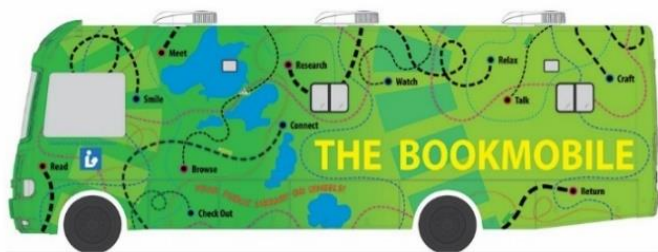


January 2023 Village News

Clerk's Office - 455-4201
Fax - 455-1385
PO Box 189, 210 Commercial St
Email: clerk@brooklynwi.gov

Police Department – 608-255-2345
102 N. Rutland Avenue
Email: grumke.merrick@danesherriff.com

Public Works Dept. - 455-1842
Fax - 455-1501
102 Windy Lane
Email: publicworks@brooklynwi.gov



The Dane County Library Service Bookmobile - Thursday evening stops (6-7:30p) at the gazebo at Hotel and Commercial Streets. Library users are encouraged to place holds for items they would like or to use the library's Browse Bundle service:

<https://www.dcls.info/browsebundles> to have library

staff select titles for you. There will be no fines for overdue materials, but we are happy to arrange pickups of returns as well.

Contact Dane County Library Service with questions at 608-266-9297 or bookmobile.dcl@gmail.com.

COMMUNITY POTLUCK

Thursday, February 23

At Noon

Brooklyn Methodist Church

Everyone - all ages are welcome.

Bring a dish to pass.

Table service and beverages are provided.



Get Fit Class Schedule

Monday - 6:00pm
PIYO

Wednesday night - 6:00pm
Yoga Slow Flow

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## January 2023 News from Your Senior Center

By Rachel Brickner

If you like to enjoy a good breakfast while supporting a good cause, please come join us at the Oregon Area Senior Center on Sunday, January 29, between 7:00 and noon for our annual Pancake Breakfast and Bake Sale. After being unable to hold the event for the last few years, the Senior Center is delighted to return to this tradition.

Delicious pancakes, sausage, scrambled eggs, applesauce and a beverage will be available for \$8.00 for adults and \$3.00 for children age 10 and under. The food is prepared by members of the Oregon/Brooklyn VFW Post 10272.

In addition to the Pancake Breakfast, there are baked goods for sale. Volunteers create a tempting array of homemade treats. There is something for every appetite and budget.

Funds raised by the Pancake Breakfast and Bake Sale go to the Oregon Area Council on Aging, a non-profit organization that provides support to the Senior Center and its mission. The Council raises funds throughout the year, through activities as varied as selling brats at the Brat Bash in May to running a gift shop inside the Senior Center that offers bargains all year long.

The Council on Aging helps cover expenses that the Center's budget doesn't pay for. Everything from the dishes the meals are served on to the movie license that allows movies to be shown at the Center, is covered by Council on Aging funds. The Council pays the costs associated with educational and entertainment programming. The Council has purchased much of the furniture in the building, including the baby grand piano. The Council has also helped seniors who find themselves in dire circumstances.

When you come to the pancake breakfast, you are not only getting a good meal. You are also getting a sense of satisfaction when you realize that part of the cost of that meal is doing good things for seniors in the local community. We hope to see you on the 29<sup>th</sup>!

[January Senior Center Newsletter](#)

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Brooklyn Village Board Meeting Minutes
November 14, 2022

The November 14, 2022, Village Board meeting of the Village of Brooklyn was called to order at 6:30 p.m. at the Village Hall by President Mark Bruner. Trustees present were Mike Brusberg, Dan Olson, Sean Brennum, Brandon Arndt, and Jacob Bachim. Janeen Podgorski was absent. Also present was Clerk-Treasurer Linda Kuhlman. Pledge of Allegiance.

President Bruner convened the Public Hearing for the 2023 Budget at 6:30. There were no attendees and no written comments. **Brennum made a motion at 6:31 p.m. to close the public hearing.** Bachim seconded. Motion carried.

Public Comments – Arndt stated some young girls from the Marcie Drive area cleaned up the water tower pond area. They took bags and rakes and cleaned up the garbage that goes down into the pond, and they cleaned up a park or two in Oregon. Bruner thanked the girls on behalf of the board. The Village appreciates it. The board thanked them as well.

President's report – Bruner extended his personal appreciation to all who have served or are serving. Happy belated Veterans Day. Regarding the accident at Rome Corners, he would like to send thoughts to the family of Dani and Nick Valentine and hoping for speedy recovery for Nick. Bruner thanked board members for making it through the budget process. We are able to lower the Village's share of the mill rate. Thanks to the clerk's office in organizing the data.

Brennum made motion to approve the minutes of October 24. Olson found a typo in the minutes under Public Works, where it is talking about selling the truck. The mileage is at 10,000 right now and by the time of the trade off, it should say 12,000 miles but says \$12,000 with the plow. Kuhlman will correct that. Olson seconded the motion with the corrections. Motion carried.

