fuel/Oil Leaks ☐ Missing Cowlings/Fenders ☐ Non-functional Brakes ☐ Non-functional Lights ☐ Welded Handlebars ☐ Other _____	☐ Pass ☐ Fail	

Certified Dealer Office Use Only:

Name of Business Conducting Inspection:

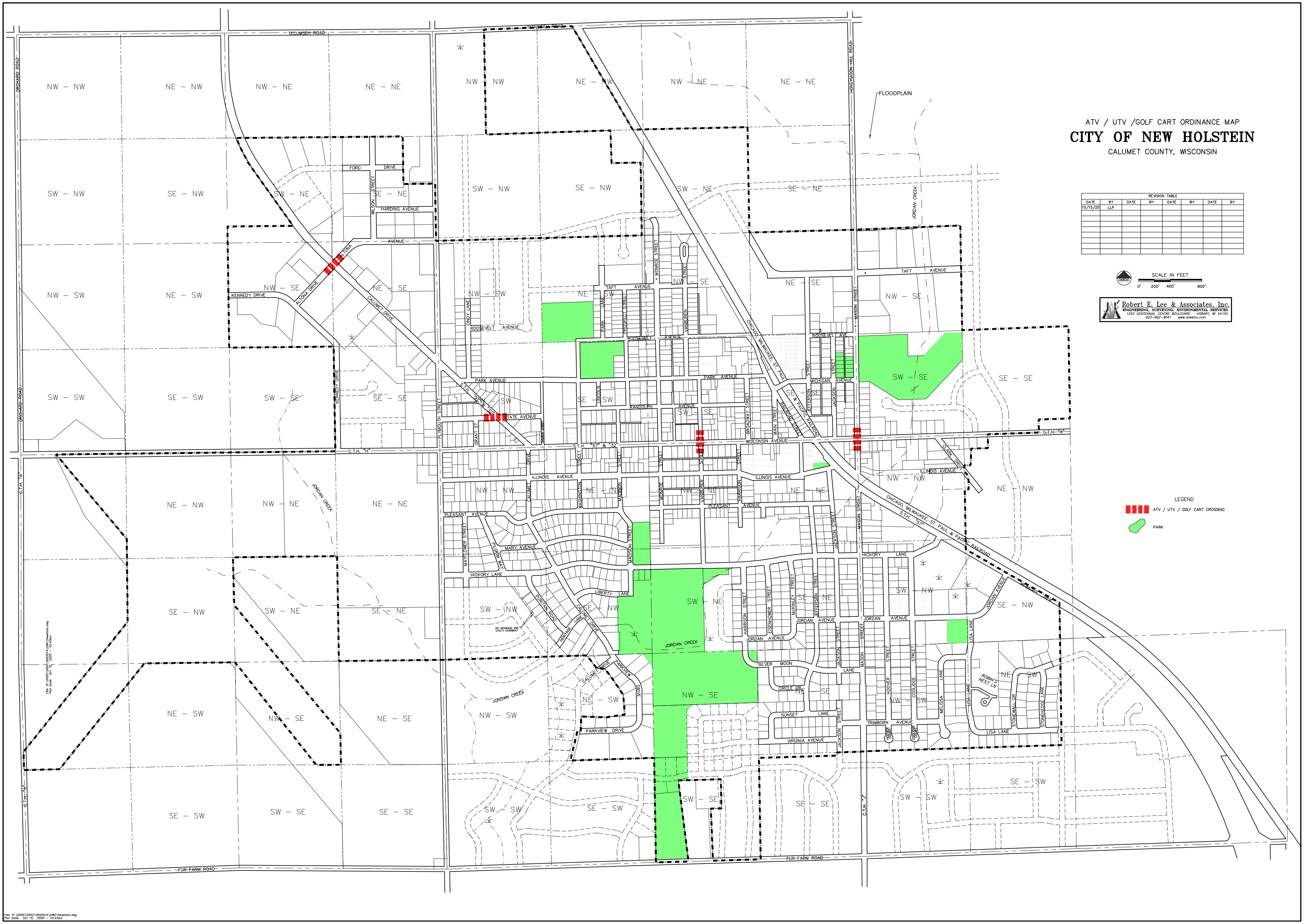
Address of Business:

Phone Number of Business:

Inspection Completed By: _____ Date Completed:_____

Signature of Authorized Dealer conducting inspection

Fee Amount Paid to Dealer for inspection: _____ Date: _____


ATV / UTV /GOLF CART ORDINANCE MAP
CITY OF NEW HOLSTEIN
CALUMET COUNTY, WISCONSIN
REVISION TABLE
DATE BY DATE BY DATE BY DATE BY
10/15/20 LLP
SCALE IN FEET
0' 200' 400' 800'
Robert E. Lee & Associates, Inc.
ENGINEERING, SURVEYING, ENVIRONMENTAL SERVICES
1250 CENTENNIAL CENTRE BOULEVARD HOBART, WI 54155
920-662-9641 www.releeinc.com
LEGEND
ATV / UTV / GOLF CART CROSSING
PARK
FLOODPLAIN
TECUMSEH ROAD
FUR FARM ROAD
ORCHARD ROAD
HONEYMOON HILL ROAD
C.T.H. "H"
C.T.H. "A"
C.T.H. "X"
S.T.H. "57" & "32"
S.T.H. "57"
WISCONSIN AVENUE
CALUMET DRIVE
KENNEDY DRIVE
ALTONA DRIVE
PARK AVENUE
ROOSEVELT AVENUE
TAFT AVENUE
ILLINOIS AVENUE
PLEASANT AVENUE
HICKORY LANE
JORDAN AVENUE
JORDAN CREEK
CHICAGO, MILWAUKEE, ST. PAUL & PACIFIC RAILROAD
MASON STREET
JACKSON STREET
BROADWAY STREET
MAIN STREET
MADISON STREET
WASHINGTON STREET
PLYMOUTH STREET
LISA LANE
PARKVIEW DRIVE
SILVER MOON
SUNSET LANE
VIRGINIA AVENUE
TRIMBORN AVENUE