

**RESOLUTION NO. 23-10**

**A RESOLUTION ADOPTING AND AMENDING THE MASTER FEE SCHEDULE FOR SERVICES PROVIDED BY THE CITY OF IRRIGON, OR**

**WHEREAS**, the City of Irrigon provides a variety of services to the public; and

**WHEREAS**, it is common for cities to charge fees for some services to help recover the costs of providing those services; and

**WHEREAS**, it is the intent of the Irrigon City Council to consolidate city fees into one master schedule to assist the city staff and public in quickly locating the appropriate fee for service; and

**NOW, THEREFORE BE IT RESOLVED:**

**SECTION 1.** The Master Fee Schedule attached as Exhibit A is hereby adopted.

**SECTION 2.** The fees established by Exhibit A of this resolution take precedence over any charges or fees which were previously adopted by any ordinance, resolution or administrative policy. Attached rates reflect the current economic use and expenses.


**SECTION 3.** The city has previously adopted increased sewer and water utility rates, as noted in the attached Exhibit A. The proposed minimal increase is in the final year of the 5-year rate increase process to meet loan requirements, barring any major increase in costs increase (CPI-consumer price increase) or economies of scale.

**SECTION 4.** The City Manager and staff shall review the fees periodically and shall modify the fees based on the cost of providing the services with the approval of the City Council.

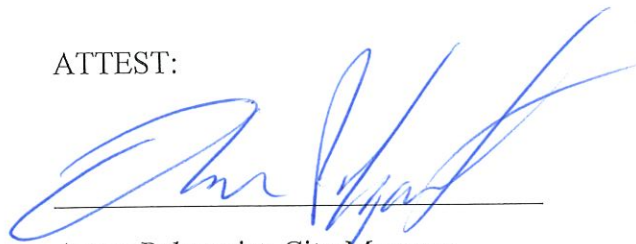
**SECTION 5.** This resolution shall be effective January 1, 2024.

**This Resolution adopted and passed by the Common Council of the City of Irrigon and signed by the Mayor on this 21st day of November 2023.**

SIGNED:

  
Mitchell Patton, Mayor

ATTEST:

  
Aaron Palmquist, City Manager

Resolution 23-10

EXHIBIT A

Effective 1-1-2024

(Fee is per day/event/incident/situation)

Description	Fee
<b>Administration</b>	
<i>Photocopies</i>	
8.5 x 11 per page/side B&W	\$0.30
8.5 x 11 per page/side Color	\$1.00
Publications/Plans	\$50.00
Returned Checks (NSF, etc.)	\$35.00
Council Candidate Filing Fee	\$15.00
Lien Search	\$35.00
Budget Document	\$20.00
Notary Services	\$5.00
Election Fee	\$15.00
Jury Failure Notice	\$50.00
Jury Compensation - per day	\$10.00
Maps (color charges 2.00 extra)	
Property- single site	\$2.50
8.5 x 11	\$4.00
Special Project/Record Requests <b>T&amp;M</b>	Time & Materials

<b>Code Violations</b>	
<b>Title 3 - Business &amp; License</b>	
Title 3 - Graffiti	Class A
Title 3 - Transient Tax	Class A
Title 3 - General	Class B
Title 3 - Social Gambling	Class B
Title 3 - Solicitors	Class B
<b>Title 4 (Health and Sanitation)</b>	
Title 4 (Health and Sanitation)	Class A
<b>Title 5 - Public Safety</b>	
Title 5 - Violations	Class A
Title 5 - Dangerous & Exotic Animals	Class A
Title 5 - Vicious Animals	Class A
Title 5 - Curfew	Class B
Title 5 - Community Service	Class B
Title 5 - Nuisance animals	Class B
<b>Title 6 Vehicle &amp; Traffic</b>	
Title 6 - Traffic	Class C
Title 6 - Parking	Class D
Title 6 - Bicycles	Class D
Title 6 - General	Class D
<b>Title 7 Public Property</b>	
Title 7 - Penalty	Class A
Title 7 - General	Class D
<b>Title 8 Utilities and Franchises</b>	
Title 8 - Penalty	Class A
Title 8 - General	Class B
<b>Title 9 &amp; 10 Bldg. and Development</b>	
Traffic Violation	ORS Code

<b>Planning/Zoning Fees</b>	
Address/Street Change/Dedication	\$150.00
Annexation	\$2,500.00
Appeal-City Council	\$350.00
Appeal- Planning Commission	\$225.00

