

# DEEPHAVEN RIGHT-OF-WAY PERMIT APPLICATION

## CONSTRUCTION WITHIN PUBLIC RIGHT-OF-WAY

APPLICATION DATE _____ SITE ADDRESS (IF SINGLE SITE) _____	
<b><u>OR</u> LOCATION OF WORK</b> (STREET NAME WITH DISTANCE AND DIRECTION FROM NEAREST STREET INTERSECTION) _____ _____ _____ _____	
THE APPLICANT IS: (CIRCLE ONE) <b>UTILITY OWNER</b> <b>CONTRACTOR</b> <b>PROPERTY OWNER</b>	
<b>APPLICANT</b>	COMPANY NAME _____ ADDRESS _____ CITY _____ STATE _____ ZIP _____ CONTACT _____ TITLE _____ PHONE _____ EMAIL _____
<b>CONTRACTOR</b> (IF DIFFERENT THAN APPLICANT)	COMPANY NAME _____ ADDRESS _____ CITY _____ STATE _____ ZIP _____ CONTACT _____ TITLE _____ PHONE _____ EMAIL _____
<b>RESTORATION CONTRACTOR</b> (IF DIFFERENT THAN CONTRACTOR)	COMPANY NAME _____ ADDRESS _____ CITY _____ STATE _____ ZIP _____ CONTACT _____ TITLE _____ PHONE _____ EMAIL _____
<b>TYPE OF PERMIT</b>	___ EXCAVATION    ___ OBSTRUCTION    ___ SMALL WIRELESS    ___ OTHER
<b>PURPOSE OF WORK</b>	<div style="display: flex; justify-content: space-between;"> <div>           ___ NEW            ___ REMOVE            ___ REPLACE         </div> <div>           ___ ABANDON-IN-PLACE            ___ CUT-OFF            ___ REPAIR         </div> <div>           ___ UTILITY MAINTENANCE            ___ UTILITY INSPECTION         </div> </div>
<b>WORK TYPE</b>	<div style="display: flex; justify-content: space-between;"> <div>           ___ PRIVATE UTILITIES            ___ TREE TRIMMING            ___ RETAINING WALL            ___ LANDSCAPING         </div> <div>           ___ SEWER MAIN            ___ WATER MAIN            ___ SEWER SERVICE            ___ WATER SERVICE         </div> <div>           ___ STORM SEWER            ___ DRAINAGE DITCH            ___ DRAIN TILE            ___ CONNECT SUMP DRAIN         </div> </div>

### PROJECT SUMMARY

<b>SCOPE OF WORK</b>	<b>START DATE</b> _____ <b>END DATE</b> _____ <b>___ EMERGENCY REPAIR; WORK ALREADY COMPLETED ON:</b> _____	
	<b>WORK WITHIN STREET SURFACE</b>	___ YES    ___ NO
	<b>WORK WITHIN UNPAVED BLVD</b>	___ YES    ___ NO
	<b>WORK WITHIN EASEMENT</b>	___ YES    ___ NO
	<b>LANE CLOSURE REQUIRED**</b>	___ YES    ___ NO
	<b>DETOUR REQUIRED**</b>	___ YES    ___ NO
<b>**SUBMIT TRAFFIC CONTROL PLAN</b>		

### DETAILED DESCRIPTION OF PROPOSED PROJECT AND TIMELINES OF PROPOSED WORK

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### DETAILED DESCRIPTION AND TIMELINES OF PROPOSED RESTORATION

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<b>EXCAVATION METHOD</b> <i>(CHECK ALL THAT APPLY)</i>	<b>DISTURBED FACILITIES</b> <i>(CHECK ALL THAT APPLY)</i>	<b>DISTURBED SURFACE</b> <i>(CHECK ALL THAT APPLY)</i>
___ AUGERING ___ CORE DRILL ___ DIRECT BURY ___ DIRECTIONAL BORE ___ HAND DIG ___ HOLE ___ JACKING ___ OPEN TRENCH ___ PLOW ___ PNEUMAGOPHER ___ OTHER / NA	___ CABLE TV ___ CARRIER CONDUIT ___ DRAINAGE ___ ELECTRIC ___ FIBER OPTIC ___ HIGH PRESSURE GAS ___ LOW PRESSURE GAS ___ SEWER / WATER ___ STORM WATER ___ TELECOMUNICATIONS ___ OTHER _____ ___ NA	___ BITUMINOUS ___ CONCRETE ___ DIRT / SOIL ___ GRAVEL ___ LANDSCAPING ___ PAVERS ___ TURF ___ NONE / NA
<b>PERMIT FEES</b>	___ EXCAVATION PERMIT FEE - \$195 ___ OBSTRUCTION PERMIT FEE - \$165 ___ SMALL WIRELESS FACILITY PERMIT FEE - \$195 ___ ADMINISTRATIVE FEE - \$20 <b>TOTAL PERMIT FEE: \$ _____</b>	

**SUBMITTAL OPTIONS:**

DEEPHAVEN CITY HALL  
20225 COTTAGEWOOD ROAD  
DEEPHAVEN, MN 55331

[info@cityofdeephaven.org](mailto:info@cityofdeephaven.org)

BY SUBMITTING THIS RIGHT-OF-WAY PERMIT, PERMITTEE AGREES AS FOLLOWS:

- 1) TO ABIDE BY THE PERMIT TERMS AND THE CITY'S RIGHT-OF-WAY ORDINANCE.
- 2) TO PAY ALL APPLICABLE FEES AND PROVIDE ANY REQUIRED INSURANCE.
- 3) TO INDEMNIFY AND HOLD HARMLESS THE CITY, ITS OFFICIALS, EMPLOYEES AND AGENTS OF ANY LIABILITY, CLAIM OR DAMAGE ARISING OUT OF THE REGISTRANT OR PERMITTEE'S ACTIONS OR INACTIONS UNDERTAKEN PURSUANT TO THE PERMIT.
- 4) TO COMPLETE ALL RIGHT-OF-WAY WORK AND RESTORATION NO LATER THAN NOVEMBER 1.
- 5) TO COMPLETE ALL RESTORATION WORK WITHIN SEVEN DAYS AFTER THE PROJECT WORK HAS BEEN COMPLETED.
- 6) PARTICIPATE IN A PRE-CONSTRUCTION MEETING WITH CITY STAFF DEPENDING ON THE PROJECT SCOPE.

**THIS IS AN APPLICATION FOR A PERMIT – IT IS NOT VALID UNTIL PROCESSED**

NAME \_\_\_\_\_ TITLE \_\_\_\_\_  
Please type or print Please type or print

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

**PERMIT APPROVAL – BY CITY**

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

*City of Deephaven Representative*