

October 2022 Village News

Clerk's Office - 455-4201

Fax - 455-1385

PO Box 189, 210 Commercial St

Email: clerk@brooklynwi.gov

Police Department – 608-255-2345

Fax – 608-833-8159

102 N. Rutland Avenue

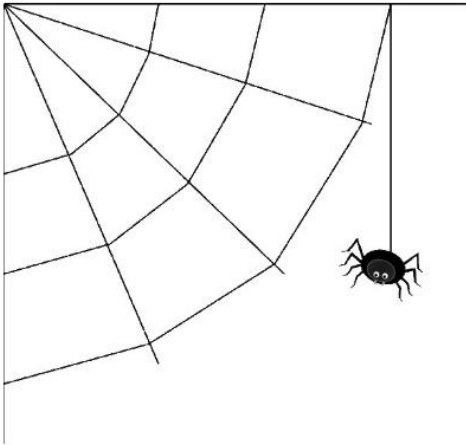
Email: grumke.merrick@danesherriff.com

Public Works Dept. - 455-1842

Fax - 455-1501

102 Windy Lane

Email: publicworks@brooklynwi.gov



TRICK-OR-TREATING HOURS

Monday, October 31st

4:30 pm – 7:30 pm

Have a safe and Happy Halloween!



**Stop by Sunrise Drive and
say BOO to the Fire & EMS!**



BROOKLYN FIRE & EMS



401 WEST MAIN STREET - BROOKLYN

PANCAKE BREAKFAST & OPEN HOUSE

SUNDAY, OCTOBER 16TH

MEDFLIGHT
AT
10:00

7:00 – 12:00

SMOKEY
THE
BEAR

ALL YOU CAN EAT

Pancakes, eggs, sausage, milk, orange juice and coffee

Adults (ages 13+) - \$8.00

Kids (ages 5-12) - \$5.00

Under 5 years old - Free

Family of 4 - \$20.00

Carry out available – Follow sign directions at station

FIRE
SAFETY
HOUSE

FIRE
TRUCK
RIDES

FIRE & EMS
STATION
TOURS

BLOOD
PRESSURE
SCREENING

KIDS
GAMES

COMMUNITY
PARTNERS

EXTRICATION

TOOL

DEMONSTRATIONS

CPR

DEMONSTRATIONS

FIRE

EXTINGUISHER

DEMONSTRATIONS

Pancake Breakfast Sponsored by: Wayne Ace Bus Service



Bring your Family to the United
Methodist Church

CHILI FEED

Thursday, October 20TH

4:30 PM – 7:30 PM

Cost: \$5.00

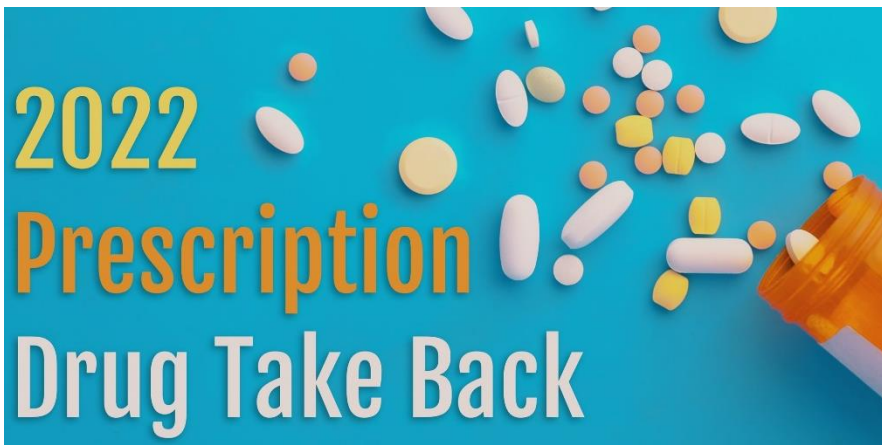
Chili, crackers, assorted breads and desserts. Hot dogs will also be available. All proceeds go to the Brooklyn Elementary "Needs" fund.

Brooklyn Fire & EMS Station

401 W. Main Street

Saturday, October 22nd

8 am to Noon



Community Potluck



Thursday, October 27th

At Noon

Brooklyn Methodist Church

Everyone - all ages are welcome.

Bring a dish to pass.

Table service and beverages are provided.



Leaf Collection

Public Works will be collecting leaves as time and weather allows.

Place your leaf piles into the street gutter area.

Do not mix in twigs, branches or other debris.



Get Fit Class Schedule

Monday - 6:00pm
PIYO

Wednesday night - 6:00pm
Yoga Slow Flow

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# National Safety Council - Simple Steps for an Extra Safe Halloween

Kids love the magic of Halloween, but costume and traffic safety are essential for trick-or-treaters. These tips can help make a safe and happy holiday for everyone.

**Costume Safety** - To help ensure adults and children have a safe holiday, fda.gov has compiled a list of [Halloween safety tips](#). Before Halloween arrives, be sure to choose a costume that won't cause safety hazards.

- All costumes, wigs and accessories should be fire-resistant
- If children are allowed out after dark, fasten reflective tape to their costumes and bags, or give them glow sticks
- Opt for nontoxic Halloween makeup over masks, which can obscure vision; always test makeup in a small area first to see if any irritation develops
- Remove all makeup before children go to bed to prevent skin and eye irritation

**When They're on the Prowl** - Here's a scary statistic: Children are [more than twice as likely](#) to be hit by a car and killed on Halloween than on any other day of the year. Lack of visibility because of low lighting at night also plays a factor in these incidents.