Description	Fee
<b>Planning/Zoning Fees (Cont.)</b>	
Comp Plan Amendment	\$1,400.00
Conditional Use	\$600.00
Demolition Permit	\$50.00
Driveway Permit (w/ conditions)	\$150.00
Fence Permit (w/conditions)	\$50.00
Home Business (Title X)	\$30.00
Land Partition	\$600.00
Land Use Ammendments	\$2,000.00
Land Use Mods, Ext, Interpret	\$300.00
LID Petition/Formation	\$500.00
LID Petition/Formation	\$500.00
Lot Line Adjustment	\$450.00
Manufactured Home Placement	\$65.00
	\$0.00
Major Partition (4+ Parcels)	\$525.00
Minor Partition (3 - Parcels)	\$450.00
Misc. Permit (deck, patio cover, etc.)	\$30.00
Plan/Admin Review	\$500.00
Pre-Application Review	\$200.00
Removal/Fill Permit (LUCS)	\$100.00
Replat	\$600.00
Road Dedication (non-subdivision)	\$450.00
Sign Permit	\$50.00
Sidewalk Fee	\$30.00
Site Review - <b>Type I</b>	\$175.00
Site Review - <b>Type II</b> (\$250 + 50.00 per unit)	
Site Review - <b>Type III</b> (\$500 + 50.00 per unit)	
Subdivision/Planned Unit Development	\$700.00
(\$5,000.00 max) plus per lot	\$35.00
Temporary Use/Hardship	\$500.00
Vacation of Street/Alley	\$900.00
Variance	\$500.00
Zone Change	\$2,000.00
Zone Change w/Comp Amendment	\$2,500.00
Zoning Permit per Unit	\$50.00
Zoning & Development Interp.	\$325.00
<b>City Permits / Licenses &amp; Fees</b>	
Business License (annual)	\$20.00
Dog License (spayed/neutered)	\$10.00
Dog License (intact)	\$20.00
Gaming Permit per year	\$25.00
Impound Fee - Dog	\$130.00
Impound Fee - Cat	\$30.00
Liquor License - Annual	\$25.00
Liquor License - New	\$50.00
Liquor License - Temporary	\$35.00
Park Liquor Permit	\$40.00
Solicitors Permit > 30 days	\$25.00
Annual	\$50.00



Resolution 23-10

EXHIBIT A

Effective 1-1-2024

(Fee is per day/event/incident/situation)

Description	Fee
<b>City Facilities (exclusive use) (Ins.)</b>	
Resident	\$50.00/day
Non-Resident	\$100.00/day
Government Organizations	\$0.00
Damage/Cleaning Deposit	\$200.00

Description	Fee
<b>Conference Room (Ins. Proof Required)</b>	
Small Meeting Room (Mon-Fri)	
First 4 hours	\$50.00
All day	\$75.00
Civic Groups/half day	\$10.00
Government Organizations	\$0.00
Damage Cleaning Deposit	\$200.00

**Public Works Fees**

Backflow Testing (by contractor)	
City Winterization Package	\$45.00
Hydrant Meter (\$750 refundable)	\$1,000.00
Water Charge per cubic foot	\$0.035
Lagoon Disposal Fee	0.16 gallon
Meter Change-Owner Request	\$750.00
Non Emergency/After Hours	\$140.00
Personal Request-meter off (1st - free)	\$35.00
Plumbing (only) Permit	\$30.00
Re-locate Fee (personal ROW)	\$75.00
Request Tank Pumped Effluent-non main	\$650.00
Road Crossing-conditions <b>Boring Only</b>	\$200.00
ROW Work-conditions <b>Min \$250 T&amp;M</b>	\$0.00
Sewer Calls (fats, oils, grease,etc.-FOG)	<b>Title 8 Fine</b>
Sewer Pump Damage-w/in warranty	\$500.00
Sewer Pump Damage-out warranty	\$175.00
Sewer Tank lid Damage/Replacement	\$125.00
<b>System Development Charges (SDC)</b>	
Water	\$1,946.00
Sewer	\$2,626.00
Parks	\$500.00
Transportation	\$0.00
	<b>\$5,072.00</b>
Street Closure (per day)	\$100.00
Sidewalk Cafe' Permit	\$30.00
Street Light Request - <b>T&amp;M and</b>	\$5,000.00
<b>TAPS/CONNECTIONS</b>	
Water Connection/Tap Fee + <b>TM if high</b>	\$2,750.00
Sewer Connection Fee (septic effluent)	\$3,500.00
Sewer Connection Fee (septic effluent pump system)	\$4,950.00
Sewer Connection Fee (conventional)+ <b>TM</b>	\$7,500.00

<b>Utility Fees</b>	
Account Deposit (water&sewer)	\$150.00
Sewer Only Deposit	\$300.00
Water Delinquency Fee	\$35.00
Sewer Reconnect -plus actual costs	\$300.00
Late Payment Fee	\$5.00
Water Turn-on After Hours	\$140.00

