



Mineral Point, Wisconsin

## Mineral Point Water & Sewer Application/Termination Form

Service Address: \_\_\_\_\_ (Mineral Point, WI 53565)

Date Moving IN: \_\_\_\_\_ Are you selling/purchasing/renting this property? \_\_\_\_\_

Date Moving OUT: \_\_\_\_\_ Landlord/Owner: \_\_\_\_\_

The first date you are responsible for water/sewer at the above address if moving in or the last date you are responsible if moving out.

<b>MOVING IN: Information for NEW responsible customer (Please print)</b>		Account #: _____
<i>(Tenants: IF you are moving ouout and don't know the new tenant's information, the account will revert to the landlord.)</i>		
NAME: _____		
(REQUIRED) PHONE: _____		
MAILING ADDRESS (if different from service address): _____		
Do you want your bill emailed to you? <b>Y / N</b> EMAIL: _____		
<b>Consent to Release Information:</b> Pursuant to and in accordance with WI Stat. Sec. 196.137, The Mineral Point Water & Sewer Department is hereby authorized to release my/our customer account number, usage and status information to the landowner on my/our behalf and is authorized to request a final utility reading in order to prepare a final billing in conjunction with real estate transactions of closing documentation purposes. <b>(Please note: A landlord/land owner will receive copies of all disconnection notices sent.)</b>		
Customer: _____		
Signature		Date
<b>MOVING OUT: Information for PREVIOUS responsible customer (Please print)</b>		Account #: _____
NAME/FORWARDING ADDRESS FOR FINAL BILL: _____		
EMAIL FOR FINAL BILL: _____		
Was this account on Auto-Payment? <b>Y / N</b>		

I, \_\_\_\_\_ (*Print Name*), the owner, agent, **or tenant** of the property stated above, hereby inform the Mineral Point Water & Sewer Department that the person named above in MOVING IN is responsible for the water and sewer bills at the above mentioned address and that non-payment of the bills could result in disconnection of service. I further state that the person named above in MOVING OUT is moving and the final bill should be sent to the address listed.

Emailing this form constitutes a signature.

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**

<b>For office use only:</b> New Account #: _____		Date Received: _____
Water Read: _____	Date Processed _____	Mail / Email _____
Date Read: _____	Landlord Copy: Y / N _____	Mail / Email _____