Keep these tips in mind when your children are out on Halloween night:

- A responsible adult should accompany young children on the neighborhood rounds
- If your older children are going alone, plan and review a route acceptable to you
- Agree on a specific time children should return home
- Teach your children never to enter a stranger's home or car
- Instruct children to travel only in familiar, well-lit areas and stick with their friends
- Tell your children not to eat any treats until they return home, and take care to [avoid any food allergies](#)
- Children and adults are reminded to [put electronic devices down](#), keep heads up and walk, don't run, across the street

**Safety Tips for Motorists** - NSC offers these additional safety tips for parents – and anyone who plans to be [on the road](#) during trick-or-treat hours:

- Watch for children walking on roadways, medians and curbs
- Enter and exit driveways and alleys carefully
- At twilight and later in the evening, watch for children in dark clothing
- Discourage new, inexperienced drivers from driving on Halloween

## Fall Used Book Sale!

### USED BOOK SALE



#### Prices

There is no "members only" sale hours.

##### From 9 AM - 1 PM:

- Kids books \$0.25-0.50
- Adult hard cover books \$2.00
- soft cover \$1.00
- Puzzles \$1.00
- DVD \$2.00

##### Bag Sale From 1-3 PM

\$3.00 per bag

All proceeds support the Oregon Public Library. The funds are used to host summer library program and other events for all ages.

#### Saturday, October 15

Need books? Puzzles? Want to support library programs, like the Summer Library Program for All Ages? Shop at the Spring Used Book Sale hosted by the [Friends of the Oregon Library](#)!

The sale is held at the Oregon Youth Center at 110 N. Oak St.

#### Donations

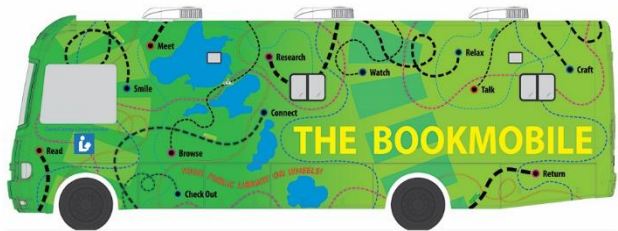
The Friends of the Library are only able to accept donations which fit the [Friends donation guidelines](#).

If you wish to donate more than 2 boxes, please contact the library at (608)835-3656 or [orelib@oregonlibrary.org](mailto:orelib@oregonlibrary.org) before dropping off donations.

If you can help sorting, set up, or at the sale, please contact Sue at (608) 835-5916.

# Visit the Bookmobile

The Bookmobile visits Brooklyn **EVERY Thursday from 6pm – 7:30pm** at the gazebo. The Bookmobile offers a variety of newly released books, magazines, DVDs, music and audiobooks for children, teens and adults. Can't find



it on the Bookmobile? Place a hold and get it within a week.

Register for a library card on the Bookmobile with an ID and proof of address. Already have a library card? You can check out anything on the Bookmobile!

We accept returns from any library, and Bookmobile items can be returned to any Dane County library.

The Bookmobile is for EVERYONE - come check us out!

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October 2022 News from Your Senior Center

By Rachel Brickner

If you are enrolled in Medicare, you should be aware that insurance coverage changes can be made between mid-October and December 7. Medicare's Open Enrollment period can be a way for seniors to save money.

Most seniors have insurance in addition to their Medicare benefits. That insurance helps cover expenses that Medicare does not fully cover, such as the cost of medications and deductibles and co-pays.

It is a good idea to evaluate coverage each year. Medicare Part D plans (also referred to as drug coverage), do change annually, especially their premiums and the medications they cover. Often it is cheaper to change to a new plan for the up-coming year. However, unless a senior has help evaluating the options, it can be challenging to figure out which plan might be the least expensive.

Part D plans are very individualized. What is the least expensive plan for one person might not be the least expensive plan for a different person.

This is where the Senior Center staff can provide guidance. The case managers are trained to evaluate plans and help seniors determine the cost of various options. **The service is free.** If you are interested in meeting with a case manager to evaluate your Part D options, please call the Center at 835-5801 and ask to speak to Carol or Noriko.

We do request that you make an appointment, rather than just stopping in and asking for help without having an appointment scheduled. We also ask that you call early during the Open Enrollment period to get your appointment on the calendar, in order to make sure your request can be accommodated.

By simply evaluating which drug insurance plan will be cheapest for a senior, the senior can then look at the cost savings associated with switching to a different plan. Sometimes a simple change can lead to savings of hundreds or even thousands of dollars during the course of the year. Any decision about whether to change is, of course, completely up to the senior involved.

If you are interested in exploring further, please give us a call!

Click on link below to read the

[October 2022 Senior Center Newsletter](#)

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# DESPENSA DE COMIDA DEL ÁREA DE OREGON

ALIMENTANDO AL DISTRITO ESCOLAR DE OREGON DESDE

1986



## Requerimientos de Elegibilidad

Comprobante de residencia dentro de los límites de OSD.

\*La gente que esta experimentando falta de vivienda puede usar la dirección de la biblioteca publica como su dirección.



Una identificación **con fotografía** (licencia de manejo, Identificación del estado, identificación de estudiante, etc).



Podemos servir a cualquiera que esté experimentando inseguridad de la comida independientemente de sus ingresos.



Si, Cualquiera que viva en el distrito escolar y que necesite asistencia puede usar la despensa. Incluso si no vive en Oregon.

## ¿Qué puedo esperar?

Traiga consigo una identificación cuando venga a la despensa. También traiga su comprobante de residencia si es nuevo en la despensa o su dirección ha cambiado. Una persona voluntaria de la despensa revisará su información. Usar la despensa es confidencial; Su información no será compartida.