Bruner would like to move ahead on the agenda to the budget. Kuhlman asked the board about the lease amount from State Bank of Cross Plains. We might have about \$12,000 to add to the budget. Does the board want that money to go into the capital fund or general fund? We don't have the final figures from the counties, so we won't be able to approve TID 1 and TID 2 budgets tonight. Brusberg would like to highlight that the mill rate will have about an 8% decrease for the village's portion. Discussion on posting information on the website and in the newsletter. The board is in favor of the extra lease money going to capital improvements. **Brusberg made a motion, pending the decision on the bank's lease, any additional dollars will go towards capital improvements.** Brennum seconded. Motion carried.

Brusberg made a motion to approve the budgets, with the exception of TID 1 and TID 2. Brennum seconded. Motion carried.

Brusberg made a motion to approve \$6,551 carryover from the prior year's unused levy. Olson seconded. Voice vote – Ayes – Brusberg, Arndt, Brennum, Bachim, Olson and Bruner. No noes. Motion carried.

Kuhlman stated the levy is \$952,232 for 2023 is decrease from last year of about \$25,000. This is due to debt balance decreasing. **Brusberg made a motion for adoption of Resolution 2022-13, 2022 Levy payable 2023.** Brennum seconded. Motion carried.

Clerk's report – Financials for October – Deposits totaled \$113,158.75 and withdrawals of \$216,097.75. We ended October at \$2,051,403.37 in all accounts. Election went well. We had about 80% turnout overall in the village. We're waiting to see if we need to do a recount for the Secretary of State race. We were selected to do an election machine audit this year. We do the audit ourselves with several of our election workers. We hand count the

ballots. The Oregon library is having a ground breaking tomorrow at 4 p.m. We loaned out a flag from the community building to Vista West, a retirement home in Madison. They were doing a service for their veterans. She lives in the village area. The raze order for Railroad Street is being signed by the building inspector, and he will have 30 days from that point. TID 2 grant we have not heard on the status yet. December 1 is dated to circulate nomination papers for next year's election. We have Bruner, Brusberg, Arndt and Bachim up for re-election. Papers can be picked up at the clerk's office. They need to be returned by January 3, 5 p.m. Twenty signatures are needed. Kuhlman thanked all the poll workers who worked.

Acceptance of contingency application for TID 1 grant money – Bruner stated with the conclusion there could be certain recipients that may not be able to meet conditions, he'd like to open up the grant money for one or two more applications, contingent upon any of the recipients not being able to hold up their end of the agreement. We have two businesses interested. Brennum asked why they didn't apply sooner. If they did not get the letter, we would accept that one. We did our due diligence and put it out and talked about it when we did it. We divided the funds out. Brusberg stated the timing of completion was observed, and they could be eligible at that point. Bruner said it may be too late, but can we take two contingent applications, and if one of the previously approved drops out, they can look at new ones. Brennum said if they did not meet the qualifications, we can use the funds towards the project on Hotel Street. We can use that for the village instead of putting out to someone who didn't meet the qualifications and didn't put application in on time. He's open to the one who might not have gotten the letter on time. Bruner doesn't know how that worked. Brusberg asked how it came about. Bruner had a brief discussion with the other. Olson said they got a letter and chose not to do it because they were told by a neighbor they would have to pay it back, and so they didn't do the application. Brennum made a motion to not accept further applications for TID 1 grant money. Motion died for lack of a second. Bachim said if they got wrong information and didn't seek out correct or proper, that's on them. If they didn't get the application, that's not anyone at fault for that and they deserve the right to put in an application, but accepting one and not the other is a hard situation. Brusberg is struggling with the fact less for Music on Main and Motoren Werke, because of the funds. Brusberg is willing to accept the application and consider redistribution. Olson said if done again, we need to do a certified letter to each business instead of general mail. Brusberg is willing to say yes to the one who didn't get the letter initially and allow to go through an application but turn it in by December 1 and there's no guarantee. Brusberg made a motion to table depending on what they do with the development agreements. It seems a little premature. Motion died for lack of a second. Brusberg said for the party who didn't get it initially, they should put an application in by December 1. Bachim agreed. **Brusberg made a motion that due to Arndt Plumbing not receiving the application initially, they're allowed to put an application in by December 1 to be allowed for potential distribution of excess dollars to be determined in 2023.** Bachim seconded. Brusberg added they would be considered with the parties that already originally applied for funds and were awarded grants, so all parties would be considered at the same time. Motion carried. Arndt abstained.

Bruner made motion to appoint Brusberg acting president for balance of the meeting. Brennum seconded. Motion carried. Bruner left the meeting at 7:10 p.m.

Kuhlman stated the Chamber of Commerce would like permission from the board to establish a couple selfie spots in town; places where people can visit and take photos to share on social media. They were looking at the gazebo, and possibly putting up a banner with a train on it for kids to get their photo taken by. The other area was to get permission from the board to paint the white shed at the back of the village hall. There is a Chamber member who might be able to get someone to paint it with a mural. **Brusberg made a motion to move forward with the selfie spots and do the painting on the side of the village garage/shed.** Brennum seconded. Motion carried.

Deputy Grumke arrived. **Olson made a motion to approve the 2022 Tree City USA application.** Bachim seconded. Motion carried.

Street sweeping – Kuhlman said they will extend our current pricing for another three years, plus a fuel surcharge, unless fuel prices decline to pre-2022 prices. **Brennum made a motion to extend the contract for another three years.** Arndt seconded. Motion carried.

