



Meeting MINUTES

Buhler Recreation Commission
525 Parkside Dr. Buhler, KS 67522
July 31, 2023 / 6:15 PM

Call to Order

Meeting called to order at 6:13PM.

Roll Call

1. Board Members:
 - a. Present: Haley Ledbetter, Curtis Morgan, Jayme Thiessen, Cody McReynolds
 - b. Absent: Jeremy Lindahl
2. Staff Members:
 - a. Present: Tegan Meadors and Michelle Brunk.

Consent Agenda (Consent Agenda items will be acted upon by one motion unless a Board member requests an item be removed for discussion and separate action)

1. Approval of April 26, 2023 Meeting Minutes.
2. Approval of expenditures from April 1, 2023 through July 31, 2023.
Motion to approve consent agenda items was made by Curtis Morgan, seconded by Cody McReynolds. The motion passed unanimously.

Business Requiring Action

1. Approval of 2024 Recreation Operating Budget.
Tegan Meadors presented the 2024 Recreation Operating Budget by pointing out changes from the previous year's budget. Tegan explained that we have more precise numbers to go off of for setting the 2024 budgets so most of the changes were minor and were made to increase accuracy. The Memberships/Training budget did increase by \$500 to allow for the director to attend the 2024 KRPA conference. Also, the Building/Facility Maintenance Budget increased to help assist USD 313 with some of the "gray areas" in our maintenance agreement with them.
Motion to approve the 2024 Recreation Operating Budget was made by Haley Ledbetter, seconded by Cody McReynolds. The motion passed unanimously.
2. Approval of 2024 Wellness Center Operating Budget.
Tegan Meadors presented the 2024 Wellness Center Operating Budget by pointing out changes from the previous year's budget. Programs/Classes Budget increased to include the swim lesson supplies and new fitness classes. Most notable changes took place in the Building/ Facility Maintenance budget. Tegan explained that he had been working with the Buhler City Clerk on figuring out how to get our cleaning services moved from a contractual role to a staff role. We

decided for 2024, that the City could take on the added payroll for this position if the Rec. Commission takes on more Building Maintenance expenses. The 2024 budget reflects that. **Motion to approve the 2024 Wellness Center Operating Budget was made by Curtis Morgan, seconded by Cody McReynolds. The motion passed unanimously.**

New Business:

- Review the Indoor Pool rental policy
Tegan Meadors and Michelle Brunk explained how pool rentals have been handled in the past for private swim lessons. Staff brought up concerns about renters not having to provide liability insurance. There were also complaints about the indoor pool not being available to members during the summer because it was rented so much.
Board members agreed that they would like to revisit this topic next meeting with a proposed rental policy from staff. The rental policy should include insurance requirements, limitations to time slots, and guidelines to promote use of the pool that doesn't compete with our potential private swim lessons.

Director Report:

- Summer Recreation Registrations, highlights, and looking ahead.
Tegan shared registration numbers for each summer camp, youth leagues. There were 47 in soccer camp, 29 in Tennis camp, 30 in Kids N' Culinary, 15 in Art Camp, and 11 in Cross Country Camp. Most of these camp numbers were near all time highs if not the new high. Art Camp was down but it was a much smaller age group this year. T-ball had 44 players and 4 teams. 8u-12u baseball/softball had 44 players.
- Wellness Center Highlights
We have hit our membership goal every month this year and had a surprisingly huge month during June where we hit 140% of our goal.
- Pathways to a Healthy KS Project
We officially received the \$100,000 grant award to help fund a new trail at Becker park, lighting at Wheatland Park, and trail amenities. Tegan said he will keep the board in the loop with the project so he can pass on their input.

Board Members Comments:

Board members were in agreement that we should work on surveying Rec program participants and Wellness Center members so we can better strategize on how to create new programs. Michelle Brunk mentioned she would like a better defined policy on a family membership in regards to young adults living at home. Jayme Theissen agreed that we could be flexible with young adults that live at home with their parents. Board members suggested bringing a recommended policy to the next meeting to help clarify.

Adjournment:

At 7:15pm Motion to adjourn was made by Curtis Morgan, seconded by Cody McReynolds. The motion passed unanimously.



Meeting Agenda

Buhler Recreation Commission
525 Parkside Dr. Buhler, KS 67522
April 26, 2023 / 7:00 PM

Call to Order

Meeting was called to order at 7:06pm by Jeremy Lindahl.

Roll Call and Announcement of Quorum

1. Board Members:
 - a. Present: Jayme Theissen, Cody McReynolds, and Jeremy Lindahl
 - b. Absent: Curtis Morgan and Haley Ledbetter.
2. Staff Members:
 - a. Present: Tegan Meadors and Michelle Brunk.

Consent Agenda

1. Approval of February 7, 2023 Meeting Minutes
2. Approval of February 23' and March 23' expenditures.
Motion to approve consent agenda items was made by Jayme Theisen, seconded by Cody McReynolds. The motion passed unanimously.

Items for Approval

1. Pathways to a Healthy KS Project - Memorandum of Understanding.
Tegan Meadors gave a presentation to update the board members on the Blue Cross Blue Shields Pathways to a Healthy KS initiative pledge that was made by the City Council. The pledge allows the City the opportunity to receive \$110,000 in grant money to be used for a trail related project. Tegan explained that the initiative requires the City of Buhler to partner with several community partners to ensure the project is a success and that the City would like Buhler Recreation to participate in the project. This participation is outlined in the M.O.U.
Cody McReynolds mentioned as we proceed in this project there may be opportunities to utilize High School groups to help keep some costs down. Jeremy Lindahl asked if there would be opportunities to voice opinions on adding additional amenities to Becker Park such as Skate equipment. Tegan Meadors confirmed that there would be opportunities for more input on amenities after we finalize the grant application process.
Motion to approve the Pathways to a Healthy KS Project - Memorandum of Understanding was made by Cody McReynolds and seconded by Jayme Theisen. The motion passed unanimously.
2. Activity Room Rental Policies.
Tegan Meadors shared with board members the current Activity Room rental policies, and a proposal to adjust hours we offer rentals and the rates. The proposed changes allow

for a partnership with the outdoor pool operating organization to offer the activity room as a pool party option. The proposed changes are outlined in the spreadsheet that was provided to board members.

Staff also brought up other rate considerations to discuss which included discounts for City staff. All board members agreed discounts were not necessary as we already provide free family memberships to City Staff.

Motion to approve the updated hours of Activity Room rentals and Rates shown in the provided spreadsheet was made by Jayme Theisen and seconded by Cody McReynolds. The motion passed unanimously.

Items for Discussion

1. Director Report:
 - a. Board Member Binders

Tegan walked board members through a Board Member binder that staff put together. The binder includes a directory of members, Board By-Laws, Budget Info, and State information regarding Recreation Commissions. The idea is to have these available for new board members moving forward.
 - b. End of Activity Reports (Jan-Mar Programs)

Tegan showed an End of Activity Report for Spring Break Activities. He explained staff will be doing these for every program and if at any time board members wanted information on how programs have been going, staff would be happy to share the notes.
 - c. Recreation Program Highlights
 - i. Summer Activity Guides

Tegan shared how Activity Guides have been promoted.
 - ii. Registrations

Registrations are open for all summer programs and so far we've had great numbers coming in primarily through online registrations.
 - d. Wellness Center Highlights
 - i. Membership/Contract/Revenue Data

Memberships saw a 4% decrease in March but we are still well over our monthly revenue goal.
2. Board members:
 - a. Welcome Cody McReynolds to the Board!
 - b. Vice President position vacancy

Motion to appoint Haley Ledbetter was made by Jayme Theisen and seconded by Cody McReynolds. The motion passed unanimously.

