

DEEPHAVEN CITY COUNCIL WORKSHOP MINUTES**5:00 p.m., Monday, November 3rd, 2025**

1. **CALL MEETING TO ORDER:** Mayor Kent Carlson, called the Workshop to order at approximately 6:00 p.m.

PRESENT: Councilmembers Emily Scherschligt, Tom Erdmann, Tony Jewett and John Studer.

STAFF: City Administrator / Special Counsel, Dan Madsen

WORKSHOP:**A. Staff Compensation**

Administrator / Counsel Madsen let a discussion regarding the Personnel Committee's recommendation for Non-Union Staff compensation for 2026. Members of Staff and the Council discussed the policy and process used for Union Negotiations and reviewed market trends and long-term viability of compensation processes into the future. No formal action was taken as this matter was set on for discussion purposes only.

B. Marina Discussion

Members of the Staff and Council discussed Marina-related policy issues including "legacy" slip and buoy leases, current slip lease amounts and other policy related matters. No formal action was taken as this matter was set on for discussion purposes only. Additionally, this matter was recommended for further discussion at a future Workshop.

C. Multi-City Lobbying Collective

Mayor Carlson led a discussion regarding a collective of cities that hold interest in funding a lobbyist to represent the collective during the 2026 legislative session. Specific concerns supporting these efforts include the "missing middle" housing bill that would have restricted local authority and jurisdiction over zoning controls and unfunded mandates that could force additional and unforeseen expenses on small cities in our area. No formal action was taken as this matter was set on for discussion purposes only.

D. Fireworks Funding Gameplan

Mayor Carlson and Administrator / Counsel Madsen discussed a meeting they recently had with Joe Haugslund regarding an approach to funding the 250th Anniversary fireworks program planned for July 4th of next year. The discussion included Cottagewood Foundation and Store leading a capital campaign for funding. No formal action was taken as this matter was set on for discussion purposes only.

E. Hockey Rink Base Discussion

Members of the Staff and Council discussed the hockey rink project and improvements Greystone was making to the concrete slab supporting the hockey rink to correct imperfections in the surface. No formal action was taken as this matter was set on for discussion purposes only.

Typed and submitted Thursday, November 13th, 2025
Dan Madsen
City Administrator / Special Counsel
Deephaven, Minnesota

DEEPHAVEN CITY COUNCIL MEETING MINUTES

7:00 P.M. Monday November 3rd, 2025

1. CALL THE MEETING TO ORDER: Mayor Carlson called the meeting to order at approximately 7:00 p.m.

PRESENT: Mayor Kent Carlson, Councilmembers Emily Scherschligt, Tony Jewett, John Studer and Tom Erdmann

STAFF PRESENT: City Administrator Dan Madsen, Planning Director Pat Smith, City Clerk Kimberly Lenarz-Greenwaldt and City Engineer Steve Hegland with Stantec,

GUEST: Roseann & Otto Simmering, Trevor Pearson

2. PLEDGE OF ALLEGIANCE:

The Council recited the Pledge of Allegiance

3. APPROVE CONSENT AGENDA:

Motion made by Jewett and seconded by Studer, to move Unfinished Business A. Hockey rink Concrete Repair and Replacement to the consent approve the consent agenda and to approve the following items;

- A. Approve October 20th, 2025 Workshop and Regular City Council Meeting Minutes
- B. Approve Payment of Claims
- C. Approve 2026 Non-Union Staff Compensation
- D. Approve Montgomerie Stormwater Grant Agreements
- E. Approve Payloader Replacement Purchase
- F. Hockey Rink Repair (Moved from Unfinished Business)

Motion carried, Voting in favor was Mayor Carlson and Councilmembers Scherschligt, Jewett, Studer and Erdmann 5/0 Vote.