Ordinance – Kuhlman stated the board discussed Municode’s option of going to a flat fee per year previously. She checked with another company on pricing, which was initially higher due to the transition costs. Bachim recommended staying with Municode. **Bachim made a motion to stay with Municode.** Brennum seconded. Motion carried.

SBCP lease --- Kuhlman explained State Bank of Cross Plains approached the village about extending the current lease through October of 2023, with a month-to-month option after October. Bachim would ask them to do the rest of the next year calendar until December 31. Then renew yearly, instead of month-to-month. Brennum doesn’t like the month-to-month option. He would also like a deadline of October of next year to let us know what they are going to do in 2024. Brusberg doesn’t like month-to-month either. Give October 1 as due date to let them know. Brennum would like to maintain yearly after that, with every October deadline for next year. **Arndt made a motion to offer an extension to the SBCP to the end of 2023, with notice by October 1 and renewing yearly.** Brennum seconded. Motion carried.

Brusberg made a motion to approve the 2023 insurance with Baer Insurance. Olson seconded. Motion carried.

Brusberg postponed the media committee report to November 28 meeting. Olson reviewed the bills and didn’t see anything. **Olson made a motion to approve the bills as presented.** Brusberg seconded. Kuhlman mentioned the Esri bill was paid twice, once by credit card and once by check. They will be refunding us. Motion carried.

Recreation committee – Arndt stated they met today at 5:30. They reviewed the budget and had no changes to their budget. They reviewed Get Fit. Pickleball has lots of numbers, 20-30 people consistently going. Piyo on Mondays is going steady at 3-4 people and a few others occasionally, and yoga on Wednesdays has 10 people. The Halloween Bash on October 29 at Community Building went well, and they’re looking to expand with more vendors and more participation next year. They had about 30 kids. Brusberg said the movie was a good touch. Arndt said the tree lighting is December 3 from 5:30 to 6:15. There will be cookies, hot chocolate, popcorn and a short film. 6:15 p.m. will be the tree lighting, and if people stay, they will play a second movie. Next movie night is January 7. They will not have a December meeting. The next meeting will be the 9th of January. They discussed new ideas, potentially a euchre night. Holiday light contest is not going to happen this year, and they will use the money to throw back into tree lighting event and Easter. Hardy has been in contact with Roberts about getting the lights up. Olson asked if the Chamber wanted to do it. Kuhlman said they could promote people putting their photos Facebook.

Fire/EMS Protection District – Brusberg reported the last meeting was on October 20. He handed out copies of all the materials, run totals, etc. Fire has not yet received the engine for the Ford Explorer and no time on when they will get it. Bachim talked to a number of facilities and they’re in the same boat of getting an engine. It’s in high demand. They received five applications for personnel, 3 fire only, 1 EMS and the other is a combo. They’re looking to do a special recruitment, speed recruitment, at Blackhawk Tech to hit multiple people who are looking to go into the field. Labor Day, they had two fully staffed crews as part of the tractor pull. They have seen some improvement on the out of service hours. They are starting to look at ambulances. There was a demo coming to Albany on the 24th to look at an ambulance. They have not received dollars for flex grant, but it will be coming. There was a lot of discussion on the retirement CD, which ultimately the dollars are extremely limited. It’s \$293 split nine different ways. They’d like to change the district agreement to change from just fire to fire and EMS for the retirement. Debt collection was discussed. They are looking at different services. One item was setting up a forum with which parties could come to the district meetings to state their case about any debts they owe to the district. Brusberg was adamant he would not participate in such a service. They did want to ask if it could be added to the property tax collection, and because it’s a separate entity from the village, it doesn’t sound like that is

possible. He got outspoken with John Marx, that if that is a path he wants to go, Brusberg will no longer be the representative for the village. Brennum thinks others would do the same thing. Bachim said there's a neighboring community, if fire is called to the house, there's still a call fee, and you can show up and fight against that. It usually does not go over well. It is not liked by many people. Olson said it is better to go to a third party with debt collections, rather than with the district. Brennum asked if they have looked into it. Brusberg said there's no cost from the state to do the collection. Brennum asked about the out of service hours; is there a trend that is seasonal. Brusberg said Wicik mentioned he was looking because there's a big pop over the summer months and it has come back down since then. Brennum would like to go even back further, any data pre-pandemic, do we see ebbs and flows over the seasons. Brusberg said it's improved since they approved LTE staffing on the weekends and participation in WRS. He will ask about looking back. Bachim said summer months, when the weather is nice, everyone is gone. Brennum asked are we overreacting in summer months and will we see that kick back up. Bachim said they've had some recent new hires, which has helped as well. Brusberg said the goal is no more than 60 hours out of service per month. The continued push to explore partnerships would help as well. All five municipalities are curious about the out of service hours. They looked at putting the retirement CD into something else to earn better interest. State Bank of Cross Plains matched what they were looking at with a higher interest rate. Brennum agrees with adding EMS to the agreement but does that dwindle the amount per member. **Brennum made a motion to add EMS to the retirement CD.** Arndt seconded. Motion carried. Bachim abstained. Kuhlman asked about life insurance. Brusberg will check. Brusberg thinks they only pay out if someone passes away during service.