La despensa está configurada como una tienda de comestibles. Cuando usted llegue, se le dará un número y cuando sea su turno, empieza a escoger los artículos que necesita. Por favor traiga consigo bolsas reusables u otra cosa para llevarse sus artículos. Cuando termine de recoger sus artículos, los voluntarios pueden ayudarlo a poner sus cosas en su carro. Si usted no puede venir adentro para escoger su despensa, un voluntario puede escoger los artículos para usted y llevarlos a su carro.

La despensa regularmente almacena comida congelada, fruta/vegetales frescos y también en latas y productos secos. La despensa usualmente tiene huevos y otros artículos congelados o refrigerados, así como también productos de cuidado personal y productos de limpieza.

¿Tiene restricciones de dieta o necesidades especiales? Déjenos saber y podemos asistir con opciones adicionales.

## Cuando esta la despensa abierta?

Las Horas de la Despensa son:

- 9:00-11:00 am - Todos los MARTES
- 9:00-11:00 am - El primer sábado de cada mes.
- 4:00-6:00 pm. El segundo y último jueves del mes.

\*La despensa esta cerrada durante todos los días festivos. Cheque nuestra página de internet o escanee el código QR abajo para ver el calendario.

CALENDARIO Y MÁS INFORMACION.



## Informacion de contacto

107 ALPINE PARKWAY  
OREGON, WI 53575  
608.291.0709

Oregonareafodpantry.com  
Director@oregonareafodpantry.com

# OREGON AREA FOOD PANTRY

FEEDING OREGON SCHOOL DISTRICT SINCE 1986



## Eligibility Requirements

Proof of residence within OSD boundaries.

\*People experiencing homelessness can use the library as their address



A **picture** ID (Driver's license, state ID, student ID, etc)



We can serve anyone experiencing food insecurity regardless of income



**Yes! Anyone that lives in our school district and needs assistance can use the pantry, even if you don't live IN Oregon!**

## What can I expect?

Bring your ID every time you come to the pantry. Please bring proof of your address if you are new to the pantry or your address has changed. A pantry volunteer will review the information with you. Using the pantry is confidential; your information will not be shared.

The pantry is set up like a small grocery store. When you arrive, you will be given a number and when it is your turn, you will start shopping for the items you need. Please bring re-usable bags or other items to carry your groceries. When you have finished shopping, pantry volunteers can help you load them into your car. If you are not able to come inside to shop, a volunteer will shop for you. You will choose items from a grocery list and they will be selected and brought to your car.

The pantry regularly stocks frozen meat, fresh fruit/vegetables, and canned and dried goods. The pantry usually has dairy, eggs, and other frozen or refrigerated items, as well as an assortment of personal care items and cleaning supplies.

Have diet restrictions or special needs?  
Let us know and we can assist you with additional options!

## When is the Pantry open?

Pantry **shopping hours** are:

- 9:00 - 11:00 a.m. every TUESDAY
- 9:00 - 11:00 a.m. the FIRST Saturday of each month
- 4:00 - 6:00 p.m. the SECOND and LAST THURSDAY of each month.

\*Pantry is closed all holidays.  
Check our website or scan below to see a calendar

CALENDAR & MORE  
INFORMATION



## Contact Us

107 ALPINE PARKWAY  
OREGON, WI 53575  
608.291.0709

Oregonareafoodpantry.com  
Director@oregonareafoodpantry.com



## Brooklyn Village Board Meeting Minutes

September 12, 2022

The September 12, 2022, Village Board meeting of the Village of Brooklyn was called to order at 6:30 p.m. at the Village Hall by President Mark Bruner. Trustees present were Dan Olson, Sean Brennum, Brandon Arndt, Mike Brusberg, and Janeen Podgorski. Trustee Jacob Bachim was not present. Also present were Sue McCallum, Deputy Merrick Grumke, Alisyn Amant with the Oregon Observer and Clerk-Treasurer Linda Kuhlman. Pledge of Allegiance.

**Public Comments** – Kuhlman said a resident came into the clerk's office after the Anchor Club party and said there was an incident between some kids and patrons of the bar, where Green County Sheriff's Office was called. He suggested we look at our special event policy and look to require extra security for events.

**President's report** – Thanked all for being here and enjoy what we have for weather. Looks like it will get hot again.

Kuhlman pointed out a correction for Alisyn Amant in the minutes of August 22. She is with the Oregon Observer, not Accurate. **Arndt made a motion to approve the minutes of August 22 with the correction.** Brennum seconded. Motion carried.