Adjournment:

At 8:22pm Motion to adjourn was made by Jeremy Lindahl, seconded by Cody McReynolds. The motion passed unanimously.

Buhler Recreation Commission

Transaction List by Date

April - June, 2023

DATE	TRANSACTION TYPE	ACCOUNT	NAME	SPLIT	MEMO/DESCRIPTION	AMOUNT
04/03/2023	Deposit	Buhler Wellness Center	Tivity Health	Registration/Membership Sales:Wellness Center Membership/entrance fees	Membership Dues	40.00
04/03/2023	Deposit	Buhler Wellness Center	Members	Registration/Membership Sales:Wellness Center Membership/entrance fees	Membership Dues	2,744.90
04/03/2023	Check	Buhler Wellness Center	Ideatek	Utilities:Internet	internet monthly	-270.02
04/03/2023	Check	Buhler Wellness Center	Amazon	Building/Facility Maintenance:Building Repairs	Filter for water fountain	-68.56
04/03/2023	Deposit	Buhler Wellness Center	Global Payments	Registration/Membership Sales:Recreation Revenue Requiring Transfers to Rec. Acct.	Online Rec Registrations	189.00
04/03/2023	Deposit	Buhler Wellness Center	Global Payments	Registration/Membership Sales:Wellness Center Membership/entrance fees	Membership Dues	135.00
04/03/2023	Deposit	Buhler Wellness Center	Global Payments	Registration/Membership Sales:Wellness Center Membership/entrance fees	Membership Dues	120.00
04/03/2023	Check	Buhler Wellness Center	Global Payments	Administrative Costs:Payment Processing Fees	Payment Processing Fees	-144.36
04/04/2023	Deposit	Buhler Wellness Center	Global Payments	Registration/Membership Sales:Recreation Revenue Requiring Transfers to Rec. Acct.	Online Rec Registrations	195.00
04/05/2023	Deposit	Buhler Rec	Members	-Split-	End of March Transfer (online registrations)	776.00
04/05/2023	Check	Buhler Rec	Intuit	Administrative Costs:Management Softwares	Intuit Monthly bill	-85.00
04/05/2023	Transfer	Buhler Wellness Center		Uncategorized Asset	End of March Transfer (Rec Online registrations)	-776.00
04/05/2023	Deposit	Buhler Wellness Center	Global Payments	Registration/Membership Sales:Recreation Revenue Requiring Transfers to Rec. Acct.	Online Rec Registrations	305.00
04/06/2023	Deposit	Buhler Wellness Center	Members	Registration/Membership Sales:Wellness Center Membership/entrance fees	Membership Dues	170.00
04/06/2023	Deposit	Buhler Wellness Center	Global Payments	Registration/Membership Sales:Wellness Center Membership/entrance fees	Membership Dues	155.00
04/07/2023	Deposit	Buhler Wellness Center	Global Payments	Registration/Membership Sales:Recreation Revenue Requiring Transfers to Rec. Acct.	Online Rec Registrations	176.00
04/10/2023	Check	Buhler Wellness Center	Pools Plus	Building/Facility Maintenance:Cleaning & Maintenance Supplies	Pool chemicals	-19.95
04/10/2023	Deposit	Buhler Wellness Center	Global Payments	Registration/Membership Sales:Recreation Revenue Requiring Transfers to Rec. Acct.	Online Rec Registrations	229.00
04/10/2023	Deposit	Buhler Wellness Center	Global Payments	Registration/Membership Sales:Wellness Center Membership/entrance fees	Membership Dues	146.00
04/10/2023	Deposit	Buhler Wellness Center	Global Payments	Registration/Membership Sales:Wellness Center Membership/entrance fees	Membership Dues	78.00
04/12/2023	Check	Buhler Rec	Kansas Recreation and Parks Association	Administrative Costs:Memberships/Trainings	KRPA 2023 Membership through Nov.	-100.00
04/12/2023	Check	Buhler Rec	Kansas Recreation and Parks Association	Administrative Costs:Memberships/Trainings	KRPA Membership Dec. 23'-Nov 24'	-100.00
04/12/2023	Check	Buhler Rec	Epic Sports	-Split-	Sports Leagues supplies(Tees and softballs)	-403.73
04/12/2023	Deposit	Buhler Wellness Center	Global Payments	Registration/Membership Sales:Recreation Revenue Requiring Transfers to Rec. Acct.	Online Rec Registrations	228.00
04/13/2023	Deposit	Buhler Rec	Jr. Crusaders	Rentals:Ballfield Rentals	Field rentals	321.20
04/13/2023	Check	Buhler Wellness Center	Go Keyless	Building/Facility Maintenance:Contractual Services	Box of Access cards	-234.23
04/13/2023	Deposit	Buhler Wellness Center	Global Payments	Registration/Membership Sales:Recreation Revenue Requiring Transfers to Rec. Acct.	Online Rec Registrations	178.00
04/14/2023	Check	Buhler Rec	Wal-Mart	-Split-	Binders, Dividers, and wall anchors	-64.88
04/14/2023	Deposit	Buhler Wellness Center	Members	Registration/Membership Sales:Wellness Center Membership/entrance fees	Membership Dues	349.00
04/14/2023	Deposit	Buhler Wellness Center	Global Payments	Registration/Membership Sales:Recreation Revenue Requiring Transfers to Rec. Acct.	Online Rec Registrations	460.00
04/17/2023	Check	Buhler Rec	Epic Sports	Programs/Classes/Leagues:T ball 4-6 year Old's	Tee's	-84.19
04/17/2023	Check	Buhler Rec	Lowes	Building/Facility Maintenance:Concession building supplies	shelf board for concession building	-12.70
04/17/2023	Check	Buhler Rec	Buhler Chamber	Administrative Costs:Memberships/Trainings	Buhler Chamber membership	-50.00
04/17/2023	Deposit	Buhler Wellness Center	Gympass	Registration/Membership Sales:Wellness Center Membership/entrance fees	Membership Dues	24.44
04/17/2023	Check	Buhler Wellness Center	Jacqueline Johnson	Building/Facility Maintenance:Contractual Services	Cleaning Service Bi Weekly	-200.00
04/17/2023	Check	Buhler Wellness Center	Lowes	Building/Facility Maintenance:Cleaning & Maintenance Supplies	Floor cleaner and Cleaning buckets	-31.54
04/17/2023	Deposit	Buhler Wellness Center	Global Payments	Registration/Membership Sales:Recreation Revenue Requiring Transfers to Rec. Acct.	Online Rec Registrations	446.00
04/17/2023	Deposit	Buhler Wellness Center	Global Payments	Registration/Membership Sales:Recreation Revenue Requiring Transfers to Rec. Acct.	Online Rec Registrations	67.00
04/17/2023	Deposit	Buhler Wellness Center	Global Payments	Registration/Membership Sales:Wellness Center Membership/entrance fees	Membership Dues	25.00
04/18/2023	Check	Buhler Wellness Center	Advance Pest Control	Building/Facility Maintenance:Contractual Services	Perimeter pest spray	-82.50
04/18/2023	Check	Buhler Wellness Center	We Wash Windows	Building/Facility Maintenance:Contractual Services	Window Cleaning Monthly	-120.00
04/19/2023	Check	Buhler Rec	USD 313	Administrative Costs:Printing/Marketing/Promotional Supplies	Printing services. Spring and Summer Activity Guides	-249.28
04/19/2023	Check	Buhler Wellness Center	Amazon	-Split-	Roku Replacement and Dry Erase Board	-68.96
04/19/2023	Deposit	Buhler Wellness Center	Global Payments	Registration/Membership Sales:Wellness Center Membership/entrance fees	Membership Dues	120.00
04/20/2023	Deposit	Buhler Wellness Center	Global Payments	Registration/Membership Sales:Wellness Center Membership/entrance fees	Membership Dues	28.00
04/21/2023	Deposit	Buhler Wellness Center	Members	Registration/Membership Sales:Wellness Center Membership/entrance fees	Membership Dues	52.00
04/21/2023	Deposit	Buhler Wellness Center	Global Payments	Registration/Membership Sales:Wellness Center Membership/entrance fees	Membership Dues	138.00
04/24/2023	Check	Buhler Rec	Canva	Administrative Costs:Printing/Marketing/Promotional Supplies	Canva monthly	-12.99
04/24/2023	Check	Buhler Wellness Center	Jacks for all trades	Building/Facility Maintenance:Building Repairs	drill bit	-4.59
04/24/2023	Check	Buhler Wellness Center	Amazon	Building/Facility Maintenance:Equipment Repairs/Replacement	Helmet Repair Kit	-25.98
04/24/2023	Deposit	Buhler Wellness Center	Global Payments	Registration/Membership Sales:Recreation Revenue Requiring Transfers to Rec. Acct.	Online Rec Registrations	295.00
04/24/2023	Deposit	Buhler Wellness Center	Global Payments	Registration/Membership Sales:Recreation Revenue Requiring Transfers to Rec. Acct.	Online Rec Registrations	221.00
04/24/2023	Deposit	Buhler Wellness Center	Global Payments	Registration/Membership Sales:Wellness Center Membership/entrance fees	Membership Dues	168.00
04/25/2023	Check	Buhler Rec	Mailchimp	Administrative Costs:Printing/Marketing/Promotional Supplies	Mailchimp monthly	-26.50
04/25/2023	Deposit	Buhler Wellness Center	Global Payments	Registration/Membership Sales:Wellness Center Membership/entrance fees	Membership Dues	118.00
04/26/2023	Check	Buhler Rec	Hearts and Hands CPR Training	Programs/Classes/Leagues:Children & Babysitting Safety Class (CABS)	CABS Books	-251.68
04/26/2023	Deposit	Buhler Wellness Center	Global Payments	Registration/Membership Sales:Wellness Center Membership/entrance fees	Membership Dues	107.00
04/27/2023	Check	Buhler Wellness	Amazon	Programs/Classes/Leagues:Water Aerobics	Roku Remote backup	-40.78