Brennum made a motion to accept the TID 1 developer's agreement. Brusberg seconded. Motion carried.

Glass for the clerk's office -- Bachim made a motion to move forward with getting Area Glass to do ¼" clear tempered glass with opening for \$500, including install, for the clerk's office. Olson seconded. Motion carried.

Brennum made a motion at 8:04 p.m. to adjourn. Olson seconded. Motion carried.

Linda Kuhlman, WCMC, CMTW
Clerk-Treasurer

Brooklyn Village Board Meeting Minutes November 28, 2022

The November 28, 2022, Village Board meeting of the Village of Brooklyn was called to order at 6:30 p.m. at the Village Hall by President Mark Bruner. Trustees present were Mike Brusberg, Dan Olson, Sean Brennum, Brandon Arndt, and Jacob Bachim. Janeen Podgorski appeared by Zoom. Also present was Kathy Pennington, Green County Supervisor; Leif Spilde, Public Works Director; Deputy Merrick Grumke; and Clerk-Treasurer Linda Kuhlman. Pledge of Allegiance. No public comments.

President's report – Bruner thanked Brusberg and the rest of board for finishing out the meeting. Hopes everyone had a Happy Thanksgiving. Brusberg asked that the board agree between all members that if you don't feel well, stay home and we'll set up a Zoom call. The board members agreed.

Bruner made a motion to postpone approval of minutes from November 14 until December 12. Brennum seconded. Motion carried.

Kathy Pennington, Green County Supervisor – Good evening. She is current Green County Supervisor for Green County portion of the village. Their main functions are to pass ordinances, set levies and allocate money for services. She's on three committees—Ag & Extension, Zoning and Information Technology. The taxes will go up next year 3.2%, about .5% more than the year before. Levy rate is lower due to equalized values. The state

continues to impose mandates on counties to fund things without proper funding mechanisms. In 1987 the state provided aid of 46% and in 2019 it dropped to 26%. In 2018 the county passed a Green County wheel tax. It's used for the highway department and in 2023 will use \$635,000 to help offset costs in the highway department. It will expire in December of 2023, and they will probably keep it in place unless the state does something drastic to fund county governments. It's \$20 for every vehicle registration, and they don't expect it to go up. Ag & Extension Committee she's the secretary. They work with UW-Extension and do job share those people with another county. The idea is to partner and develop in research and education with county residents, and they just signed a resolution to have a Spanish speaking community health worker for two counties. Zoning they're working on sanitation ordinance, Title 9, that will expand sanitation to include more portable toilets, like porta potties and holding tanks for those surrounding ag tourism in the county. She's the chair for the IT Committee. They just updated emails for cyber security. They're working on internet capabilities for the entire county. They got some ARPA funds for that. In tax bills there will be information about a speed test. They're asking residents to conduct a speed test at their home to give an accurate reading of what their upload and download speeds are. They are trying to get grants and work with service providers, so they need accurate information. They can map it and use the information to their benefit. The county entered into a consultant agreement with Southwestern Regional Planning Commission to develop a strategic plan with them and four other counties for internet, to increase internet so they can attract businesses and families. The county received ARPA funds of \$500,000 towards broadband but haven't made a decision on spending. For those residents of the village in Green County, please do the speed test so they can identify areas of opportunity. The County received over \$7.1 million in ARPA funds. They put together an ad hoc committee to determine projects and received \$14 million in projects. The ad hoc committee is going through a vetting process and will present to county board for approval. They've approved the historical clock tower, money to help sheriff's department with mobile command trailer, broadband, and conservation processes with land and water. She's here to help in any way, or if anyone has a question, Kuhlman knows how to get ahold of her. Bruner asked if the mill rate is going up 3.2% for village residents. Pennington said taxes went up 3.2%, but the mill rate is going down because of equalized value. The board thanked her for coming.

Olson made a motion to approve bills as presented. Bachim seconded. Motion carried.

Public Works – Spilde reported the ½ ton truck did well at auction, and it sold for \$24,950. They purchased it in 2016 for \$26,000, so it did what they hoped it would do. Trucks are on a 3-year rotation so things will get better with that. He has a graph showing sludge hauling costs. That's the biggest cost in the sewer budget. It shows the increases over the year. He thinks the volume was a little excessive because of phosphorus, but it's in the ballpark. **Utilities** – they got some water meters that aren't for new construction, so they did about a dozen changeouts for the new system. Arndt asked how much is left in the village. Spilde said we're about 50-50 right now. The price keeps going up and availability down. They had the DNR water inspection today, and we're required to change out 10% of meters every year. With Covid and supply issues we couldn't do it in the last years. We had letters into PSC to change that. The DNR engineer's last day is Wednesday, and he cautioned it's a 3-year inspection, and supply chain issues aren't a concern in the DNR's eyes. There's nothing we can do about that. DNR inspection will get an official report, but it was A+ flying colors. Water quality trade, he did the final inspection for the year, and they have all their steps in place. The cover crop didn't grow, but it's been cold, but it meets requirements. Influent screen building is here. We passed the WET test for 4th quarter, and we will be required to do one in early 2023. All sewers were cleaned. We did quite a bit of work with Strand on BBC lift station. November 14 and 15 hauled sludge. He participates on Green County local emergency planning meeting. The Green County EM director is retiring at the end of the year. The **streets, parks, cemeteries** --- they salted twice. Christmas lights are the priority right now. Seal coating in Brooklyn Commons, we're not going to blacktop until the spring and Groenier agreed to that. Spilde will have some employee handbook changes at the next Public Works meeting.