**Senior Center Contract** – Sue McCallum reported she attended the workgroup at the Senior Center on August 25. People present were the rep to Council on Aging from the Village of Oregon, village treasurer, village attorney, Rachel Brickner, Kate Gladding from Town of Oregon, Mark from Town of Rutland and herself. This meeting was an opportunity to discuss use of the center and property. Beginning discussions were of what they'd like to see changed in the contract that renews in 2023. The staff that works at the senior center have the same pay and benefits as Village of Oregon employees. Dane County gives grants to senior centers and sets the age level at 60 years. So when considering how much to give, they ask how many 60-year-olds are there. The department of administration data they use for population in the contract, they use part of that data in a formula to determine how much they pay and most of the contract deals with formulas they use to figure each municipality's share. That number from DOA is not based upon hard numbers but a formula the DOA uses. Also, the use from the communities is looked at, and that's averaged over three years. Town of Dunn doesn't get all the services because they're not part of the contract and because county funds come down through senior centers. So Dunn doesn't get all the services the county provides through Oregon, but they do through McFarland. We get all of the services that the senior center provides, and our \$15,000 that we give does cover what our citizens use; except for the split between the two counties. Dane County funding doesn't count in Green County. Arndt asked if there are different municipalities that will cover them. McCallum said we can go to Monroe or Belleville on the Green County side. At the end of the meeting it was discussed that the village attorney is going to do an outline of what the current contract is. The question is what would we like to see changed in the contract for 2023. She knows in the past that we were concerned whether we could afford a set amount in the contract per year and whether or not we're responsible for infrastructure costs. The attorney said there is nothing in there about infrastructure. The Village of Oregon covers that. Is there anything the board would like to take back to them about going into a contract in the future. Obviously \$15,000 isn't much when you consider that percent of the budget. Arndt asked if there are any benefits to being in contract versus not. McCallum said it's more to their benefit so they know what the budget amount will be every year. Bruner asked if we enter into the contract, is there a way to include the citizens that live in Green County but are still in village limits to take care of services offered by the senior center. McCallum said they do, except for the part strictly funded by Dane County. She will find out. Brennum asked if a contract would rectify that. Bruner would like it defined what is funded by the county and what is funded by other contracts and funding. McCallum said she will talk with Brickner. Arndt asked if some of those are home health or transportation. McCallum said it's transportation and case management. They do have ways around some of this so they can offer the same service to Green County residents by calling it something else. She will find out. Board thanked her. They will meet every two months.

**Safety report** – Deputy Grumke reported there have been no complaints early this year with bus passing. Last year there were some early on. There were minor issues at the tractor pulls that involved law enforcement. Sheriff's Office transfers national night out to different contract sites each year. Brooklyn is next year's site for National Night Out. It involves every special team from the sheriff's office coming down – SWAT, K-9, dive, drone operators, Med Flight, horses, MATE comes down, supervisors, the sheriff. Grumke has several pages of people to call to have booths and another community deputy has people to call. It's a much larger event. They run on the actual National Night Out, which would be Tuesday, August 1. He's talking to the school about moving it to the school due to the fact that Med Flight won't have a location to land in Legion Park that would be safe. Arndt said Hardy will reach out to Oregon and discuss combining with Brooklyn Night Out and have one night out at the elementary school, because their's is the same night. Sheriff's Office will do more marketing on the location. The board said to pass along our appreciation. Grumke said they're excited.

**Clerk's report** – Financials for August - \$340,738.29 deposits, which included the final July tax payments of \$228,606.44. We had withdrawals of \$94,805.44. The balance in all accounts at the end of August was \$2,237,793.96. The board also received the other financial reports. We received new cords for the LED, so that is working. Olson and Kuhlman will be attending the Municipal Treasurers Association of Wisconsin conference this week, so the office will be closed. The EDA grant has been submitted, and hopefully we will know by the end of October. Our representative had some suggestions, which we included, focusing more on economic development post-COVID. The rep said he would be our advocate for the project. Our inspection warrant for 208 Railroad was approved on Friday, and we are working on dates for the inspection. GCDC annual meeting is October 19 in Monroe at Turner Hall. It's \$40 person. The economic development analysis grant that we applied for was not approved. The League of Wisconsin Municipalities is trying to talk to legislators about other ways besides the levy limit new construction for municipalities to obtain revenue to help with increased costs. We received our levy limit, which increased about \$13,000. We did receive the budget information for Dane County Sheriff's Department. She contacted the school, and unfortunately, because of their budget cuts they didn't have anything to contribute to a second officer. Bruner asked if the SRO will be authorized to act at Brooklyn Elementary. Deputy Grumke said anything law enforcement related they can't take action. They can get mutual aid, and if we don't have anyone on duty, they can get Green County. They can only do certain non-law enforcement action, and they aren't down here very often. They can do safety assessments. Brusberg asked if we want to do overtime, is that reimbursement the same or does that increase. Kuhlman said she received it with the Dane County figures. She will get it to everyone by budget time. New health insurance figures were sent out Friday.

**Brusberg made a motion to include the broadband insert in the Green County tax bills.** Olson seconded. Motion carried.

**Halloween Trick or Treat** – Arndt said at the rec meeting they discussed having a Halloween event on the 29<sup>th</sup>, so they're hoping to not do trick or treat on Saturday. Brennum asked if we have an ordinance for trick or treating. He asked if the village can write an ordinance to have a set date, unless the board votes different. That way residents will always know, and it can be in the special section of the website for new residents. Bruner said we can draft that as an ordinance. Bruner knows hours normally are 4-7, but it's not dark at 7 pm. He would like to see hours extended to 7:30 or 8 pm. Discussion on times. **Brusberg made a motion to have trick or treating on October 31 Halloween from 4:30 to 7:30 p.m.** Brennum seconded. Motion carried.

Bruner explained that Curt Witynski and Gail Sumi have served at the League of Wisconsin Municipalities for quite some time, and the League reached out to municipalities to do resolutions in recognition of their service. **Brennum made a motion to approve Resolution 2022-09 for their recognition.** Brusberg seconded. Motion carried.

Olson reviewed the bills and there were no issues. He couldn't okay Deputy Clerk Olson's election training information. Brusberg also reviewed. **Brusberg made a motion to approve the bills as presented.** Brennum seconded. Kuhlman added that checks were previously sent out to the poll workers who helped with the recount. We will be reimbursed by the county for those. Motion carried.

**Brennum made a motion to postpone discussion on the ordinance company to the 27<sup>th</sup>.** Brusberg seconded. Motion carried. **Brusberg made a motion to contract for the five-year step with Accurate Assessors.** Arndt likes the blend. Brusberg said the five-year step gives time to budget and manage costs in future years. Brennum seconded. Motion carried.