Buhler Recreation Commission

Transaction List by Date

April - June, 2023

DATE	TRANSACTION TYPE	ACCOUNT	NAME	SPLIT	MEMO/DESCRIPTION	AMOUNT
04/27/2023	Deposit	Center Buhler Wellness Center	Global Payments	Registration/Membership Sales:Wellness Center Membership/entrance fees	Membership Dues	16.00
04/28/2023	Deposit	Buhler Rec	Members	Registration/Membership Sales:T ball 4-6 year olds	Registration	35.00
04/28/2023	Check	Buhler Wellness Center	Jacqueline Johnson	Building/Facility Maintenance:Contractual Services	cleaning services bi weekly	-200.00
04/28/2023	Deposit	Buhler Wellness Center	Members	Registration/Membership Sales:Wellness Center Membership/entrance fees	Membership Dues	124.00
04/28/2023	Deposit	Buhler Wellness Center	Global Payments	Registration/Membership Sales:Wellness Center Membership/entrance fees	Membership Dues	163.00
05/01/2023	Deposit	Buhler Wellness Center	Global Payments	Registration/Membership Sales:Wellness Center Membership/entrance fees	Membership Dues	433.00
05/01/2023	Deposit	Buhler Wellness Center	Tivity Health	Registration/Membership Sales:Wellness Center Membership/entrance fees	Membership Dues	47.50
05/01/2023	Check	Buhler Wellness Center		Administrative Costs:City of Buhler Appropriation	City of Buhler Appropriation. 1st payment.	-
05/01/2023	Check	Buhler Wellness Center	Dish Network	Utilities:TV Service	monthly dish bill	-147.20
05/01/2023	Deposit	Buhler Wellness Center	Global Payments	Registration/Membership Sales:Wellness Center Membership/entrance fees	Membership Dues	50.00
05/01/2023	Deposit	Buhler Wellness Center	Members	Registration/Membership Sales:Wellness Center Membership/entrance fees	Membership Dues	2,746.90
05/01/2023	Check	Buhler Wellness Center	Jacks for all trades	Building/Facility Maintenance:Building Repairs	tools and hardware	-17.98
05/01/2023	Deposit	Buhler Wellness Center	Global Payments	Registration/Membership Sales:Wellness Center Membership/entrance fees	Membership Dues	135.40
05/02/2023	Check	Buhler Wellness Center	Ideatek	Utilities:Internet	monthly internet fee	-270.02
05/02/2023	Check	Buhler Wellness Center	Teresa Robinson	Programs/Classes/Leagues:20/20/20	20/20/20 instructor fee	-320.00
05/02/2023	Check	Buhler Wellness Center	Global Payments	Registration/Membership Sales:Wellness Center Membership/entrance fees	Membership Dues	-272.18
05/02/2023	Deposit	Buhler Wellness Center	Global Payments	Registration/Membership Sales:Wellness Center Membership/entrance fees	Membership Dues	123.00
05/03/2023	Check	Buhler Rec	Digital Office Systems	Administrative Costs:Printing/Marketing/Promotional Supplies	monthly printer rental	-32.58
05/03/2023	Deposit	Buhler Wellness Center	Global Payments	Registration/Membership Sales:Recreation Revenue Requiring Transfers to Rec. Acct.	Rec Online Registrations	390.00
05/03/2023	Check	Buhler Wellness Center	Members	Rentals:Activity Room Rentals	Reimbursement for Activity room deposit	-50.00
05/04/2023	Deposit	Buhler Wellness Center	Global Payments	Registration/Membership Sales:Recreation Revenue Requiring Transfers to Rec. Acct.	Rec Online Registrations	506.00
05/05/2023	Check	Buhler Rec	Intuit	Administrative Costs:Management Softwares	monthly quickbooks fee	-85.00
05/05/2023	Check	Buhler Rec	Heartland Coke	Concessions:Food/Beverages	Fountain syrups and powerades	-811.15
05/05/2023	Deposit	Buhler Rec	Members	-Split-	Registrations for T-ball, 8u SB, 10u SB.	115.00
05/05/2023	Deposit	Buhler Rec		Rentals:Ballfield Rentals	Field Rentals-Tournament	217.57
05/05/2023	Deposit	Buhler Wellness Center	Members	Registration/Membership Sales:Wellness Center Membership/entrance fees	Membership Dues	141.00
05/05/2023	Deposit	Buhler Wellness Center	Global Payments	Registration/Membership Sales:Wellness Center Membership/entrance fees	Membership Dues	225.00
05/08/2023	Check	Buhler Rec	37 Print Co.	Administrative Costs:Contractual Services	Staff Shirts	-170.40
05/08/2023	Check	Buhler Rec	Sams Club	Concessions:Food/Beverages	Concession Items	-527.84
05/08/2023	Check	Buhler Rec	Sams Club	Concessions:Food/Beverages	SAMS membership	-70.00
05/08/2023	Deposit	Buhler Wellness Center	Global Payments	Registration/Membership Sales:Recreation Revenue Requiring Transfers to Rec. Acct.	Rec Online Registrations	553.00
05/08/2023	Deposit	Buhler Wellness Center	Global Payments	Registration/Membership Sales:Wellness Center Membership/entrance fees	Rec Online Registrations	379.00
05/08/2023	Deposit	Buhler Wellness Center	Global Payments	Registration/Membership Sales:Wellness Center Membership/entrance fees	Membership Dues	250.00
05/09/2023	Deposit	Buhler Wellness Center	Global Payments	Registration/Membership Sales:Recreation Revenue Requiring Transfers to Rec. Acct.	Rec Online Registrations	276.00
05/10/2023	Check	Buhler Wellness Center	Amazon	-Split-	Wall chargers, markers, laundry detergent	-48.99
05/10/2023	Deposit	Buhler Wellness Center	Global Payments	Registration/Membership Sales:Wellness Center Membership/entrance fees	Membership Dues	213.00
05/11/2023	Check	Buhler Rec	Sams Club	Concessions:Food/Beverages	hot chocolate mix	-9.66
05/11/2023	Deposit	Buhler Wellness Center	Global Payments	Registration/Membership Sales:Recreation Revenue Requiring Transfers to Rec. Acct.	Rec Online Registrations	910.00
05/11/2023	Check	Buhler Wellness Center	Amazon	Building/Facility Maintenance:Cleaning & Maintenance Supplies	Vacuum cleaner replacement	-199.99
05/12/2023	Check	Buhler Rec	Erin Heizelman	Administrative Costs:Contractual Services	Graphic design services	-262.24
05/12/2023	Deposit	Buhler Rec	Members	-Split-	Registrations for T-ball, soccer camp, 8u BB	100.00
05/12/2023	Check	Buhler Rec	Buhler Recreation	Miscellaneous:Gate Entrance Sales	Start up cash withdrawl	-150.00
05/12/2023	Check	Buhler Wellness Center	Amazon	Building/Facility Maintenance:Equipment Repairs/Replacement	35lb barbell	-109.48
05/12/2023	Deposit	Buhler Wellness Center	Global Payments	Registration/Membership Sales:Wellness Center Membership/entrance fees	Membership Dues	120.00
05/12/2023	Check	Buhler Wellness Center	Check 1939	Uncategorized Expense	Concessions Start up money (wrong acct./transfer needed.)	-620.00
05/12/2023	Deposit	Buhler Wellness Center	Members	Registration/Membership Sales:Wellness Center Membership/entrance fees	Membership Dues	129.00
05/15/2023	Deposit	Buhler Rec	Members	-Split-	Gate entrance deposit & concession sales	574.50
05/15/2023	Check	Buhler Rec	UPS	Administrative Costs:Printing/Marketing/Promotional Supplies	concession sign lamination	-15.16
05/15/2023	Deposit	Buhler Rec	Square	Concession:Sales	concession sales	124.24
05/15/2023	Check	Buhler Rec	Wal-Mart	Concessions:Food/Beverages	concession items	-46.51
05/15/2023	Deposit	Buhler Wellness Center	Global Payments	Registration/Membership Sales:Wellness Center Membership/entrance fees	Membership Dues	108.00
05/15/2023	Check	Buhler Wellness Center	MF Athletic and Perf	Building/Facility Maintenance:Equipment Repairs/Replacement	fitness bands	-96.31
05/15/2023	Deposit	Buhler Wellness Center	Global Payments	Registration/Membership Sales:Wellness Center Membership/entrance fees	Membership Dues	163.00
05/15/2023	Deposit	Buhler Wellness Center	Global Payments	Registration/Membership Sales:Wellness Center Membership/entrance fees	Membership Dues	180.00
05/16/2023	Deposit	Buhler Wellness Center	Global Payments	Registration/Membership Sales:Wellness Center Membership/entrance fees	Membership Dues	105.00
05/17/2023	Check	Buhler Rec	TNT Sports	Administrative Costs:Management Softwares	League Scheduler software	-17.95
05/17/2023	Check	Buhler Wellness Center	Pools Plus	Building/Facility Maintenance:Cleaning & Maintenance Supplies	Indoor pool chemicals	-179.35
05/17/2023	Check	Buhler Wellness Center	Fitness on Demand	Programs/Classes/Leagues:Fitness On Demand Subscription	Fitness on demand monthly subscription	-199.00
05/17/2023	Deposit	Buhler Wellness Center	Global Payments	Registration/Membership Sales:Wellness Center Membership/entrance fees	Membership Dues	77.00
05/18/2023	Expense	Buhler Rec	Ez facility	Administrative Costs:Payment Processing Fees	payment processing fee	-35.66