4. MATTERS FROM THE FLOOR:

None

5. PLANNING & ZONING MATTERS:

A. Variance to Encroach into Side Yard Setback for a Second Story Addition at 18385 Northome Boulevard

Smith presented the staff report. Trevor and Lindsey Pearson, property owners, are requesting a side yard encroachment variance to add a second story addition to their home. According to

Hennepin County Property Information, the existing house was constructed in 1910. The house is a non-conforming structure with a side yard setback of 6.4 feet. In 2018, the City Council approved a variance for Jeanne Hamilton to encroach 3.6 feet into the side yard setback for a one-story addition to the rear of the house.

Councilmember Erdmann pointed out that the two neighbors support the variance request. Councilmember Jewett asked if the hardcover required a variance when the addition was added in 2018. Smith stated the resolution approving the side yard setback in 2018 did not include a hardcover variance. Mayor Carlson stated that the property is located outside the shoreland overlay district.

Councilmember Studer supports the addition for the growing family. Mayor Carlson commended the property owner for being able to add onto an older home.

Motion by Councilmember Studer, seconded by Councilmember Erdmann, to accept the recommendation and findings of staff and the Planning Commission and approve a variance to encroach 3.6 feet into the side yard setback in conjunction with building an addition to the house at 19385 Northome Boulevard as proposed. Motion carried 5/0.

6. UNFINISHED BUSINESS:

A. Hockey Rink Concrete Repair or Replacement Project

Moved to consent agenda at the beginning of the meeting.

7. NEW BUSINESS:

A. Storm Sewer Lining and Culvert Repair Project, Minnetonka Boulevard

Motion was made by Studer and seconded by Scherschligt to approve Warning Lights to provide flagging services for the stormwater repairs and award the storm sewer lining work to Subsurface Inc for both Deeplaven Beach and Minnetonka Blvd repairs in the amount of \$69,000.

B. Prosecutor Services RFP:

Motion was made by Erdmann and seconded by Jewett to approve the request for Prosecution Services for 2026.

Motion carried, Voting in favor was Mayor Carlson and Councilmembers Scherschligt, Jewett, Erdmann and Studer.

C. Lease Agreement, Met Council:

Deeplaven and Met Council entered into a Temporary Easement agreement in May of 2022 for the exclusive use of the city-owned property located across from Haralson Park. The lease has

since expired on May 31, 2025. Madsen spoke with Met Council staff and about a potential extension, Met council did not opt for the extension. Council request that Madsen revise the contract and bring it back to the November 17th meeting. No action taken.

8. COUNCIL REPORTS:

A. Mayor Report: Public works & Safety meeting before the next meeting. We went over the personal business in the workshop and approved the non-union staff compensation.

B. Scherschligt: Nothing to report since last meeting, tomorrow's meeting has been canceled due to the elections. Next meeting in December.

C. Jewett: Closed session meeting on the Fire Chief and will continue to the next board meeting on the 19th.

D. Studer: Nothing new

E. Erdmann: Planning Commission meeting has a lot on the next meeting. LMCC is moving forward with the closing of the building. The Building is empty and Will start the move to the new place very soon.

9. STAFF REPORT:

A. Police: Things were very busy when County Rd 7 was closed, wishing they had more of a heads up to have extra officers on. Zach has been a great addition to the force.

B. Excelsior Fire Dept: Nothing new

C. Public Works: We had a lot of applicants for the public works position, we interviewed 10 and we invited 2 back for their second interviews for this week.

D. Administration: Working on budget. Building permits are 200 over usual for this time of the year due to the storm that came through in September.

E. Engineering Update: We have 3 open houses coming up for the 2026 Street Project. Hockey boards will be going up the week before Thanksgiving and lights will be going up after Thanksgiving.

10. ADJOURNMENT:

Motion was made by Studer and seconded by Jewett to adjourn the Regular City Council Meeting at 7:50pm.

Motion carried, Voting in favor was Mayor Carlson and Councilmembers Scherschligt, Jewett, Erdmann and Studer.

Typed Respectfully on November 6th, 2025 by:
Kimberly Lenarz-Greenwaldt
Deephaven City Clerk