Kuhlman said she received the contact information for the bank's security company to put an emergency button in the clerk's office. Podgorski is working on glass for the counter. Brennum asked Grumke for any suggestions in terms of updating security. Grumke said a button is not a bad idea and can be very specific to call and talk with a supervisor or with dispatch. When it pops up it will say Village of Brooklyn Village Hall and have contact information if no one is here. Can have very specific instructions for the button for response, etc. Brennum asked about a non-button procedure. Grumke said the glass is not a bad idea. Would be a good idea to close the back door. Podgorski will look for shatterproof, bulletproof, reinforced glass. Grumke said some you can get a film to put over glass to keep it from shattering out. Grumke assumes the bank would also call if someone is trying to get to the clerk.

**Finance committee** – Brusberg said the meeting was earlier tonight, and they specifically talked about the TID grant applications. They focused on four received -- Brooklyn Motoren Werke, Main Street Music, Kounty Korner and HipHides. They discussed each of the four and decided on amounts. The Village has \$150,000 of existing increment to fund out. \$50,000 will likely be collected in 2023, but we do want to do something to analyze the street work in downtown. So the focus on dividing out the \$150,000 today was \$70,000 for Brooklyn Motoren Werke for construction of a new building, which will add increment; \$50,000 to Music on Main, for improvements already finished and in the future which will add additional increment and bring people and revenue to the Village; Kounty Korner for \$20,000 to put it on a path to fixing and completing the project in the downtown area; and \$10,000 to Crystal McCann to help with her business starting up for fixing the basement, drywall, windows, etc. The expectation is to have a signed developer agreement, a signed contract with a contractor, permitting requirements met and a start and end date defined where they have to complete said work. We will use an attorney to draw up the agreements, not to exceed \$2,500 in total. That would be the recommendation. Bruner said if they don't finish by completion date, they have to repay the funding. Brusberg said the applications for HipHides and Main Street Music referenced work completed and the other two were specific to new construction. Kuhlman said funds need to be expended or contracted by April of next year. **Brusberg made a motion to move forward with granting the following applications - \$70,000 to Brooklyn Motoren Werke, \$50,000 to Main Street Music, \$20,000 for Dan Marshal and \$10,000 to Crystal McCann. In addition to that, we will use an attorney to draw up development agreements, to not exceed \$2,500 for four agreements. In addition, there will be signed development agreements with specified start and end dates that must be adhered to, as well as permitting requirements that will exist in the development agreements as well.** Brennum seconded. Motion carried.

**Multi-media committee** – Podgorski said they came up with a mission statement, essentially to fully understand all media types and develop a plan to use those types to effectively communicate with citizens. They will meet the 3<sup>rd</sup> Monday monthly. The committee will start working on a plan for a quick hit newsletter. They decided to target January 2023 and maybe do a quarterly mailing. They will create a media matrix that lists all media we have, type of format to take, and who is responsible. Podgorski is the chair. We talked about adding communications like Instagram. They will bring to the board recommendations or guidelines and rules and regulations on how to use social media and how the village will use them. A planning calendar will lay out different communications and when to start and end. The next meeting will be the 26<sup>th</sup> at 5:30 before the board meeting and then the 3<sup>rd</sup> Monday.



**Recreation Committee** – Arndt reported they met tonight. They discussed pickleball, which will start back in the community building September 15 in the mornings and Sundays as well. Yoga is going strong. PIYO started tonight. Food trucks are next Tuesday and is the last night of the year. Fall Arts and Crafts had 17 vendors and looking to expand more to next year. Brusberg asked when can people start applying. Arndt said they send an email in January but could probably get on whenever. Hardy posts on different craft sites and Facebook sites. They are looking for more. They are not having movie night in October or November. It will be consolidated for the Halloween bash on the 29<sup>th</sup> of October. They will work out details at the next rec meeting, which is first Monday, October 3. They are looking for 5-7 pm type things, trick or treat for the kids, pumpkins, pizza, popcorn, music and maybe a movie. Brooklyn Night Out will move to August 1, Tuesday. Bruner asked if townships do anything. Arndt doesn't think so. Some groups go to both ours and Oregon. September is the last food truck night. There will be seven trucks and the ice cream -- Jolly Frog, LT Aloha Wagon, the pizza place, Sugar River Bistro, Melted, Sistas Chicken & Fish and the hibachi truck. Melted will send payment. Bingo will also be that night.

**Fire/EMS District Commission** – Brusberg thanked Kuhlman, Olson and Brennum for joining the meeting on August 24. It was helpful to have others' perspectives. They had a water softener issue, and they approved a new water softener up to \$4,500. The engine blew on car one. They approved that to be replaced through Mortenson for about \$7,600. Justin shared they put in for a grant for an ambulance. Division reports – Barber is attending EMT class in Monroe on Monday and Wednesday nights. They had 20 requests for response, 7 mutual aid and 5 in village for fire. For ambulance they had 12 calls, 8 in district and 4 mutual aid and specific to village were two calls. That was for July. The medical director through UW engaged with protocols and is active in the department, so they are pleased. They had a fire department chief's meeting with Oregon Chief Linsmeyer, Barber, Spilde, Wicik and the assistant chief in Oregon. There was an agreement that they would benefit from having future discussions on what could a shared agreement or consolidation look like, focusing on EMS side. Everyone seems to be struggling with EMS side. There will be more to come.