Buhler Recreation Commission

Transaction List by Date

April - June, 2023

DATE	TRANSACTION TYPE	ACCOUNT	NAME	SPLIT	MEMO/DESCRIPTION	AMOUNT
05/18/2023	Deposit	Buhler Rec	Ez facility	-Split-	April Registration Transfer from Wellness Center Account	2,989.00
05/18/2023	Check	Buhler Wellness Center		Registration/Membership Sales:Recreation Revenue Requiring Transfers to Rec. Acct.	Online Rec Registrations Transfer to Rec acct.	-2,989.00
05/18/2023	Deposit	Buhler Wellness Center	Global Payments	Registration/Membership Sales:Wellness Center Membership/entrance fees	Membership Dues	283.00
05/18/2023	Deposit	Buhler Wellness Center	Members	Registration/Membership Sales:Wellness Center Membership/entrance fees	Membership Dues	35.66
05/18/2023	Check	Buhler Wellness Center	Jacqueline Johnson	Building/Facility Maintenance:Contractual Services	cleaning services	-200.00
05/19/2023	Deposit	Buhler Rec	Members	Registration/Membership Sales:Children & Babysitting Safety Class (CABS)	CABS registration	45.00
05/19/2023	Deposit	Buhler Wellness Center	Members	Registration/Membership Sales:Wellness Center Membership/entrance fees	Membership Dues	206.00
05/19/2023	Deposit	Buhler Wellness Center	Global Payments	Registration/Membership Sales:Wellness Center Membership/entrance fees	Membership Dues	136.00
05/22/2023	Check	Buhler Rec	Canva	Administrative Costs:Printing/Marketing/Promotional Supplies	canva monthly fee	-12.99
05/22/2023	Check	Buhler Rec	Amazon	Programs/Classes/Leagues:Kids 'N Culinary	aprons for KAC Camp	-57.98
05/22/2023	Check	Buhler Rec	Lowe's	Building/Facility Maintenance:Concession building supplies	Sandwich board sign supplies	-72.44
05/22/2023	Deposit	Buhler Wellness Center	Global Payments	Registration/Membership Sales:Recreation Revenue Requiring Transfers to Rec. Acct.	Rec Online Registrations	595.00
05/22/2023	Deposit	Buhler Wellness Center	Global Payments	Registration/Membership Sales:Wellness Center Membership/entrance fees	Membership Dues	220.00
05/22/2023	Deposit	Buhler Wellness Center	Global Payments	Registration/Membership Sales:Wellness Center Membership/entrance fees	Membership Dues	198.00
05/23/2023	Check	Buhler Rec	American Fun Foods	Concessions:Food/Beverages	chips, pretzels, popcorn, cotton candy	-196.70
05/23/2023	Check	Buhler Wellness Center	We Wash Windows	Building/Facility Maintenance:Contractual Services	We wash windows. monthly service	-120.00
05/23/2023	Deposit	Buhler Wellness Center	Global Payments	Registration/Membership Sales:Wellness Center Membership/entrance fees	Membership Dues	70.00
05/24/2023	Check	Buhler Rec	Digital Office Systems	Administrative Costs:Printing/Marketing/Promotional Supplies	monthly printer rental	-32.58
05/24/2023	Check	Buhler Rec	Mailchimp	Administrative Costs:Management Softwares	mailchimp monthly fee	-26.50
05/24/2023	Deposit	Buhler Rec	Square	Concession:Sales	concession sales	15.87
05/24/2023	Deposit	Buhler Wellness Center	Global Payments	Registration/Membership Sales:Wellness Center Membership/entrance fees	Membership Dues	275.00
05/25/2023	Deposit	Buhler Rec	Square	Concession:Sales	concession sales	39.00
05/25/2023	Check	Buhler Rec	37 Print Co.	Administrative Costs:Contractual Services	staff shirts (2nd payment by error)	-170.40
05/26/2023	Deposit	Buhler Rec	Members	-Split-	Registrations and Concession Sales	193.00
05/26/2023	Deposit	Buhler Wellness Center	Global Payments	-Split-	Rec Online Registrations / Wellness Center membership	32.00
05/26/2023	Deposit	Buhler Wellness Center	Members	Registration/Membership Sales:Wellness Center Membership/entrance fees	Membership Dues	78.00
05/30/2023	Check	Buhler Rec	Amazon	Programs/Classes/Leagues:Kids 'N Culinary	KAC camp aprons	-57.98
05/30/2023	Check	Buhler Rec	Reffners	Programs/Classes/Leagues:T ball 4-6 year Old's	T-Ball shirts	-448.00
05/30/2023	Deposit	Buhler Wellness Center	Global Payments	Registration/Membership Sales:Recreation Revenue Requiring Transfers to Rec. Acct.	Rec Online Registrations	607.00
05/30/2023	Deposit	Buhler Wellness Center	Global Payments	Registration/Membership Sales:Wellness Center Membership/entrance fees	Membership Dues	169.40
05/30/2023	Deposit	Buhler Wellness Center	Global Payments	Registration/Membership Sales:Wellness Center Membership/entrance fees	Membership Dues	60.00
05/30/2023	Deposit	Buhler Wellness Center	Global Payments	Registration/Membership Sales:Wellness Center Membership/entrance fees	Membership Dues	109.48
05/30/2023	Deposit	Buhler Wellness Center	Global Payments	Registration/Membership Sales:Wellness Center Membership/entrance fees	Membership Dues	200.00
05/30/2023	Check	Buhler Wellness Center	Leslies Pool	Building/Facility Maintenance:Cleaning & Maintenance Supplies	indoor pool chemicals	-24.74
05/30/2023	Check	Buhler Wellness Center	Webstaurant	Building/Facility Maintenance:Restroom Supplies	Paper towels	-89.77
05/31/2023	Deposit	Buhler Rec	Square	Concession:Sales	concession sales	18.83
05/31/2023	Deposit	Buhler Wellness Center	Global Payments	Registration/Membership Sales:Wellness Center Membership/entrance fees	Membership Dues	25.00
05/31/2023	Check	Buhler Wellness Center	Global Payments	Administrative Costs:Payment Processing Fees	payment processing fees	-25.00
05/31/2023	Check	Buhler Wellness Center	Dish Network	Utilities:TV Service	monthly dish fee	-147.20
06/01/2023	Deposit	Buhler Rec	Square	Concession:Sales	Concession sales	53.94
06/01/2023	Check	Buhler Rec	Hutchinson Recreation Commission	-Split-	Payment to HRC for Buhler player registrations.	-1,923.00
06/01/2023	Deposit	Buhler Wellness Center	Global Payments	Registration/Membership Sales:Wellness Center Membership/entrance fees	Membership dues	50.00
06/01/2023	Check	Buhler Wellness Center	Ideatek	Utilities:Internet	internet monthly fee	-268.18
06/01/2023	Check	Buhler Wellness Center	Global Payments	Administrative Costs:Payment Processing Fees	payment processing fee	-25.00
06/01/2023	Deposit	Buhler Wellness Center	Members	Registration/Membership Sales:Wellness Center Membership/entrance fees	Membership dues	2,680.90
06/01/2023	Deposit	Buhler Wellness Center	Global Payments	Registration/Membership Sales:Wellness Center Membership/entrance fees	Membership dues	22.50
06/02/2023	Deposit	Buhler Rec	Square	Concession:Sales	concession sales	81.56
06/02/2023	Deposit	Buhler Rec	Sales	Concession:Sales	concession sales	727.69
06/02/2023	Check	Buhler Wellness Center	Amazon	Building/Facility Maintenance:Equipment Repairs/Replacement	First Aid Kit	-45.99
06/02/2023	Check	Buhler Wellness Center	Global Payments	Administrative Costs:Payment Processing Fees	payment processing fees	-357.45
06/02/2023	Deposit	Buhler Wellness Center	Members	Registration/Membership Sales:Wellness Center Membership/entrance fees	Membership dues	72.00
06/02/2023	Deposit	Buhler Wellness Center	Global Payments	Registration/Membership Sales:Wellness Center Membership/entrance fees	Membership dues	100.00
06/02/2023	Check	Buhler Wellness Center	Jacqueline Johnson	Building/Facility Maintenance:Contractual Services	Cleaning services bi weekly	-200.00
06/05/2023	Check	Buhler Rec	Buhler Market	Concessions:Food/Beverages	concession supplies/inventory	-1,052.18
06/05/2023	Deposit	Buhler Rec	Sales	Concession:Sales	concession sales	1,136.50
06/05/2023	Check	Buhler Rec	Intuit	Administrative Costs:Management Softwares	monthly intuit fee	-85.00
06/05/2023	Check	Buhler Rec	USPS	Administrative Costs:Office Supplies	Postage Stamps	-63.00
06/05/2023	Deposit	Buhler Rec	Square	Concession:Sales	concession sales	265.14
06/05/2023	Check	Buhler Rec	American Fun Foods	Concessions:Food/Beverages	concession inventory	-128.65
06/05/2023	Deposit	Buhler Rec	Square	Concession:Sales	concession sales	70.47
06/05/2023	Check	Buhler Wellness Center	Fitness on Demand	Programs/Classes/Leagues:Fitness On Demand Subscription	Fitness on Demand monthly fee	-199.00
06/05/2023	Deposit	Buhler Wellness Center	Global Payments	Registration/Membership Sales:Wellness Center Membership/entrance fees	Membership dues	165.00
06/05/2023	Deposit	Buhler Wellness Center	Global Payments	Registration/Membership Sales:Wellness Center Membership/entrance fees	Membership dues	130.00
06/06/2023	Deposit	Buhler Rec	Square	Concession:Sales	concession sales	52.67
06/06/2023	Deposit	Buhler Rec	Sales	-Split-	Concession Sales deposit and Soccer camp deposit	341.10