**Garbage/Collection Fees**

<b>Commercial</b>	
35 Gallon Weekly Cart	\$12.91
90 Gallon Weekly Cart	\$23.43
1.5 Yard Container	\$81.29
2 Yard Container	\$104.95
<b>Residential</b>	
35 Gallon Weekly Cart	\$11.56
90 Gallon Weekly Cart	\$15.44
Extra - per 32 gallon equivalent	\$3.14
<b>Recycling</b>	
1 Container per week	\$13.70
2 Containers per week	\$27.39
3 Containers per week	\$81.29
<b>Drop Box and other Rate Schedule</b>	
<b>Contact City</b>	



**Resolution 23-10**

**EXHIBIT A**

**Effective 1-1-2024**

**(Fee is per day/event/incident/situation)**

Description	Fee
<b>Sewer Rates</b>	<b>Monthly</b>
<b>Class I and II</b>	
<b>Single Family Detached (1 ERU *)</b>	
Basic Utility Charge (Swr)	\$49.77
User Loan Fee (Sbnd)	\$26.88
<b>Manufacture Home Park (1 ERU)</b>	
Basic Utility Charge (Swr)	\$49.77
User Loan Fee (Sbnd)	\$26.88
<b>Duplexes/Multi Plexes (per apartment) (1 ERU)</b>	
Basic Utility Charge (Swr)	\$49.77
<b>RV Parks (per space) (.5 ERU)</b>	
Basic Utility Charge (Swr)	\$24.89
User Loan Fee (Sbnd)	\$13.44
<b>Motel/Hotel (per unit) (.5 ERU)</b>	
Basic Utility Charge (Swr)	\$24.89
User Loan Fee (Sbnd)	\$13.44
<b>RV Subdivision</b>	
Permanent Dwelling (1 ERU)	
Basic Utility Charge (Swr)	\$49.77
User Loan Fee (Sbnd)	\$26.88
Perm Dwelling with RV (1.5 ERU)	
Basic Utility Charge (Swr)	\$74.66
User Loan Fee (Sbnd)	\$40.32
<b>Class III</b>	
<b>Churches, Public Buildings (senior center, library, etc.) (2.2 ERU)</b>	
Basic Utility Charge (Swr)	\$109.47
User Loan Fee (Sbnd)	\$59.14
<b>Businesses with Food Preparation (5.1 ERU)</b>	
Basic Utility Charge (Swr)	\$253.83
User Loan Fee (Sbnd)	\$137.09
<b>Businesses without Food Preparation (2.2 ERU)</b>	
Basic Utility Charge (Swr)	\$109.49
User Loan Fee (Sbnd)	\$59.14
<b>Schools (9.2 ERU)</b>	
Basic Utility Charge (Swr)	\$457.88
User Loan Fee (Sbnd)	\$247.30
<b>Restaurant and Lounge Combinations (8.5 ERU)</b>	
Basic Utility Charge (Swr)	\$423.05
User Loan Fee (Sbnd)	\$228.48
<b>Outside City Sewer Service (per ERU)</b>	<b>Monthly</b>
Basic Utility Charge (Swr)	\$49.77
User Loan Fee (Sbnd)	\$40.67

Description	Fee
<b>Water Rates</b>	<b>Monthly</b>
Basic Utility Charge (wtr) 1,336 cu ft	\$36.23
User Loan Fee (Wbnd)	\$7.10
Rented, Occupied, or Vacant (Site Built, Manufactured Home/Trailer Park, Duplex/Mult-Plex, and RV Sub-division)	
Outside City Limits (Wtr) 1,336 cu ft	\$36.23
User Loan Fee (Wbnd)	\$16.60
Rented, Occupied, or Vacant (Site Built, Manufactured Home/Trailer Park, Duplex/Mult-Plex, and RV Sub-division)	
Charge (beyond minimum) cu ft	<b>\$0.02289</b>

User Fees	Monthly (per EDU)
Street Light	\$2.00
Street Maintenance	\$3.00
Police Services	\$5.00

**Notes:**

1. Except as covered under ORS
2. User Loan Fee to be a monthly minimum, non-metered charge, whether occupied, rented and/or vacant that is or has been constructed for a permanent full-time use (site build, manufactured home, trailer park, duplex/multi-plex, and RV Sub-Division.)
3. ERU = Equivalent Residential Unit
4. \* Signifies that this rate will increase the same each year for five (5) years beginning 1/1/2019. Sewer to increase to be \$2.60 each year (Basic 0.60 ERU annually and SWR Bonds 2.00 ERU annually) and water \$0.90 each year per Resolution 18-05.

**Service Amounts**

Trailer Parks and Serices prior to 2019 may have a 35 gal container  
 Full Service w/ 35 gal. cart = \$141.03 (\$11.56 for Garbage) = \$4.70 per day  
 Full Service w/ 90 gal. cart = \$145.42 (\$15.44 for Garbage) = \$4.85 per day  
 B/O = \$33.98 = \$1.13 per day  
 S/O inside city limits = \$102.09 = \$3.40 per day (with garbage \$15.44)  
 S/O Outside city limits = \$90.44 = \$3.01 per day