

## **DEEPHAVEN CITY WORKSHOP MEETING MINUTES**

### **6:00 P.M. Monday July 21, 2025**

Attendance: Mayor Carlson, Councilmembers Jewett, Studer and Erdmann

Absent: Councilmember Scherschligt

Staff: City Administrator Dan Madsen, City Engineer Steve Hegland, and City Clerk Kimberly Lenarz-Greenwaldt, Finance Director Andrew Keller

#### **1. 2<sup>nd</sup> Quarter Financial Review and Budget Discussion:**

The City Council began the workshop with a review of the 2nd Quarter Financial Report, presented by Finance Director Andrew Keller. Following the financial update, Keller, with assistance from City Administrator Dan Madsen, presented the initial overview of the 2026 budget. Keller walked the Council through key components of the proposed budget, addressed questions, and noted items requiring follow-up or additional information. Councilmembers provided feedback and identified priorities for further discussion. Staff will incorporate Council input and return with updates at the next budget meeting on August 4, 2025.

Respectfully Typed on July 28<sup>th</sup>, 2025  
By Kimberly Lenarz-Greenwaldt

## **DEEPHAVEN CITY COUNCIL MEETING MINUTES**

### **7:00 P.M. Monday July 21, 2025**

1. **CALL THE MEETING TO ORDER:** Mayor Carlson called the meeting to order at approximately 7:00 p.m.

**PRESENT:** Mayor Carlson, Councilmembers Tony Jewett and Tom Erdmann, John Studer

**ABSENT:** Emily Scherschligt

**STAFF PRESENT:** City Administrator Dan Madsen, Police Chief Cory Johnson, City Clerk Kimberly Lenarz-Greenwaldt, City Engineer Steve Hegland with Stantec

**GUEST:** Sen. Ann Johnson-Stewart

#### **2. PLEDGE OF ALLEGIANCE:**

The Council recited the Pledge of Allegiance

#### **3. APPROVE CONSENT AGENDA:**

Motion made by Jewett and seconded by Studer, to approve the consent agenda consisting of the following;

- A. Approve July 7<sup>th</sup>, 2025 City Workshop & Regular City Council Meeting Minutes
- B. Approve Payment of Claims

Motion carried, Voting in favor were Mayor Carlson, Councilmembers Studer, Jewett and Erdmann. Scherschligt absent. 4/0 Vote.

#### **4. MATTERS FROM THE FLOOR:**

None

#### **5. UPDATE AND DECUSSION, SEN. ANN JOHNSON STEWART:**

Senator Ann Johnson Stewart attended the City Council meeting and provided an update on the 2025 Legislative Session. She shared information on her priorities and initiatives for the 2025–2026 biennium, including legislative efforts that may impact cities like Deephaven. Senator Johnson Stewart also discussed topics of local interest and engaged in a productive dialogue with the Council regarding the City’s needs and concerns.

## **6. PLANNING & ZONING MATTERS:**

NONE

## **7. UNFINISHED BUSINESS:**

- A. Approve Village Hall Hockey Rink Project Specifications and Letting of Project for Public Bidding pursuant to Minn. Stat. §471.345, Subd. 3

At the June 16th City Council Meeting, the Council reviewed alternatives for the Village Park Hockey Rink and directed staff to move forward with preparing plans and specifications for the construction of a concrete slab for the proposed rink.

At the current meeting, staff presented the completed project plans and specifications, prepared by Stantec, and requested authorization to proceed with bidding the project. The proposed construction includes a 6-inch thick, mesh-reinforced concrete slab with necessary subgrade improvements, including geogrid reinforcement and a sand subbase. The slab will extend three feet beyond the rink boards for added support and ease of maintenance. The rink elevation will be raised approximately one foot above the existing grade, with minimal slope for proper drainage. A small filter basin is also included in the design to manage runoff and comply with Minnehaha Creek Watershed District regulations.

The Engineer's Opinion of Probable Cost (OPC) for the project is \$305,492.50. Bid advertisement is scheduled to begin following Council approval, with bids to be opened on Tuesday, August 14th. The bids will then be brought back to the City Council for review and award of contract.

Motion was made by Studer and seconded by Erdmann to approve the project plans and specifications for Village Hall Hockey Rink and authorized staff to proceed with bidding the project.

Motion carried, Voting in favor were Mayor Carlson, Councilmembers Studer, Jewett and Erdmann. Scherschligt absent. 4/0 Vote.

## **8. NEW BUSINESS:**

- A. Personnel Committee Update, 2025 Union Negotiations

During the July 7, 2025, Council Meeting, the City Council entered a Closed Session to review and discuss union contract proposals submitted by the Law Enforcement Labor Services Union and Teamsters Local 320 Public Works Union, focusing on compensation and benefits. Follow-up meetings were held by the Personnel Committee with each Union on July 14 and 15 to further review and clarify the proposals. Staff and the Committee will now work together to draft a summary and recommendations for Council consideration at the August 4, 2025, meeting.

B. Yacht Club:

Will be using the City Hall Parking lot for the Regatta next week. Staff will have to park in the back parking lot a couple days and boat trailers will be on the ball field in Village Park.

**9. COUNCIL REPORTS:**

- A. **Mayor Report:** Personnel Committee met again July 21<sup>st</sup> for union follow ups
- B. **Scherschligt:** Absent
- C. **Jewett:** Excelsior Fire budget meeting on Wednesday
- D. **Studer:** Spoke with PW about the tree removal from the storms and future projects coming up and working on the Ice Rink Project
- E. **Erdmann:** Missed the last meeting at LMCC. Couple things coming up for Planning and Zoning. Working on finalizing the ordinance for signage.

**10. DEPARTMENT REPORTS:**

- A. **Police Department:** Nothing to report
- B. **Excelsior Fire:** Jewett already gave report
- C. **Public Works:** Pushing back crack sealing on Vine Hill until next spring sue to the construction going on now. Tennis courts hopefully to be done this fall.
- D. **Administration:** Staff met with residents about the concerns with water shed by Calvary church, looking into grants.

**11. ADJOURNMENT:**

Motion was made by Studer and seconded by Jewett to adjourn the Regular City Council meeting at 8:45 pm.

Motion was carried, Voting in favor were Mayor Carlson and Councilmembers Jewett, Studer and Erdmann. Scherschligt was absent. 4/0 Vote.

Respectfully Typed on July 28<sup>th</sup>, 2025

By Kimberly Lenarz-Greenwaldt