Buhler Recreation Commission

Transaction List by Date

April - June, 2023

DATE	TRANSACTION TYPE	ACCOUNT	NAME	SPLIT	MEMO/DESCRIPTION	AMOUNT
06/06/2023	Check	Buhler Wellness Center	Teresa Robinson	Programs/Classes/Leagues:20/20/20	20/20/20 instructor fee	-320.00
06/06/2023	Check	Buhler Wellness Center	Pure O Zone	Building/Facility Maintenance:Restroom Supplies	paper towels	-59.04
06/06/2023	Deposit	Buhler Wellness Center	Global Payments	Registration/Membership Sales:Wellness Center Membership/entrance fees	Membership dues	45.00
06/07/2023	Check	Buhler Rec	Sams Club	Concessions:Paper goods & serving supplies	Concession paper goods	-56.19
06/07/2023	Check	Buhler Rec	Lowe's	Building/Facility Maintenance:Concession building supplies	Grease remover and tape	-15.96
06/07/2023	Deposit	Buhler Rec	Sales	-Split-	Soccer Camp and Concession sales deposit	581.95
06/07/2023	Deposit	Buhler Rec	Square	Concession:Sales	concession sales	219.94
06/07/2023	Deposit	Buhler Wellness Center	Global Payments	Registration/Membership Sales:Wellness Center Membership/entrance fees	Membership dues	246.00
06/08/2023	Deposit	Buhler Rec	Square	Concession:Sales	concession sales	104.06
06/08/2023	Check	Buhler Rec	Sams Club	Concessions:Paper goods & serving supplies	concession towels, straws, etc.	-94.50
06/08/2023	Check	Buhler Rec	Jacks for all trades	Building/Facility Maintenance:Concession building supplies	Brush and cleaner for concessions building	-24.97
06/08/2023	Deposit	Buhler Rec	Sales	-Split-	Church SB League and concession sales deposit	351.75
06/08/2023	Deposit	Buhler Wellness Center	Global Payments	Registration/Membership Sales:Wellness Center Membership/entrance fees	Membership dues	98.00
06/09/2023	Deposit	Buhler Rec	Square	Concession:Sales	concession sales	35.74
06/09/2023	Check	Buhler Rec	Hutchinson Recreation Commission	-Split-	remaining balance to HRC for league registrations.	-69.00
06/09/2023	Deposit	Buhler Rec	Sales	Concession:Sales	concession sales	118.25
06/09/2023	Deposit	Buhler Wellness Center	Global Payments	-Split-	June Rec online registrations (transfer to Rec. acct) + membership fee	93.00
06/09/2023	Deposit	Buhler Wellness Center	Members	Registration/Membership Sales:Wellness Center Membership/entrance fees	Membership dues	217.00
06/12/2023	Deposit	Buhler Rec	Sales	Concession:Sales	concession sales	1,169.00
06/12/2023	Deposit	Buhler Rec	Square	Concession:Sales	concession sales	96.09
06/12/2023	Deposit	Buhler Rec	Square	Concession:Sales	concession sales	306.49
06/12/2023	Deposit	Buhler Rec	Sales	Registration/Membership Sales:Church League Men's Slow Pitch Softball	Mens church SB League Deposit	1,200.00
06/12/2023	Deposit	Buhler Wellness Center	Global Payments	Registration/Membership Sales:Wellness Center Membership/entrance fees	Membership dues	43.00
06/12/2023	Deposit	Buhler Wellness Center	Global Payments	Registration/Membership Sales:Wellness Center Membership/entrance fees	Membership dues	173.00
06/13/2023	Check	Buhler Rec	Brett Eckert	Programs/Classes/Leagues:Church League Men's Slow Pitch Softball	Umpire Fee	-128.00
06/13/2023	Deposit	Buhler Rec	Square	Concession:Sales	concession sales	9.93
06/13/2023	Deposit	Buhler Rec	Sales	Concession:Sales	concession sales	201.75
06/13/2023	Deposit	Buhler Wellness Center	Global Payments	Registration/Membership Sales:Wellness Center Membership/entrance fees	Membership dues	40.00
06/14/2023	Deposit	Buhler Rec	Square	Concession:Sales	concession sales	137.59
06/14/2023	Check	Buhler Rec	Sams Club	-Split-	Concession inventory/supplies	-102.48
06/14/2023	Deposit	Buhler Rec	Sales	Concession:Sales	concession sales	726.25
06/14/2023	Check	Buhler Rec	Randall Rank	Programs/Classes/Leagues:Soccer Camp	Instructor fees	-500.00
06/14/2023	Check	Buhler Rec	Dunham	Building/Facility Maintenance:Athletic Field Costs (repairs, Maintenance, equipment, supplies, etc.)	Baseballs for hosting CKBL games	-95.88
06/14/2023	Deposit	Buhler Wellness Center	Global Payments	Registration/Membership Sales:Wellness Center Membership/entrance fees	Membership dues	40.00
06/15/2023	Deposit	Buhler Rec	Square	Concession:Sales	concession sales	197.67
06/15/2023	Deposit	Buhler Wellness Center	Global Payments	Registration/Membership Sales:Wellness Center Membership/entrance fees	Membership dues	200.00
06/16/2023	Deposit	Buhler Rec	Square	Concession:Sales	concession sales	31.64
06/16/2023	Deposit	Buhler Rec	Sales	Concession:Sales	concession sales	174.75