The predominant part of the meeting was spent on 2023 budgets. There were changes at the meeting to reasonable year over year expenses. There was a 5% increase for fire. As it pertains to mill rate, it was a 3.7% decrease going from .54 to .52. Bruner asked why no year to date was included. Brusberg said she didn't have time to put that in. EMS side in total had a zero dollar budgetary percentage change, but the big piece of the 9% increase is we used \$38,700 in 2021 to subsidize the 2022 budget. We didn't want to continue that behavior. There was a shift to \$10,000 of unallocated funds to keep increase below anticipated CPI increases. On a per capita it's a 7% increase of 59.64 to 63.84. There was discussion on getting more volunteers and using WRS as an incentive to get more volunteers. It's not reflected as a budgetary increase because it could reach in the budget. If that doesn't work, there was discussion to test other things. On September 27 we will have that discussion with other municipalities. We need to continue to push to try other things to get this out of service issue solved. Olson said the out of service hours are high. Brusberg said we have to do something to try other avenues – retention or attendance bonuses, expanding LTEs or part-time EMS employees and what shifts they cover. That should be managed in the budget. On September 27 we have the all-municipality meeting. With the changes in the contract, he would ask that everyone attend. **Brusberg made a motion to recommend we approve the budgets.** Brennum said they had discussion on the district secretary/treasurer and it is a 35% increase on both. He understands there has been no increase in four years in that job role, but it's reflected on both EMS and fire. Brusberg said it is split in both, so \$3,000 raise on each. The officers also saw a reduction in pay and they made adjustment to the officers, EMS by \$4,000 and fire by \$3,000. That was the other change. Brennum asked if we still think it's appropriate for a 35% increase. Generally speaking, in a government or nonprofit 3% is high end and that does not equal 35%. Brusberg said if it was compounded annually, it gets her 4% over the five. Brennum said there wasn't a great justification. It was an admittedly made up number. Arndt asked if it could be done with a bonus. Brennum said he couldn't have spoken at the meeting, but it didn't make sense. The response was, I just came up with an amount. Brennum seconded. Arndt said will we bring that up. Brennum said Brusberg did a good job of getting the amount down from the original. Brusberg

said they received ARPA dollars that will allow them to be able to do something, and part of what they pushed for was removing the equipment replacement fund on the EMS and set it to one dollar to keep the line open. That would allow to reduce and keep within the budget. Motion carried. Brennum thanked Brusberg.

**Brennum made a motion at 7:54 p.m. to adjourn.** Arndt seconded. Motion carried.

Linda Kuhlman, WCMC, CMTW  
Clerk-Treasurer

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Brooklyn Village Board Meeting Minutes September 26, 2022

The September 26, 2022, Village Board meeting of the Village of Brooklyn was called to order at 6:30 p.m. at the Village Hall by President Mark Bruner. Trustees present were Dan Olson, Sean Brennum, Brandon Arndt, Mike Brusberg, Janeen Podgorski and Jacob Bachim. Also present were Deputy Merrick Grumke, and Clerk-Treasurer Linda Kuhlman. No Zoom participants. Pledge of Allegiance. There were no public comments.

President's report – Bruner has some friends in the path of Hurricane Ian, and he's hoping everyone in Florida stays safe.

Brennum made a motion to approve the minutes of September 12. Brusberg seconded. Motion carried.

Clerk's report – Kuhlman reported Deputy Clerk Olson and herself went to the MTAW conference, which was a good training conference. The EDA grant is submitted. Our representative asked for some additional information, which was submitted. We hopefully will hear back by the end of October. 208 Railroad Street is being inspected tomorrow. She is working on budget for next meeting. Kuhlman reported the Zoom license expires on October 2. It's \$150 annually. It is used for meetings and Recreation Committee occasionally. Olson said it is also nice to have for the zoning administrator for Planning & Zoning meetings, rather than driving back and forth from portage. **Brennum made a motion to renew the Zoom license.** Podgorski seconded. Motion carried. **Brusberg made a motion to discontinue Zoom for board meetings unless the need arises from a board member or the public itself.** Brennum seconded. Motion carried. Kuhlman would like to have the public hearing for the budget be the first meeting in November.

Holiday lights – Podgorski contacted three companies to get bids for decorating the tree at the community building and the three trees by the gazebo, and she received two bids. Traditions will either rent yearly and we pay for renting and installation, for about \$8,000, or we could purchase and then just installation after for about \$6,300. Barnes will only let you purchase upfront and installation would be half yearly going forward, for an initial cost of \$5,700. She thought it was nice idea, and years ago that was the intent for the pine trees by the gazebo. Olson said we do decorate already and it's a lot of money. Podgorski said we don't decorate like these companies will. Bruner said Public Works does most of the decorations. Arndt is concerned with the last few years of vandalism with the lights. Bruner's biggest concern is where is the money coming from. Podgorski said at least we now have sizes and estimated number of light strings suggested, if that's something the village wanted to do. Bruner appreciates the initiative. Kuhlman mentioned Public Works won't be able to do the community building tree much in the future because of its height. Podgorski said we could possibly do fundraising for the future. **Bruner made a motion to not take any action on holiday lights and continue with what's been done in the past.** Olson seconded. Motion carried. Bruner thanked Podgorski.

Committee meeting dates – The board discussed when the different committees will meet. Personnel will meet October 10th at 5 p.m. before the board meeting. Finance will meet on the 17th at 5:30 p.m. Multi-

Media will meet on the 17th at 6:30 p.m. and will be the third Monday at 5:30 p.m. every month thereafter. Finance and Personnel will schedule meetings as needed. Planning & Zoning Commission will meet on October 18th at 6 p.m., if everyone is available. Public Works will not have a meeting in October, and their normal meeting date is the third Monday of the month.