Business Complex Lift station generator – none of our lift stations currently have a generator. We have a portable one. Strand asked if we wanted a generator in the Business Complex, and Spilde would like the board to make the decision. If there's a Business Park power outage, and for example, if O&A has a paint line and they have their own power, they can run and we can give water, but we can't service the sewer. He doesn't see that happening now,

but we might want to look at a standalone generator. It's \$75,000 to \$100,000. Spilde doesn't think we need to, but in the future if 3 big businesses are running all day and have water issues like that, we might need it. So, we should put in concrete pad and have it ready but not put it in. Bruner asked if it's upgraded to 3 phase. Spilde said yes and have a generator for single phase and 3 phase. Brusberg asked about cost for putting pad. Spilde said about \$10,000. Spilde if they're running and there is an issue, we do have a generator. Alliant does a good job with power. Spilde will tell Strand to proceed without a generator. **Bachim made a motion to pour a concrete pad next to new lift station in Business Park to prep for a generator.** Brusberg seconded. Motion carried.

Clerk's report – Nomination paperwork was given to board members up for re-election. Papers can be circulated starting December 1 until January 3 at 5 p.m. If not running again, turn the non-candidacy paperwork in by December 28. We had to do an election audit this year, to test that the machine is reading accurately. We conducted the audit this morning, and it went well. Between the citizens of the village who all marked their ballots correctly and the people doing the audit, which included Dan Olson, Vicki Olson, Pat Hawkey and Chris Gallagher, the Town Clerk, they got it done in two hours. It came out perfectly, so our machine is running accurately. We received a \$500 donation to Recreation Committee from Girl's Fastpitch youth softball. TID 1 agreements were sent out. We've given money to Main Street Music and Crystal McCann, Art Bohemian. Main Street Music's was for work previously done, and McCann's is mainly for her fence and foundation work. We have receipts. We had to change one of the bank accounts due to the merger of the two banks. With that they sent a \$10 Culvers gift card. Board said to use it. **Mill rate information for village** – Dane County mill rate is \$25.04, increase of 16 cents from last year; and Green County is \$27.27, which is decrease of 50 cents from last year. The new school district referendum is not on the taxes this year. Green County has the nursing home referendum. Our TID 2 increment is \$56,623 and TIF 1 is about \$58,000 for next year. We've sent tax information to Green County, and proofs should be coming in next couple days. Bills will be sent out early next week from Green County. Dane County is ready to go, and we're waiting for Dane County to open the portal, and those bills should be going out end of next week. We have the security system set up in the clerk's office. It's portable and able to be moved around. She called Area Glass to come and do measurements for the glass at the front window.

Media Committee - Podgorski stated the committee met and discussed and completed the social media policy. Bruner said concerning the Facebook president's page, should that be listed as a village entity, because that's subject to open records. Podgorski said that's how we treated it. It would have all the same type of information posted and follow everything we outlined in the policy and included in the list. Arndt said we put the rec committee, village and president in one. Bruner said it is subject to open records laws like the rest are. Podgorski said we can put into media guidelines and add that way. **Arndt made a motion to approve the presented social medial policy with changes.** Brennum seconded. Motion carried. Podgorski talked about the newsletter, and she will have at the December meeting an example for the board to look at. She went through minutes to pull out some things to highlight.

Fire/EMS Protection District update – Brusberg said there was a meeting on the 17th. They have a 25-YEAR member retiring, Steve Boettcher. The Oregon Masons donated two FSTs, fire suppression systems. They have two new members: one has 10 years of EMS and the other is new. They have three other potential fire members as well they're looking at. Wicik and Barber went to Albany and looked at an ambulance. That ambulance was \$285,000 at the time when purchased. Today's prices are about \$345,000. They also had a meeting with Lifeline to look at their models. The existing is a Lifeline. The value of the retirement CD is \$54,000 currently. The bank did a match, so it is locked in at 3%, which is better than the past. Those dollars are split across all the retired members, so like 9 or 10 are receiving the interest split. They will look to see if there is a different avenue to reduce some administrative burden, but it will still allow earnings to be provided to those retired. They will reach out to SAP for some of the other retirement programs. The district did a \$1,500 donation to the Jason Lewis Memorial Foundation. They provided a contribution in line with the savings derived for the district from the work he did over the years for the district. They are going to turn debt over to Department of Revenue. They did go into closed session and talked about a merit increase for the chief. They provided the chief a 4% merit increase effective 1-1 of

2023. Bruner sent a personal thanks to Oregon Masonic Lodge, especially Jim Goldsmith. They had a nice article in the Oregon Observer about it.

Brennum made a motion at 7:07 p.m. to go into closed session pursuant to WI Stats 19.85(1)(e) Deliberating or negotiating the purchasing of public properties or the investing of public funds and conducting other specified public business, whenever competitive or bargaining reasons require a closed session (Village Hall and Business Complex). Bachim second. Ayes – Brusberg, Arndt, Brennum, Podgorski, Bachim, Olson, Bruner. Noes – none.