06/16/2023	Check	Buhler Wellness Center	Jacqueline Johnson	Building/Facility Maintenance:Contractual Services	Cleaning services bi weekly fee	-200.00
06/16/2023	Deposit	Buhler Wellness Center	Members	Registration/Membership Sales:Wellness Center Membership/entrance fees	Membership dues	294.00
06/16/2023	Deposit	Buhler Wellness Center	Global Payments	Registration/Membership Sales:Wellness Center Membership/entrance fees	Membership dues	23.00
06/20/2023	Expense	Buhler Rec	Buhler Wellness Center	Administrative Costs:Payment Processing Fees	payment processing fee	-212.84
06/20/2023	Check	Buhler Rec	Lowe's	Building/Facility Maintenance:Concession building supplies	Mat for under griddle	-73.96
06/20/2023	Check	Buhler Rec	Dillons	Concessions:Food/Beverages	concession supplies/inventory	-444.03
06/20/2023	Deposit	Buhler Rec		-Split-	Concession Sales, Mens Church League sale, and ballfield rentals	1,126.47
06/20/2023	Expense	Buhler Rec	Buhler Wellness Center	Concessions:Food/Beverages	Start up Cash (previously pulled out of Wellness Act. by error)	-620.00
06/20/2023	Check	Buhler Rec	TNT Sports	Administrative Costs:Management Softwares	League scheduling software fee	-17.95
06/20/2023	Deposit	Buhler Rec	Square	Concession:Sales	concession sales	147.25
06/20/2023	Check	Buhler Rec	Wal-Mart	Programs/Classes/Leagues:Kids 'N Culinary	Kids 'N' Culinary Camp Supplies	-102.25
06/20/2023	Deposit	Buhler Rec	Square	Concession:Sales	concession sales	73.67
06/20/2023	Deposit	Buhler Rec	Sales	Concession:Sales	concession sales	93.20
06/20/2023	Deposit	Buhler Rec	Sales	-Split-	Summer Registration (using online software) (deposits to WC acct)	4,247.00
06/20/2023	Deposit	Buhler Wellness Center	Buhler Recreation	Concessions	Reimbursement for concession start up cash withdraw (wrong acct)	620.00
06/20/2023	Check	Buhler Wellness Center	Jacks for all trades	Building/Facility Maintenance:Equipment Repairs/Replacement	hardware for fitness eqt repair	-1.84
06/20/2023	Deposit	Buhler Wellness Center	Global Payments	Registration/Membership Sales:Wellness Center Membership/entrance fees	Membership dues	75.00
06/20/2023	Deposit	Buhler Wellness Center	Buhler Recreation	Administrative Costs:Payment Processing Fees	split payment = Payment process fee transfer from Rec acct.	212.84
06/20/2023	Expense	Buhler Wellness Center	Buhler Recreation	Administrative Costs	Transfer to Rec acct (May Rec online registrations)	-4,247.00
06/20/2023	Deposit	Buhler Wellness Center	Global Payments	Registration/Membership Sales:Wellness Center Membership/entrance fees	Membership dues	168.00
06/20/2023	Deposit	Buhler Wellness Center	Global Payments	Registration/Membership Sales:Wellness Center Membership/entrance fees	Membership dues	18.00
06/21/2023	Deposit	Buhler Rec		-Split-	concession sales and field rentals	882.25
06/21/2023	Check	Buhler Rec	Brett Eckert	Programs/Classes/Leagues:Church League Men's Slow Pitch Softball	umpire fee	-128.00
06/21/2023	Check	Buhler Rec	American Fun Foods	Concessions:Food/Beverages	Concession inventory	-354.59
06/21/2023	Check	Buhler Rec	37 Print Co.	Programs/Classes/Leagues:Soccer Camp	Soccer Camp Shirts	-355.00
06/21/2023	Deposit	Buhler Rec	Square	Concession:Sales	concession sales	50.44
06/21/2023	Check	Buhler Wellness Center	We Wash Windows	Building/Facility Maintenance:Contractual Services	window cleaning monthly fee	-120.00
06/22/2023	Deposit	Buhler Rec	Square	Concession:Sales	concession sales	140.61
06/22/2023	Check	Buhler Rec	Canva	Administrative Costs:Printing/Marketing/Promotional Supplies	Canva monthly fee	-12.99
06/22/2023	Deposit	Buhler Wellness Center	Global Payments	Registration/Membership Sales:Wellness Center Membership/entrance fees	Membership dues	321.00
06/23/2023	Check	Buhler Rec	Kimberly Cambell	Registration/Membership Sales:Soccer Camp	Soccer camp refund	-25.00
06/23/2023	Deposit	Buhler Rec	Square	Concession:Sales	concession sales	24.15
06/23/2023	Check	Buhler Rec	Ella Voss	Programs/Classes/Leagues:T ball 4-6 year Old's	Umpire fee	-30.00
06/23/2023	Deposit	Buhler Rec	Sales	Concession:Sales	concession sales	88.00
06/23/2023	Deposit	Buhler Wellness Center	Members	Registration/Membership Sales:Wellness Center Membership/entrance fees	Membership dues	32.00
06/23/2023	Deposit	Buhler Wellness Center	Global Payments	Registration/Membership Sales:Wellness Center Membership/entrance fees	Membership dues	43.00