Oregon School District Leaders Breakfast – Bruner and Kuhlman think we should have a representative present at this meeting where they will discuss the referendum. Brusberg volunteered. He has a personally vested interest and also on behalf of the board. He's curious on how funds are being divvied out among all departments. Kuhlman asked him to bring up the School Resource Officer situation also. **Brennum made a motion to send Brusberg to the OSD Leaders Breakfast.** Olson seconded. Motion carried.

Extra-territorial Certified Survey Map – This is a property on W. Rutland Road. The CSM is merging two parcels. **Olson made a motion to accept the CSM for Town of Rutland on W. Rutland Road.** Podgorski seconded. Motion carried.

Olson reviewed the bills and saw nothing wrong. The Civic Plus LLC invoice has listed a previous clerk. He'd like to see all bills come to the Village rather than a certain individual clerk. Bruner asked about the Alliant taxes. Kuhlman reported the taxes were taken off the Alliant bills and they refunded two months' worth of taxes previously charges. **Olson made a motion to approve bills as presented.** Brusberg seconded. Motion carried.

Kuhlman had no new updates regarding the clerk's office security measures. Podgorski reached out to three companies for the glass. We haven't heard anything yet.

Public Works Committee – Olson reported that the monthly samples were taken and are safe. They turned all valves on the water system, which is required by the DNR. New fluoride pump was installed. Hydrant flushing and servicing was completed. SCADA hard drive crashed, and they're still working on getting it up and going. They're trying to take 15-year-old data and get it up to speed. WWOA class on August 17 was here and was a good success. There were about 75 operators in attendance. A lot of the operators enjoyed going through our plant and seeing the phosphorus removal. Hollis went to WRWA advanced wastewater treatment class. Labor Day setup and cleanup. And the DOT WISLR yearly report is completed. WISLR stands for Wisconsin Information System for Local Roads.

The GIS mapping software purchase was discussed at the joint meeting of Finance and Public Works Committees, and they made a recommendation for the board to purchase the mapping software. It's about \$3,800 and a \$600 annual fee. Brusberg said the intent is to come out of fund balance. **Brennum made a motion to make the purchase of the GIS mapping software for \$3,800 and \$600 annual fee coming out of fund balance.** Brusberg seconded. Motion carried.

Olson reported we're on a three-year rotation for truck purchases, and the F-250 truck will be at that three-year mark to get replaced. Spilde received quotes from Ewald for a Ford at \$38,178, Dodge at \$41,580 and Chevy at \$39,248. The committees discussed replacing Ford with a Ford due to the price of \$38,178. We can order trucks but might not see for a year to two years. We're still waiting for the truck to replace the 2015 Chevy. Bruner said this is not counting what we will get for selling the current F-250. Olson said the current would go to auction with the plow. It's just as cheap to put a new plow onto truck, than to take it off and put the older unit on. Bachim asked if it will be no money down until truck arrives. Olson said basically we're getting on a list. The price will be locked in. Brusberg asked how many miles on current truck. Olson doesn't know. Being a 2020, it doesn't have a lot of miles. Brusberg asked about the trade-in value. Bruner assuming used will hold the way it has been selling, with the plow it should pay at least 90% of the new cost. Olson said we also avoid maintenance issues, etc. **Bachim made a motion to order the new F-250.** Brusberg seconded. Motion carried.

Olson reported our sludge hauling contract is with Bytec out of Monroe, and the contract is still good until 2023, which is at five and half cents per gallon. We have roughly 180,000 gallons when we haul. We asked for a contract extension. We want to lock in up through 2025, so we need to get approval tonight for 2024 and 2025. It goes from .0565 cents per gallon in 2023 to .0625 in 2024 and .0725 in 2025, with the \$300 per event. We can lock in rates for two additional years. Olson said some other companies are 14 to 15 cents per gallon. Brusberg said it's about 10% in 2024 and 14% in 2025. **Brusberg made a motion to approve an extension with Bytec for sludge hauling through 2025.** Brennum seconded. Motion carried.

Finance Committee – Brusberg reported there was a joint Finance and Public Works meeting on September 19. The meeting was to discuss potential capital improvements and what items to propose to the board for potentially purchasing. We started with a list. GIS mapping software was discussed, we talked about Legion Park, community building, plow truck, Hotel Street, a grapple bucket and computers. The committees looked at use of capital through ARPA funds and existing capital, what loans are available, what could be used from Recreation or filing for grants. In terms of existing funds, they tried to focus on the \$105,700 of unallocated funds for future capital projects and equipment. There's \$29,000 of additional village hall funds we are maintaining from part of the money coming in from rent. The thought with Hotel Street will do some degree of assessment on Hotel using TID dollars at a later date. Legion Park and the community building are bigger projects, and we need to think of other funds to tap into or fundraise for other funds. We might need some assistance from Recreation. They have \$13,000 currently.

One recommendation is to move forward with a \$90,000 allowance to PW to begin searching for a replacement for the plow truck. These monies would come out of \$105,700 of fund balance. **Brennum made a motion to approve the \$90,000 to PW to look for a new plow truck.** Bachim seconded. Motion carried.

Brusberg said they also discussed a new grapple bucket, which is the device to lift material into the dump truck. Recommendation from committees is to allot \$26,201 out of ARPA funds to provide funding for a grapple bucket. That would leave approximately \$20,356 in ARPA. **Brennum made a motion to allow \$26,201 for the new grapple bucket out of ARPA funds.** Bachim seconded. Motion carried.

Computers aren't on a current replacement schedule, so the thought is a complete replacement of all computers for all village employees and get on a replacement schedule to set funds aside in the budget to replace every six or so years. We can budget \$1,500 every year for replacement rather than a lump sum all at once. That's the recommendation, a full replacement of \$9,000. It will come from existing fund balance. Kuhlman also mentioned we will need to replace the squad computer also in the future. **Brennum made a motion to replace all the village computers for a total of \$9,000 coming out of fund balance.** Podgorski seconded. Motion carried.