Brennum made a motion at 8:06 p.m. to reconvene into open session. Bachim second. Ayes – Brusberg, Arndt, Brennum, Podgorski, Bachim, Olson, Bruner. Noes – none.

Brusberg made a motion to approve extension of lease with State Bank of Cross Plains through 12-31-23 with potential extensions for 3 years and 90-day termination period. Brennum seconded. Motion carried.

Brusberg made a motion to create an overlay TID district. Brennum seconded. Motion carried.

Brennum made a motion to approve the negotiation with the Business Complex as discussed in closed session. Brusberg seconded. Motion carried.

Brennum made a motion at 8:09 p.m. to adjourn. Bachim seconded. Motion carried.

Linda Kuhlman, WCMC, CMTW; Clerk-Treasurer

Brooklyn Village Board Meeting Minutes December 12, 2022

The December 12, 2022, Village Board meeting of the Village of Brooklyn was called to order at 6:30 p.m. at the Village Hall by President Mark Bruner. Trustees present were Mike Brusberg, Dan Olson, Sean Brennum, Brandon Arndt, and Jacob Bachim, Janeen Podgorski. Also present was Jan Tetzlaff, Kerry Porter, Jason Marshall and Deputy Clerk-Treasurer Vicki Olson.

Pledge of Allegiance.

Public comments. Jason Marshall representing the Anchor Club. Provided pictures of the issues with sidewalks not having snow removed or partially shoveled and it being a public safety concern. Next set of pictures is of the property next door of the powerlines and tree issue. Board asked that these topics be placed on a future agenda for discussion.

Jan Tetzlaff & Kerry Porter Dane County Sheriff's Dept. - Introductions and updating that Kerry Porter will be taking over the contracts for the county as I transition into security services. Review of the spreadsheets with the update 2023 projected wages comparisons, adding of an additional deputy and then 2024 vehicle projections. If you decide to have Dane County purchase a vehicle, we will need to know within the next month to order for 2024. We order the vehicle and bill back the village over a period of five to seven years. Payment starts when the vehicle is assembled with equipment, delivered and in use, insurance is covered by county, fuel covered by municipality, if vehicle needs maintenance that is provided by the county service provider and a backup comes out of the fleet. If you decide to lease a vehicle we would complete an addendum to the contract, go back to the county board to get approval within the next month. The other item is that there is a possibility of partnering opportunities to look into with Town of Oregon (4 hours per month) and Town of Rutland (considering contracting for some overtime hours). Dane County has so many overtime contracts that it may be beneficial to look at partnering with other municipalities to offset some of the costs. Tetzlaff explained that they could provide us with some estimates if we were interested in looking at the cost savings for future planning. Bruner asked Tetzlaff to gather cost estimates together and send them to us to review.

Possible replacement of the squad car - Discussion of current vehicle mileage, hours, cost of leasing of a new vehicle per year, replacement schedule, equipment (new vs repurposed), maintenance, insurance, liability.

Brennum made a motion to move forward with leasing a new squad from Dane County to take affect for the 2024 budget (order to be placed by Dane County in 2023). Brusberg seconded. Discussion. Vote taken; motion carried.

President's Report – Bruner would like to on behalf of the Village Board we extend our condolences to Linda regarding the loss of her sister.

Brusberg made a motion to approve the bills as presented. Olson seconded. Discussion. Vote taken; motion carried.

Vacation carry over hours – Spilde, Roberts, Hollis, Golz and Kuhlman have 40 hours, Olson has 24 hours.

Brennum made a motion to carry over vacation hours for all employees up to 40 hours. Podgorski seconded. Discussion. Vote taken; motion carries with Olson abstaining.

Discuss about continuing with the 16 hours of Police OT hours during the holidays. **Brennum made a motion to continue the with the 16 hours of OT for a deputy during the holidays. Brusberg seconded. Discussion. Vote taken; motion carried with Arndt voting no.**

Dec. 26th Meeting and paying end of month bills - **Bruner made the motion to cancel the meeting for Monday, Dec. 26th with the clerk's send out via emails a copy of the register and a copy of the bills for a minimum of two trustees to approve to reply back to clerks via email and have bill ready for president to sign on Tuesday, Dec. 27th. Brennum seconded. Discussion. Vote taken; motion carries.**

Clerk's Report - Candidacy/non-candidacy paperwork needed. Tax bills have been sent. **Strand Task Order for Hotel Street Reconstruction** – Review of document updates. Under service description from Commercial Street to N. Rutland versus Church St. **Brennum made a motion approve the Strand Task Order with the corrections stated (changing Church St. to N. Rutland in the service description) and the money to come from TID 1 account. Brusberg seconded. Discussion. Vote taken; motion carried.**

DNR Sanitary Survey Report of the Water System – Board reviewed report no major issues to report. **Olson made a motion to approve the DNR Sanitary Survey Report of the Water System. Arndt seconded. Discussion. Vote taken; motion carried.**

Media Committee – Podgorski reviewed the proposed newsletter for the village. Also looking for suggestions and feedback of things to add or change. Target goal is to send out first one will be sometime in January and the next one July (1-2 times/year). Phone numbers, fireworks, Arbor Day events, parks (sand, new roofs, siding on buildings), elections, updating of computers, security systems, open committee positions, etc. Podgorski to make the changes and bring back to January meeting.