Buhler Recreation Commission

Transaction List by Date

April - June, 2023

DATE	TRANSACTION TYPE	ACCOUNT	NAME	SPLIT	MEMO/DESCRIPTION	AMOUNT
06/26/2023	Deposit	Buhler Rec	Square	Concession:Sales	concession sales	111.35
06/26/2023	Check	Buhler Rec	Sams Club	Concessions:Food/Beverages	Concession inventory	-43.94
06/26/2023	Deposit	Buhler Rec	Sales	Concession:Sales	concession sales	341.50
06/26/2023	Deposit	Buhler Rec	Square	Concession:Sales	concession sales	64.54
06/26/2023	Check	Buhler Rec	Mailchimp	Administrative Costs:Management Softwares	Mailchimp monthly fee	-26.50
06/26/2023	Deposit	Buhler Wellness Center	Global Payments	Registration/Membership Sales:Recreation Revenue Requiring Transfers to Rec. Acct.	June Rec. online registrations (transfer to Rec acct.)	378.00
06/26/2023	Deposit	Buhler Wellness Center	Global Payments	Registration/Membership Sales:Recreation Revenue Requiring Transfers to Rec. Acct.	June Rec online registrations (transfer to Rec. acct)	183.00
06/26/2023	Deposit	Buhler Wellness Center	Global Payments	Registration/Membership Sales:Wellness Center Membership/entrance fees	Membership dues	32.00
06/27/2023	Deposit	Buhler Rec	Square	Concession:Sales	concession sales	8.67
06/27/2023	Check	Buhler Rec	Brett Eckert	Programs/Classes/Leagues:Church League Men's Slow Pitch Softball	umpire fee	-128.00
06/27/2023	Deposit	Buhler Wellness Center	Global Payments	Registration/Membership Sales:Wellness Center Membership/entrance fees	Membership dues	40.00
06/28/2023	Deposit	Buhler Rec	Square	Concession:Sales	concession sales	68.90
06/28/2023	Deposit	Buhler Rec		-Split-	37 Co Refund, concession sales	738.65
06/28/2023	Check	Buhler Rec	D'ana Heinline	Programs/Classes/Leagues:Children & Babysitting Safety Class (CABS)	CABS instructor fee	-250.00
06/28/2023	Check	Buhler Rec	USD 313	Administrative Costs:Capital Improvement Escrow Fund Payment	annual escrow payment	-500.00
06/28/2023	Deposit	Buhler Wellness Center	Global Payments	Registration/Membership Sales:Wellness Center Membership/entrance fees	Membership dues	72.00
06/28/2023	Check	Buhler Wellness Center	USD 313	Administrative Costs:Capital Improvement Escrow Fund Payment	Annual escrow payment	-500.00
06/29/2023	Check	Buhler Rec	Lowe's	Building/Facility Maintenance:Athletic Field Costs (repairs, Maintenance, equipment, supplies, etc.)	Dugout Bat holder repair supplies	-10.96
06/29/2023	Deposit	Buhler Rec	Square	Concession:Sales	concession sales	116.50
06/29/2023	Check	Buhler Rec	Hometown Foods	Concessions:Food/Beverages	Concession supplies	-3.45
06/29/2023	Check	Buhler Rec	Kim Cottom	Programs/Classes/Leagues:Kids 'N Culinary	Kids N Culinary camp instructor fee	-400.00
06/29/2023	Deposit	Buhler Wellness Center	Global Payments	Registration/Membership Sales:Wellness Center Membership/entrance fees	Membership dues	139.40
06/30/2023	Deposit	Buhler Rec	Square	Concession:Sales	concession sales	84.95
06/30/2023	Deposit	Buhler Rec		-Split-	Ballfield rental, concession sales	430.50
06/30/2023	Deposit	Buhler Wellness Center	Global Payments	Registration/Membership Sales:Wellness Center Membership/entrance fees	Membership dues	168.00
06/30/2023	Deposit	Buhler Wellness Center	Members	Registration/Membership Sales:Wellness Center Membership/entrance fees	Membership dues	76.00



