

Village of Camp Douglas
BOARD OF REVIEW
Tuesday, May 12, 2026
7:00 PM (Must be in session a minimum of 2 hours)
Camp Douglas Village Hall, 304 Center St., Camp Douglas, WI 54618

- 1 Call Board of Review (BOR) to order.
- 2 Roll Call
- 3 Confirmation of appropriate BOR and Open Meeting notices
- 4 Select a Chairperson for BOR
- 5 Select a BOR Vice-Chairperson
- 6 Verify that a member has met the mandatory training requirements.
- 7 Verify that the Village has an ordinance for the confidentiality of income and expense information provided to the Assessor under state law (Wis St 70,47(7)(af)).
- 8 Review of any new laws
- 9 Filing the Summary of Annual Assessment Report by Assessor's Office.
- 10 Receipt of Assessment Roll by clerk from the Assessor
- 11 Receive the Assessment roll and sworn statements from the clerk
- 12 Review the Assessment Roll and Perform Statutory Duties:
 - a Examine the roll,
 - b Correct the description or calculation errors,
 - c Add omitted property, and
 - d Eliminate double assessed property
- 12 Certify all corrections of error under state law (Wis. Stats. 70.43)
- 13 Verify with the assessor that open book changes are included in the assessment roll
- 14 Allow taxpayers to examine the assessment data
- 15 During the first two hours, consideration of:
 - a
Waivers of the required 48-hour notice of intent to file an objection when there is good cause,
 - b
Requests for BOR hearing waiver to allow the property owner an appeal directly to circuit court,
 - c Requests to testify by telephone or submit sworn written statement,
 - d Subpoena requests, and
 - e Act on any other legally allowed/required Board of Review matters.
- 16 Review Notices of Intent to File Objection
- 17 Proceed to hear objections, if any and if proper notice/waivers given unless scheduled for another date.
- 18 Consider/act on scheduling additional BOR Date(s).
- 19 Adjourn (to future date if necessary).

Sarah Turner, Village Clerk/Treasurer, Village of Camp Douglas
Posted 5/06/2026

NOTICE

ALSO, UPON REASONABLE NOTICE, EFFORTS WILL BE MADE TO ACCOMMODATE THE NEEDS OF DISABLED INDIVIDUALS THROUGH APPROPRIATE AIDS AND SERVICES. IF A PERSON WITH A DISABILITY REQUIRES THAT THE MEETING BE ACCESSIBLE OR THAT MATERIALS AT THE MEETING BE IN AN ACCESSIBLE FORMAT, CALL THE CAMP DOUGLAS VILLAGE CLERKS OFFICE AT LEAST 48 HOURS IN ADVANCE TO REQUEST ADEQUATE MATERIALS. TEL. 608-427-3355