



Mineral Point, Wisconsin

# CITY OF MINERAL POINT

137 HIGH STREET, SUITE 1  
MINERAL POINT, WI 53565  
608-987-2361

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## **City of Mineral Point – Job Opening Parks and Facilities Worker**

The City of Mineral Point is accepting applications for a part-time Parks and Facilities Worker.

Under the supervision and direction of the Parks and Facilities Superintendent, the Parks and Facilities Worker will perform a variety of routine building maintenance and repairs, grounds maintenance, systems monitoring, custodial work, and other duties as assigned.

The duties of this position are subject to the seasonal requirements of the City's facilities and parks. The schedule for this position is flexible but is anticipated to be approximately 8 - 12 hours a week from October – May, and 24 – 32 hours a week during the summer and fall. It is anticipated that some weekend hours are required.

A successful candidate will demonstrate attention to detail, safety, and improvement; proper methods, techniques, materials, tools, and equipment used to perform general building maintenance, grounds maintenance, and custodial work; customer service, record-keeping, and effective communication; organization, priorities, initiative, independent judgment, and deadlines; and establish, maintain, and foster positive working relationships.

The starting wage for this hourly position is \$13 - \$15/hr.

A full job description and application form is available at City Hall, on the City's website ([www.cityofmineralpoint.com](http://www.cityofmineralpoint.com)) under *Job Openings*, or can be provided by email. Applications can be sent to [administrator@cityofmineralpointwi.com](mailto:administrator@cityofmineralpointwi.com). Applications received by January 26 will be reviewed for first consideration.

The City of Mineral Point is an equal opportunity employer.

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