Buhler Recreation Commission

**Recreation
2024 Operating Budget**

Account	Sub-account	Description	Amount
Administrative Costs			
	Memberships/Trainings	Buhler Chamber of Commerce/ KRPA Membership & Trainings, Other	\$650.00
	Management Softwares	\$1500 EZ Facility (1/2 Payment), \$500 Intuit, \$187.50 League Lobster, \$165 other	\$2,352.50
	Payment Processing Fees		\$700.00
	Office Supplies		\$350.00
	Printing/Marketing/Promotional Supplies	\$160 Canva Subscription / \$200 printing service / \$600 printer rental / \$250 Mailchimp	\$1,210.00
	Contractual Services	Graphic designing services and others.	\$1,500.00
	Capital Improvement Escrow Fund Payment		\$500.00
	Sales Tax		\$1,500.00
Building/Facility Maintenance			
	Concessions Building Supplies		\$500.00
	Athletic Field Costs (Repairs, Maintenance, equipment, supplies, etc.)		\$500.00
Programs/Classes/Leagues			
	8u Boys Machine Pitch	Registration fees collected then paid to Hutch Rec.	\$270.00
	8u Girls Coach Pitch Rec Softball	Registration fees collected then paid to Hutch Rec.	\$270.00
	10u Girls Rec Softball	Registration fees collected then paid to Hutch Rec.	\$270.00
	10u Boys Rec Baseball	Registration fees collected then paid to Hutch Rec.	\$270.00
	12u Girls Rec Softball	Registration fees collected then paid to Hutch Rec.	\$270.00
	12u Boys Rec Baseball	Registration fees collected then paid to Hutch Rec.	\$270.00
	14u Girls Rec Softball	Registration fees collected then paid to Hutch Rec.	\$270.00
	T ball 4-6 year olds		\$1,125.00
	Art Camp		\$500.00
	Children and Babysitting Safety Class (CABS)		\$600.00
	Church League Men's Slow Pitch Softball		\$1,800.00
	Church Men's Slow Pitch Softball State Tournament		\$1,050.00
	Adult Coed Softball League		\$1,050.00
	Cross Country Camp		\$75.00
	Kids 'N Culinary		\$562.00
	Soccer Camp		\$900.00
	Tennis Camp (K-3rd)		\$637.50
	Out of School Drop-In Activities (Spring, Fall, Winter Breaks)		\$750.00
Concessions			
	Food/beverages		\$9,000.00
	Paper goods & serving supplies		\$1,000.00
TOTAL EXPENSES			\$30,702.00

Account	Sub-account	Description	Amount
Registration/Membership Sales			
	8u Boys Machine Pitch	Registration fees collected then paid to Hutch Rec.	\$270.00
	8u Girls Coach Pitch Rec Softball	Registration fees collected then paid to Hutch Rec.	\$270.00
	14u Girls Rec Softball	Registration fees collected then paid to Hutch Rec.	\$207.00
	10u Boys Rec Baseball	Registration fees collected then paid to Hutch Rec.	\$270.00
	12u Girls Rec Softball	Registration fees collected then paid to Hutch Rec.	\$270.00
	12u Boys Rec Baseball	Registration fees collected then paid to Hutch Rec.	\$270.00
	10u Girls Rec Softball	Registration fees collected then paid to Hutch Rec.	\$270.00
	T ball 4-6 year olds	* Expenses + 25% Admin fee	\$1,500.00
	Art Camp	* Expenses + 25% Admin fee	\$625.00
	Children and Babysitting Safety Class (CABS)	* Expenses + 25% Admin fee	\$750.00
	Church League Men's Slow Pitch Softball	* Expenses + 25% Admin fee	\$2,400.00
	Church Men's Slow Pitch Softball State Tournament	* Expenses + 25% Admin fee	\$1,400.00
	Adult Coed Softball League	* Expenses + 25% Admin fee	\$1,400.00
	Cross Country Camp	Free	\$0.00
	Kids 'N Culinary	* Expenses + 25% Admin fee	\$750.00
	Soccer Camp	* Expenses + 25% Admin fee	\$1,200.00
	Tennis Camp (K-3rd)	* Expenses + 25% Admin fee	\$850.00
Rentals			
	Ballfield Rentals		\$1,500.00
Miscellaneous			
	Fundraising		\$2,000.00
	End of Year Transfer from City of Buhler (Recreation Budget)		\$2,500.00
Concessions			
	Sales		\$14,000.00
TOTAL INCOME			\$32,702.00

BUDGET SUMMARY		Amount
Total Expenses	-----	\$30,702.00
Total Income	-----	\$32,702.00
END OF YEAR BALANCE		\$2,000.00



Buhler Recreation Commission

**Wellness Center
2024 Operating Budget**

Account Sub-account Description Amount				
Expenses	Programs/Classes/Leagues			
		20/20/20	Instructor fees. 4 class times per week.	\$4,050.00
		Water Aerobics and Swimming Lessons	Class Supplies. Instructor is on payroll.	\$500.00
		Fitness On Demand Subscription	\$200 per month.	\$2,400.00
		New Fitness Classes		\$1,500.00
		Wellness Center Contests		\$200.00
	Building/Facility Maintenance			
		Contractual Services	\$400 Pest Services, \$1500 We Wash Windows, Go Keyless \$700	\$2,600.00
		Indoor Pool		\$3,000.00
		Cleaning & Maintenance Supplies	Cleaning Chemicals \$350, Restroom Supplies \$400	\$750.00
		Building Repairs	Includes supplies/services that are not provided by City of Buhler	\$5,800.00
		Equipment Repairs/Replacement	Fitness equipment	\$3,400.00
	Utilities			
		TV Service		\$1,800.00
		Internet		\$3,250.00
	Administrative Costs			
		Management Softwares	\$1500 EZFacility (1/2 payment)	\$1,500.00
		Office Supplies		\$250.00
		City of Buhler Appropriation	Annual payment to City of Buhler	\$34,000.00
		Capital Improvement Escrow Fund Payment	Annual payment to USD 313	\$500.00
	Payment Processing Fee		\$2,000.00	
TOTAL EXPENSES			\$67,500.00	

Account Sub-account Description Amount				
Income	Registration/Membership Sales			
		Wellness Center Membership / entrance fees	*Projected Average of \$5,500/ month	\$66,000.00
		Swim Lessons		\$1,000.00
	Rentals			
		Activity Room Rentals		\$300.00
		Indoor Pool Rentals	Infant Swimming Resource Classes	\$200.00
	Misc.			
	Fundraising		\$2,000.00	
TOTAL INCOME			\$69,500.00	

BUDGET SUMMARY		Amount
Total Expenses -----		\$67,500.00
Total Income -----		\$69,500.00
END OF YEAR BALANCE		\$2,000.00