

Village of Camp Douglas
Board Meeting Minutes
Wednesday, October 8, 2025
Meeting 6:00 PM
Village Hall Board Room, 304 Center St.

Members present: Katie Kopplin, Chloris Lowe (Zoom), Melanie Kiel (Zoom), Tracy Kemp and Paula Caucutt. Also present: Clerk Sarah Stark, Public Works Director Paul Scholze and Fire Chief Randy Johnson.

At 6:00 pm the meeting was called to order and the pledge of allegiance was recited.

Motion by Kemp, second by Caucutt to approve meeting minutes as written for regular Board Meeting on Wednesday, September 10th. Voice vote taken, all present yes, motion carried.

Communication with the Public: None

Motion by Kopplin, second by Caucutt to approve vouchers as written in the amount of 35,401.61 from General Fund Checking and \$984.77 from Parks & Rec checking. Roll Call vote taken. 5 yes, 0 No. Motion carried.

Fire Dept Update: 0 calls for service since last meeting. 14 active members - 3 are in need of ELF. 7 members attended extraction training, 2 members in Officer 1 .

Motion by Kopplin, second by Caucutt to approve the Town of Orange Fire Agreement. Voice vote taken, all present yes, motion carried.

Motion by Kemp, second by Caucutt to approve signing the Letter of Understanding regarding Village owned parcels 291110162.2 and 290300697.1 with AMH Properties, LLC. Voice vote taken, all present yes, motion carried.

Motion by Kemp, second by Kopplin to approve the Fund Expense Account Percentage Distribution from this day forward. Voice vote taken, all present yes, motion carried.

Motion by Kopplin, second by Caucutt to go into closed session. Roll call vote taken, all yes, motion carried.

Closed Session: The board will go into closed session pursuant to Wisconsin State Statute:

19.85(1), (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

Purpose: Performance Reviews/Wages

Motion by Kemp, second by Caucutt to reconvene in open session. Voice vote taken, all present yes, motion carried.

Motion by Kemp, second by Kopplin to increase full-time DPW & Clerk wages 3% effective January 1, 2026. Voice vote taken, all present yes, motion carried.

With no further business, motion to adjourn made by Kemp, seconded by Caucutt. Voice vote taken, all present yes, motion carried.

*Minutes by Clerk Turner 10/23/2025
Subject to Village Board approval*