

CITY OF IONE COUNCIL MEETING
MINUTES
Ione City Hall
May 12, 2026
6:00pm

Present: Jesse Shoemake, Mayor
Sabrina Bailey Cave, Council Chair
Jason Carson, Councilor
Bruce McMinn, Councilor
Elizabeth Peterson, City Administrator
Shad Hass, Public Works
Scott Carter, Morrow County Sheriff's Office (MCSO)
Larry Myers, Anderson Perry & Associates (AP)

Via Zoom: Mark Patton, Councilor
Dane Maben, Anderson Perry & Associates (AP)

Absent: Michael Skow, Councilor
Brian Spivey, Councilor

Guests: Becky Doherty, Citizen
Shirley Dozier, Citizen
Ann Milder, Citizen

Call to Order: Mayor Shoemake called the meeting to order at 6:00 p.m., led the Pledge of Allegiance, and Ms. Peterson conducted roll call.

Morrow County Sheriff's Office Report: Scott Carter, Criminal Sergeant with the Morrow County Sheriff's Office (MCSO), presented the Council with activity statistics for April 2026. These figures reflect law enforcement efforts and community safety activities completed within the city during the month.

- A total of 59 hours were dedicated to patrol duties, ensuring ongoing police presence and response throughout the city.
- School Resource Officer services accounted for 31.5 hours. It was noted that Deputy Stutzman was back from paternity.
- There were 58 total incidents recorded, highlighting the range of calls and situations managed by MCSO personnel.
- Additionally, 34 area checks were performed as part of the department's proactive efforts to monitor and maintain safety throughout the community.

Sergeant Carter noted that South Morrow County will see increased patrol coverage now that additional patrol staff have been hired.

Approval of Minutes: Council reviewed the minutes of the April 14, 2026 meeting. Councilor Patton moved to approve the minutes as presented. Councilor Carson seconded the motion.

Vote: The motion carried unanimously. (Bailey Cave, Carson, McMinn, Patton, Shoemake)

Public Comment:

1. Becky Doherty, Head Librarian of the Ione Library District, requested Council approval for modifications to make the City Hall bathroom accessible to the public. The proposed improvements would require a minor remodel to bring the bathroom into compliance with ADA accessibility standards. Although the Council did not take immediate action, it later discussed the matter further and approved the remodel.
2. Ann Milder, a resident of Ione, asked the Council about the City's dog ordinance. It was explained that the City Administrator handles complaints and contacts dog owners according to the following process:
 - First complaint: the owner is contacted by telephone.
 - Second complaint: a written letter is sent to the owner.
 - Third complaint: the complainant is advised to contact the Sheriff's Office.
3. Ms. Milder also asked about restoration work in her yard and the addition of gravel to the easement on B Street next to her home.

Permits and Public Requests: A resident requested Council approval for a permit to allow a band performance on Saturday, May 16, 2026 at his residence, as an exception to the current Nuisance Ordinance. Because the Council was not provided with proof that the landlord and neighboring residents supported the request, the permit was not approved.

Old Business:

Sewer System Update (Dane Mabem, Engineer, Anderson Perry & Associates).

Mr. Mabem provided an update on the wastewater project and contractor activity. Supporting details are referenced in the attached agenda notes.

1. Collection System

- a. Bruce Johnson Construction (Subcontractor) continues to install new septic tanks throughout the city.
- b. Swaggart Brothers, Inc. (Contractor) continues working on surface restoration.

2. Remaining Construction Work

- a. The Contractor will continue to work on surface restoration, project cleanup and existing road cleanup, and will assist the Subcontractor with septic tank installation. Approximately 5 septic tank installations remain. Once all project elements are complete, the Contractor will submit a request for substantial completion.

3. Schedule

- a. The current version of the construction schedule is attached for the Council's reference. Swaggart was submitted by the Contractor on March 17, 2026. Anderson Perry & Associates, Inc. (Engineer) received a three-week look-ahead schedule on April 14, 2026, which is also attached for reference.
- b. The schedule shows project substantial completion the week of June 15, 2026. • Current Contractual Deadlines
- c. Swaggart Brothers agreed to pay Anderson Perry & Associates' fee for the extension.