Brennum made a motion to convene into closed session at 755 pm. Arndt seconded. Voice vote taken. Podgorski - Aye, Bachim – Aye, Olson – Aye, Bruner – Aye, Brusberg-Aye, Arndt – Aye, Brennum – Aye

Voice vote taken to reconvene back into open session @ 835 pm. Podgorski -Aye, Bachim – Aye, Olson – Aye, Bruner – Aye, Brusberg-Aye, Arndt – Aye, Brennum – Aye.

Business Complex land sales and construction costs - Brennum made a motion giving permission to Brusberg to speak on behalf of the board at the Wed. Business Complex Meeting. Bachim seconded. Discussion. Vote taken; motion carried.

Brennum stated that we should post a Special Meeting Agenda for Monday, December 19th at 6 pm to discuss

outcome of the Business Complex Meeting.

Brennum made motion to adjourn at 840 pm. Bachim seconded. Vote taken; motion carried.

Vicki Olson, WCMC
Deputy Clerk-Treasurer

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**Brooklyn Village Board Meeting Minutes  
December 19, 2022**

The December 19, 2022, Village Board meeting of the Village of Brooklyn was called to order at 6:00 p.m. at the Village Hall by Clerk-Treasurer Kuhlman. Trustees present were Mike Brusberg, Dan Olson, Sean Brennum, Jacob Bachim and Janeen Podgorski. President Mark Bruner and Trustee Arndt were absent. Also present were Jason Marshall and Clerk-Treasurer Linda Kuhlman. Pledge of Allegiance.

**Podgorski made a motion for Brusberg to be chair.** Olson seconded. Motion carried. **Public Comments** – Jason Marshall said it's not really a tree dispute. It's a safety issue with the building. He's hear to listen.

**Snow removal from sidewalks** – Kuhlman stated our general procedure is if PW notices a sidewalk or we get a complaint, we send a letter with 24 hours to take care of it. If they don't clear it in 24 hours, then the village does it and we bill. That's the only letter they get per year. If it happens again, then the village automatically clears it and we bill them. If invoice isn't paid, it goes to tax roll at the end of the year. Bachim asked if they're able to dispute. Kuhlman said they can, but it's not happened so far. PW takes photos before we send the letter and then before they clear it. Letters are sent certified mail. Complaint can come into clerk's office or PW. Bachim asked about shoveling sidewalk to a full width, but the width doesn't say a minimum. Kuhlman said that's up to the board. It's been the same for at least the eight years she's been here, and it's never been a problem. The neighboring communities have similar ordinances to ours but say full width of sidewalk. Bachim says in other places, it's the full public walking width, and such as on Hotel, anything that's concrete on your property has to be cleared. Kuhlman said that's something the board should discuss, because from the front door to the sidewalk is private property. Discussion on what to consider the sidewalk. Olson said the new standard is five-foot, but the village has sidewalks from three to four feet. Brennum suggested adding width of sidewalk or up to 4 feet of clearance. Brusberg suggested under adding the full width or up to 4 feet of public sidewalks. Bachim agreed but make sure what the width is. Jason Marshall asked if it's not the full width to the building edge, it's a good spot for glare ice if not taking everything. That's his concern with leaving a spot not done. Brusberg stated Oregon's says entire width of the sidewalk. Marshall asked if the sidewalk is everything cemented from building to curb or different for commercial. Brusberg what is ordinance and what is a good neighbor practice. Bachim what do you consider the width of sidewalk when it's all cement. Brusberg said if we go entire width, that leaves it open to interpretation. Brennum said it should be from the building and edge of the sidewalk, but if it's a business, we need to go the legal right way and the attorney has to get involved. He doesn't want to leave a gray area where it can be disputed. We don't want to band-aid it now and revisit in a month. Podgorski suggested wording specifically for businesses in commercial or downtown that the standard is this, from the building to the edge of the sidewalk or edge to the curb and from residences then from sidewalk so there are two variations. Brennum said he wants to make sure we legally can do that since it's private property. Brusberg suggested getting clarification on what is and is not enforceable within reason. Discussion on what is considered right of way or private property. Brennum asked about public nuisance on lawn mowing. Olson said it's the same process. Brennum asked how is that private property different. We would need a legal opinion. Bachim would like to increase the width in the ordinance. Podgorski said she did some research for ordinances that impact property care for residences and commercial businesses. There's an opportunity to consider another ordinance that covers property care. One thing others have for property care is the elimination or removal of hazards. Kuhlman said that language is vague, as far as what is a hazard, who will enforce it, etc. Podgorski would like to look at something to ensure properties in downtown

are signed, lit, maintained, don't look like a nuisance. She knows it's wide, but it's something to work off of. **Brennum made a motion to postpone the reworking of the snow ordinance until January 9<sup>th</sup> when we have the attorney's opinion.** Olson seconded. Motion carried.