Multi-media Committee – Podgorski said the minutes show a matrix listing the formats, when posts should be made, who is responsible to change, deadlines, etc., basic information. Some of gaps we have are policies around how to use the website, message board, Facebook page, and we have other pages like the president's page. We will work at the next meeting on what other committees have in place for policies around communicating. The reason is so we know how to respond as a village and what members can and can't say. The other piece is the communication planner, to help plan out areas of opportunity to communicate to residents. The next meeting will work on trying to find other municipalities and policies and the quick hit newsletter as well. Bruner appreciates the committee stepping up on this. Podgorski said we have the ability to set the record straight through some of the social media. Having policies in place is important. Bruner said the biggest policy is making sure since they all have their own personal pages, they don't discuss board business on personal pages. They can talk about issues within the village, but board issues should be kept to village, village president or other pages. He doesn't do messenger either on Facebook. He asks people to email. We need to coordinate them all. Podgorski said they talked about demographics of the municipality

and who fits what target. Brusberg asked if people call, is it okay. Bruner said yes, and he refers them to the proper department. He can't not take phone calls, but he's not going to have a discussion on village business without having another media involved, so it's documented. Open records law have to be followed.

Brusberg said you can still have a conversation via phone. That's also why we have public comments and board meetings. Arndt said this is designed to lay out what we use, referring to the matrix, so we can narrow posts or know where to post multiple things. Podgorski said hopefully we can work with Instagram also for next year and other events. They also talked about a resident or someone to help with social media. Mission statement is to "fully understand all media resources available to the Village of Brooklyn at this current time and to develop a plan to effectively communicate to the residents while utilizing these resources on a consistent basis." **Bruner made a motion to approve that mission statement.** Brusberg seconded. Brennum asked if we want to add something about upkeep of policies. Bruner thinks that is too specific for a mission statement, but maybe it should be for duties. Brennum he has no opposition to the current, but maybe something brief about policies. Podgorski said when they do the policies, they need to have a way to update them. Brusberg suggested adding "and establish/maintain policies on those communication platforms." Bruner thinks that would be better under committee description rather than mission statement. Arndt agrees. Bruner would like to see the media committee look at a committee description and revise it, which would include those responsibilities. Motion carried.

Fire/EMS District Commission – Brusberg said they had a fire/EMS district meeting on September 14. Fire report, the engine was ordered but it will be some time to get parts. Run logs included for fire and EMS. Fire had 23 requests for response during August. EMS had 20, 10 of which were in the village, and fire had 11 in the village. District secretary report had the financials included. EMS ultimately heard on a couple of grants. They submitted a Compeer grant in the neighborhood of \$5,000-15,000, and they also received a grant for an ambulance for \$85,000. It's the highest one in the history of Brooklyn fire/EMS. Bachim said a basic unit, because they don't need a full paramedic rig, is about \$200,000-250,000. Brusberg said they're pulling together options. The intent is to be spent in 2023. This will be backordered so they need to see how to stagger this. Brusberg said the unallocated balance is \$169,804.94. The fire side is currently \$55,000 in unallocated. Bruner said between the \$169,000 and \$85,000 grant, that pretty much covers the costs. Will they keep the existing as a backup. Brusberg has no information yet. He also reported they voted on increasing ambulance rates. They have been the same for a long time. They looked at comparisons. We're considered basic life support. Olson said we are currently \$550 for basic. Scene care only is \$200. It's \$550 with transport to hospital. Brusberg they are increasing resident rate to \$750, non-resident to \$850 and mileage to \$20, and transport will be passed straight through to insured/consumer. Olson said the increase helps with cost of supplies. Brusberg said they also talked and decided on offering WRS to everyone. In a prior meeting in August, one of the thoughts to try and attract and retain volunteers was to provide the ability for ones who want to participate in WRS, to participate. Effective November 1, any individuals who meet the requirements can participate. That's a higher level of contribution that's received for individuals. They are not doing tracking, regardless of them being at the fire house or on-call, and the intent is to treat any hour as an hour regardless of being in the firehouse. New ambulance rates are also effective October 1. All should be handled within the budget and shouldn't cause any deviation whatsoever.

The agenda for the joint meeting was in the packet. It's tomorrow night at 6:30 at the firehouse. Brennum asked about the line item discuss and take possible action to update joint agreement. Kuhlman and Brusberg haven't heard anything on any updates. Kuhlman explained the resolutions are to allow the levy limit increase for fire and EMS increased budgets.

There was no Planning & Zoning Commission meeting due to lack of quorum.

Brennum made a motion at 7:49 p.m. to adjourn. Bachim seconded. Motion carried. Linda

Kuhlman, WCMC, CMTW
Clerk-Treasurer

November

2022

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	*\$5/Tire see Clerk's Office for stickers and payment	*Tires, Oil & Battery Pick up	Yoga 6-7p			
6	PIYO 6-7p	Election Brush Pick up	Yoga 6-7p			
13	Finance Meeting 530p Board Meeting 630p PIYO 6-7p		Yoga 6-7p			
20	Public Works Meeting PIYO 6-7p		Yoga 6-7p	Happy Thanksgiving Clerk's Office & Public Works Closed	Clerk's Office & Public Works Closed	
27	Board Meeting 630p PIYO 6-7p					
Exercise Classes held at the Community Bldg	Pickleball Sun 10a-Noon Pickleball Mon-Wed & Fri 8a-5p, Thurs 8a-8p					