4. Payment

- a. The Council approved the payment for PMR#19 for Anderson Perry & Associates and Swaggert Brothers.

5. Drainfield

- a. The Council was informed that DEQ agreed to allow goats to graze the drainfield for weed control. The consulting agronomist agreed that clover and CRP grass seed is appropriate for ground cover.

6. Change Orders

- a. Council approved Change Order No. 13 - Interest on Late Payments. (Discussed at March 2026 meeting).
- b. Council approved Change Order No. 14 - Contract Time Extension (Discussed at March 2026 meeting).

Resolution 2026-03 Signers for City Bank Transactions: The Council reviewed Resolution 2026-03 regarding authorized signers for the City's bank transactions. Ms. Peterson requested approval for additional or replacement signers because, at times, only one authorized signer is available. Expanding the list of signers would help ensure that authorized individuals are available when needed. The Council discussed removing Councilors Skow and Patton as signers and add Councilors Carson and McMinn as signers. Councilor Carson moved to approve Resolution 2026-03, with the approved signers being Mayor Jesse Shoemake, Council Chair Sabrina Bailey-Cave, Councilors McMinn and Skow. Councilor McMinn seconded the motion.

Vote: The motion carried unanimously. (Bailey Cave, Carson, McMinn, Patton, Shoemake)

Vendor Contract & Letter from Citizen.

During the meeting, the Council reviewed the draft Vendor's Contract for Horseshoe Park and considered comments submitted by a resident who lives near the park. The resident's letter recommended several operating standards intended to address public health, safety, sanitation, and neighborhood compatibility concerns. In general, the draft contract was found to address most of the concerns raised.

The recommended standards included requiring vendors to maintain proper licensing, establish defined operating hours, and comply with all applicable food safety laws. Additional recommendations called for the use of heavy, covered trash receptacles to prevent debris and discourage insects or vermin, along with a regular trash disposal schedule. The resident also recommended that food trucks be fully self-contained, with no outside equipment, that noise be minimized by using available electrical outlets rather than generators, that propane use be properly certified for fire safety, and that exterior lighting and signage be limited.

Under the draft contract, the City will provide electricity, water, septic, and trash services for participating vendors. In turn, vendors will be required to submit documentation to City Hall demonstrating compliance with applicable operating requirements. Required documentation includes licensing through the Umatilla Public Health Department, Fire Marshal approval for food truck operations, provide the city with the menu, posted Food Handler permits, approved operating hours of 6:00 a.m. to 9:00 p.m. including preparation and cleanup time, city-approved signage, a Certificate of Liability, and a Hold Harmless Agreement.

Budget Meeting Calendar: Ms. Peterson reported that only one Council Member had submitted preferred dates for the Budget Committee meetings. Based on the responses received, the meeting schedule is as follows:

- Budget Committee Meeting — May 26, 2026
- Budget Committee Meeting — June 2, 2026
- Public Budget Meeting — June 9, 2026, at 6:00 p.m.
- June City Council Meeting — immediately following the Public Budget Meeting

Financial Reports and Bills: Council reviewed the April 2026 financial reports and monthly bills attached to the agenda. April 2026 deposits totaled **\$529,984.57**. April 2026 bills totaled **\$929,589.69**. Councilor Patton moved to approve the financial reports and bills as presented. Councilor Carson seconded the motion.

Vote: The motion carried unanimously. (Bailey Cave, Carson, McMinn, Patton, Shoemake)

Legion Hall Lease Agreement. This item was tabled pending return of the proposed lease from the Legion with any requested changes.

City French Drain Located at Second Street Across from City Hall. This item was tabled to a future meeting.

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Mayor's Report: Mayor Shoemake asked the opinion of the Council regarding the construction of the sidewalk from Cherry Street to Becky Doherty's fenceline. Then the grass would be removed and diagonal parking on Main Street. The Council agreed if the money is in this year's budget to proceed with the project if not proceed with the project after July 1, 2026.

Council Comments: No comments were presented.

Adjournment: There being no further business, Mayor Shoemake adjourned the meeting at 7:30 p.m.

Respectfully submitted,

Jesse Shoemake, Mayor

Attested by:

Elizabeth Peterson, City Administrator