**Tree dispute on Hotel Street** -- Podgorski said she looked into property care ordinances, and is it considered a public nuisance. Do we have that building inspected? What's in our legal ability to do about the tree. Bachim thinks the tree is a civil matter, but he thinks the building should be inspected by a structural engineer. It could be a public hazard. Most building inspectors aren't structural engineers. He thinks it's something that will take someone more specific to look at but at whose cost is the problem. Podgorski said you need to have the resident agree. Olson thinks it should be driven by the building inspector. Bachim said there's protocol for something like this. Podgorski said It started with a citizen complaint. Brusberg said we had a pretty good legal process, but he doesn't know if we have a clear process on this from a legal angle. Bachim suggested asking attorney and building inspector what is the protocol for this situation to warrant it being done. Kuhlman said the attorney can give an opinion, but the building inspector has looked at it and said there is no immediate problem. Bachim said if there's a complaint or concern about the structural integrity of a building in this town, he thinks we should address it. Olson said if complaint driven, we have the building inspector go out. Marshall said he's talked to building inspectors whose jaws dropped when looking at the building. Kuhlman said she has talked to our inspector, and they haven't confirmed that. Olson suggested get the inspector here to talk to about this. Kuhlman can reach out to attorney to find out what the village's responsibility is or is not in this situation. Brusberg said after we get that information, we can have a discussion with the inspector. Marshall asked, the longer this drags out, the power wires were attached to the wall and now they're starting to fall off, how long we do wait. Olson said Alliant owns the lines above ground, and said if there's a problem, give them a call. Brennum said we have to worry about the legality of it. Marshall said he's filing the formal complaint. Brusberg said we sympathize with the situation, but we can't just act. We have to follow a process. We have a responsibility to the citizens and a fiduciary responsibility to this village. We would love to get this resolved. However, we have to cover ourselves as a village board and follow the right processes and protocols. We're going to try to address this as fast as we can, but there's a process. Marshall said he's nervous that it's not just his business. Brusberg said if he's that concerned, call Alliant and ask them to come out. We're going to run this through the village board as fast as we can. **Brennum made a motion to postpone until January 9, pending attorney's recommendation on how to move forward.** Bachim seconded. Motion carried.

**New board meeting starting time** – Kuhlman explained someone asked her about starting board meetings earlier. Brennum said for board meetings, the later we can go the better. If we push the time up, people don't get off work until 5, and if they're coming from Madison or farther, they're not making it here by 6.

**Brennum made a motion to go into closed session at 6:35 p.m. pursuant to WI Stats 19.85(1)(e) Deliberating or negotiating the purchasing of public properties or the investing of public funds and conducting other specified public business, whenever competitive or bargaining reasons require a closed session (Business Complex)** Bachim seconded. Ayes – Brennum, Podgorski, Bachim, Olson, Brusberg. Noes – none.

**Brennum made a motion to come out of closed session at 7:25 p.m.** Bachim seconded. Ayes – Brennum, Podgorski, Bachim, Olson, Brusberg. Noes – none.

**Brusberg made a motion to proceed with land sales for Business Complex priced at a level of \$45,000 per acre for the land only, which excludes an infrastructure costs, and in addition the land sales would include a developer's agreement for each interested party.** Brennum second. Motion carried.

**Brennum made a motion at 7:26 p.m. to adjourn.** Bachim seconded. Motion carried.

Linda Kuhlman, WCMC, CMTW  
Clerk-Treasurer

# February

2023

| Sunday                                              | Monday                                                   | Tuesday                                                                               | Wednesday                                 | Thursday                             | Friday                                          | Saturday |
|-----------------------------------------------------|----------------------------------------------------------|---------------------------------------------------------------------------------------|-------------------------------------------|--------------------------------------|-------------------------------------------------|----------|
| Exercise Classes held at<br>Brooklyn Community Bldg | **\$5.00/Tire Contact<br>Clerk's Office 608-455-<br>4201 | Pickleball Sun 10a-Noon<br>Mon-Wed & Fri 8a-5p<br>Thurs. 8a-9p                        | <b>Garbage/Recycling</b><br>Yoga 6p       | Bookmobile – Gazebo 6-<br>730p       |                                                 |          |
| 5                                                   | 6<br>PiYo 6p                                             | 7<br>**Tires, Oil & Battery<br>Pick-up<br><b>In-Person Absentee<br/>Voting Begins</b> | 8<br><b>Garbage</b><br>Yoga 6p            | 9<br>Bookmobile – Gazebo 6-<br>730p  | 10                                              | 11       |
| 12<br>PiYo 6p<br><b>Board Mtg 630p</b>              | 13                                                       | 14<br>Happy Valentine's Day!                                                          | 15<br><b>Garbage/Recycling</b><br>Yoga 6p | 16<br>Bookmobile – Gazebo 6-<br>730p | 17<br><b>In-Person Absentee<br/>Voting Ends</b> | 18       |
| 19<br>PiYo 6p                                       | 20                                                       | 21<br><b>Election Day 7 a-8p<br/>Brooklyn Community<br/>Bldg Lower Level</b>          | 22<br><b>Garbage</b><br>Yoga 6p           | 23<br>Bookmobile – Gazebo 6-<br>730p | 24                                              | 25       |
| 26<br>PiYo 6p<br><b>Board Mtg 630p</b>              | 27                                                       | 28                                                                                    |                                           |                                      |                                                 |          |
|                                                     |                                                          |                                                                                       |                                           |                                      |                                                 |          |